
**JOINT POWERS BOARD
COUNTIES PROVIDING TECHNOLOGY**

Monday, November 28, 2022

10:00 a.m.

Old No. 1 Southside, Morris

AGENDA

1. 10:00 am Convene
 - Pledge
 - Roll Call
 - Additions to Agenda
 - Approve Agenda
 - Approve Minutes from the 10/24/2022 Meeting
2. 10:10 am Software Administration Committee Update – Janel Timm
 - Strategic Plan for Programs Presentation
 - Strategic Plan for 2023-24
3. 10:20 am Financial Reporting – Mike Koehler and Joel Flaten
 - Review of Revenue and Expenditures
 - October 2022 Financials for Approval
 - Warrants for Review and Approval
 - Review and Approve Magic Fund Resolution
4. 10:30 am Directors' Update – Mike Koehler and Joel Flaten
 - Executive Director Report
 - Staff/Intern Updates
 - Tax Rewrite Update – Software Development and Quality Assurance Plan
5. 10:40 am Executive Committee Update – Chair Kopitzke
 - Approve Building Purchase Agreement
 - Approve CPT and MEI Agreement
 - Approve MHC as Health Insurance Carrier designating Executive Director as the Plan Administrator
 - Approve Increase for Cash Contribution to \$900 per month for 2023
 - Review 2023 Professional Fees and Software/Licenses
 - 2023 Projected Revenue

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- Approve the 2023 Budget
 - Designate Executive Director as Board Clerk
 - 2023 JPB Meeting Schedule
 - Nomination Committee Volunteer Request
6. 10:55 am Personnel Committee Update – Jay Backer
- Approve Personnel Policy Changes
 - Approve Development Director Vacation Time Payout
7. 11:05 am Other Business –
8. 11:05 am Upcoming Meetings:
- January 23, 2022 at 10:00 am; The Old No. 1 – Southside, Morris

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

9. 11:10 am Adjourn

Regular Meeting Location:

The Old Number One, Southside, Morris, MN

Commissioner Virtual Attendance Locations:

Commissioner Wakefield: 430 Bedal St., Walnut Grove, MN 56180

Join Zoom Meeting:

<https://us02web.zoom.us/j/86012498383?pwd=bnRkMlIxQmpkYzNOQ2VWWGpnOEpl2dz09>

Meeting ID: 860 1249 8383

Passcode: 896088

Dial by your location +1 312 626 6799 US (Chicago)