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**JOINT POWERS BOARD  
COUNTIES PROVIDING TECHNOLOGY**

**Monday, May 22, 2023  
10:00 a.m.  
Old No. 1 Southside, Morris**

**AGENDA**

- 10:00 am Convene
  - Pledge
  - Roll Call
  - Additions to Agenda
  - Approve Agenda
  - Approve Minutes from the 4/24/2023 Meeting
  
- 10:10 am Financial Reporting – Mike Koehler and Joel Flaten
  - Auditor Financial Report – Nick and Sheanne with Baker Tilly
  - Review of Revenue and Expenditures
    - April 2023 Financial for Approval
  - Warrants for Review and Approval
  - Monthly Deposit Report
  
- 10:20 am Executive Director Update – Joel Flaten
  - Executive Director Report
  
- 10:35 am Executive Committee Update – Chair Kopitzke
  - ND Update
  - Approve extension to 7/31/25 for ending services in ND
  - Approve ND Professional Service Agreement and Pricing
  - Approve Change to Systems Pricing
  - Approve Hosting Agreement
  - Approve Arvig Bid for Door Security and Cameras
  
- 10:55 am Personnel Committee Update – Larry Lindor
  - Approve hiring of Gwen Gillespie as a Software Developer 2 per the Personnel Committee recommendation
  - Software Developer Update
  - Approve Intellectual Property Policy
  
- 11:10 am Software Committee Update – Janel Timm

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- Cash Drawer Update
  - 11:20 am Other Business –
  - 11:25 am Upcoming Meetings:
    - Executive Committee June 26<sup>th</sup> at 10:00 am via Zoom
    - July 24<sup>th</sup>, 2023 at 10:00 am; The Old No. 1 – Southside, Morris

**Zoom Attendance**

**Note:** *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

- 11:25 am Adjourn

**Regular Meeting Location:**

The Old Number One, Southside, Morris, MN

**Commissioner Virtual Attendance Locations:**

Commissioner Abbe: Steele County Board Room, 630 Florence Ave., Owatonna, MN

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/81282833753?pwd=RTNhVTRheVI0aXBia1E1RnhzajhYUT09>

Meeting ID: 812 8283 3753

Passcode: 493779

Dial by your location +1 312 626 6799 US (Chicago)