

**COUNTIES PROVIDING TECHNOLOGY
JOINT POWERS BOARD
Monday, April 24, 2023
10:00 a.m.**

The special meeting of the Counties Providing Technology (CPT) Joint Powers Board (JPB) was called to order at 10:00 a.m., Monday, April 24, 2023, by Chair Kopitzke. In attendance from member counties were:

Big Stone: Absent
Cottonwood: Commissioner Holmen
Douglas: Commissioner Meyer
Grant: Commissioner Troy Johnson
Kandiyohi: Commissioner Imdieke
Lincoln: Commissioner Drietz
Lyon: Commissioner Graupmann
Mahnomon: Commissioner Ahmann
Marshall: Commissioner Miller
Meeker: Commissioner Paul Johnson
Nobles: Commissioner Metz (virtual attendance, voting)
Norman: Absent
Pipestone: Commissioner Hollingsworth (virtual attendance, voting)
Pope: Commissioner Lindor
Redwood: Absent
Renville: Commissioner Kramer
Steele: Commissioner Abbe (virtual attendance, voting)
Stevens: Commissioner Kopitzke
Swift: Commissioner Pederson
Todd: Commissioner Neumann
Traverse: Commissioner Olson
Wadena: Commissioner Weyer
Wilkin: Commissioner Larson
Yellow Medicine: Commissioner Antony

Others present: Joel Flaten, Mike Koehler, Janel Timm, Vicki Knobloch Kletscher, Michelle Knutson, Heidi Roiland and Commissioner Andries

Commissioner Johnson moved to approve the agenda, seconded by Commissioner Weyer. A roll call was taken and all members voted aye, motion carried.

Commissioner Kramer moved to approve minutes for the March 27, 2023 meeting, seconded by Commissioner Larson. A roll call was taken and all members voted aye, motion carried.

Joel Flaten and Mike Koehler presented the Financial Reports. Commissioner Holmen moved to approve the March 2023 Financial Report, seconded by Commissioner Lindor. A roll call was taken and all members voted aye, motion carried. Warrants were presented for review and approval. Commissioner Meyer moved to approve the warrant registers from March 23, 2023 through April 13, 2023, seconded by Commissioner Ahmann. A roll call was taken and all members voted aye, motion carried. Joel Flaten reviewed the monthly deposit reports. He had talked with Stephanie Buss and was wondering if the board would like to move some of the money from the Money Market account to higher yielding funds. Commissioner Meyer moved to transfer \$500,000 from the money market account to higher yielding funds with a maturity up to one year, seconded by Commissioner Antony. A roll call was taken and all members voted aye, motion carried.

Joel Flaten provided the Executive Director's update.

Chair Kopitzke gave the Executive Committee update. Commissioner Weyer moved to approve the Professional Service Agreement as presented, seconded by Commissioner Lindor. A roll call was taken and all members voted aye, motion carried. Joel Flaten discussed the hosting agreement and the plan is to have it completed for the board to approve in May.

The board continued the discussion on what to do with North Dakota. Commissioner Paul Johnson moved to take from the table the motion from the last meeting in regards to North Dakota counties doing business with CPT, seconded by Commissioner Meyer. A roll call was taken and all members voted aye on taking from the table. Motion carried. Commissioner Holmen moved to amend the previous tabled motion by adding with an end date of 12/31/2024, seconded by Commissioner Kramer. A roll call was taken and all members voted aye, motion carried. (Commissioner Abbe left the meeting.) After further discussion, Chair Kopitzke called for a vote on the amended motion which now read; CPT will develop a plan to thoughtfully exit from providing services to North Dakota with an end date of 12/31/2024. A roll call was taken with Commissioners Holmen, Troy Johnson, Imdieke, Graupmann, Paul Johnson, Metz, Hollingsworth, Lindor, Kramer, Kopitzke, and Weyer voting aye and Commissioners Meyer, Drietz, Ahmann, Miller, Pederson, Neumann, Olson, Larson and Antony voting nay. Motion carried.

The board discussed the Letters of Interest to purchase CPT. Commissioner Lindor moved to inform the interested party that CPT is not interested in selling, seconded by Commissioner Troy Johnson. A roll call was taken with Commissioners Holmen, Meyer, Troy Johnson, Imdieke, Drietz, Graupmann, Ahmann, Miller, Paul Johnson, Metz, Hollingsworth, Lindor, Kopitzke, Pederson, Neumann, Olson, Weyer and Antony voting aye and Commissioners Kramer and Larson voting nay. Motion carried.

Personnel Committee Chair Lindor gave the update. (Commissioner Troy Johnson left the meeting.) Commissioner Antony moved to approve the following policies: Accident Incident Investigation, Data Practices Policy Request for Data, Employee Right to Know, Employee Safety (AWAIR), seconded by Commissioner Meyer. A roll call was taken and all members voted aye, motion carried. (Commissioner Hollingsworth left the meeting.) The Personnel Committee recommended the hiring of a Software Developer. Commissioner Neumann moved to approve the hiring of two qualified Software Developers, seconded by Commissioner Larson. A roll call was taken and all members voted aye, motion carried.

The next meeting will be May 22nd, 2023 at 10:00 a.m. Hearing no further business Chair Kopitzke called for adjournment at 11:37 a.m.

Chair – Bob Kopitzke

Clerk – Joel Flaten