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**JOINT POWERS BOARD  
COUNTIES PROVIDING TECHNOLOGY**

**Monday, March 27, 2023  
10:00 a.m.  
Old No. 1 Southside, Morris**

**AGENDA**

- 10:00 am Convene
  - Pledge
  - Roll Call
  - Additions to Agenda
  - Approve Agenda
  - Approve Minutes from the 1/23/2022 Meeting
  
- 10:10 am Financial Reporting – Mike Koehler and Joel Flaten
  - Review of Revenue and Expenditures
    - January and February 2023 Financials for Approval
  - Warrants for Review and Approval
  - Monthly Deposit Reports
  
- 10:20 am Executive Director Update – Joel Flaten
  - Executive Director Report
    - Tax Rewrite Update
  
- 10:35 am Executive Committee Update – Chair Kopitzke
  - Discuss Master Service Agreement
  - Approve Service Contract with Jay Kroona
  - Discuss North Dakota
    - a. Mountrail Update
    - b. Mercer County Quote
  - MCIS Request
  
- 10:55 am Personnel Committee Update – Larry Lindor
  - Approve Executive Director Position Description Changes
  - Approve Promotion Policy Changes
  - Approve Development Lead Wage Correction
  - Approve Project Manager Position
  - Approve Trisha Bartels as the Project Manager
  - Approve Changes to Telecommuter Policy

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- 11:10 am Software Committee Update – Janel Timm
    - Cash Drawer Update
  - 11:20 am Other Business –
  - 11:25 am Upcoming Meetings:
    - May 22<sup>nd</sup>, 2023 at 10:00 am; The Old No. 1 – Southside, Morris

**Zoom Attendance**

**Note:** *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

- 11:25 am Adjourn

**Regular Meeting Location:**

The Old Number One, Southside, Morris, MN

**Commissioner Virtual Attendance Locations:**

Commissioner Abbe: Steele County Board Room, 630 Florence Ave., Owatonna, MN

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/88491051536?pwd=TUovWHJmUkE1dGJWWHBtdUdJb2Vrdz09>

Meeting ID: 884 9105 1536

Passcode: 877913

Dial by your location +1 312 626 6799 US (Chicago)