
EXECUTIVE COMMITTEE
COUNTIES PROVIDING TECHNOLOGY
Monday, October 23, 2023
CPT Conference Room, 509 Atlantic Ave, Morris
9:00 a.m.

AGENDA

- 9:00 am Convene
 - Roll Call
 - Additions to Agenda
 - Approve Agenda
 - Review JPB Minutes of 9-25-2023 Meeting

- 9:10 am Financial Reporting – Mike Koehler
 - Review of Revenue and Expenditures
 - September 2023 Financials for Approval
 - Warrants for Review and Approval
 - Monthly Deposit Report

- 9:20 am Personnel Update/Personnel Committee
 - Staffing Update
 - Health Insurance Plans/Rates/CPT contribution
 - COLA

- 9:35 am Executive Committee Update and Recommendation Items
 - ND update
 - Building committee update
 - Roof patching update
 - Key fobs/Cameras
 - Review projected 2024 Revenue and Budget
 - Contract Guidance from Ann Goering
 - Purchase offer response

- 9:50 am Software Committee Update

- 10:05 am Other Business –

- 10:10 am Upcoming Meetings:

-
- JPB November 27, 2023 at 10:00 am; The Old No. 1 – Southside, Morris
 - Executive Committee December 18, 2023 at 9:00 am at CPT Office and via Zoom

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

- 10:15 am Adjourn

Executive Committee Meeting Location:

CPT, 509 Atlantic Ave., Morris, MN 56244
Meeting Room

Commissioner Virtual Attendance Locations:

Commissioner Antony: 2535 230th Ave, Canby, MN 56220
Commissioner Paul Johnson: 21475 CSAH 9, Darwin, MN 55324
Commissioner Lindor: 14799 County Rd 3, Cyrus, MN 56323
Commissioner Holmen: 28606 County Rd 1, Comfrey, MN 56019
Commissioner Hollingsworth: Pipestone County Courthouse, Commissioners Room, 416
Hiawatha Ave. SE, Pipestone, MN 56164
Commissioner Kramer: 42808 County Rd 1, Bird Island, MN 55310

**COUNTIES PROVIDING TECHNOLOGY
JOINT POWERS BOARD
Monday, September 25, 2023
10:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Joint Powers Board (JPB) was called to order at 10:00 a.m., Monday, September 25, 2023, by Chair Bob Kopitzke. In attendance from member counties were:

Big Stone: Commissioner Athey
Cottonwood: Commissioner Holmen
Douglas: Commissioner Meyer
Grant: Commissioner Troy Johnson
Kandiyohi: Commissioner Imdieke
Lincoln: Commissioner Drietz
Lyon: Absent
Mahnomon: Commissioner Ahmann
Marshall: Commissioner Miller
Meeker: Commissioner Paul Johnson
Nobles: Commissioner Metz (virtual attendance, voting)
Norman: Commissioner Lee
Pipestone: Commissioner Hollingsworth
Pope: Commissioner Lindor
Redwood: Commissioner Wakefield
Renville: Commissioner Kramer
Steele: Absent
Stevens: Commissioner Kopitzke
Swift: Commissioner Pederson
Todd: Commissioner Denny (virtual attendance, voting)
Traverse: Commissioner Olson
Wadena: Commissioner Weyer
Wilkin: Commissioner Larson
Yellow Medicine: Commissioner Antony

Others present: Jan Gomer, Vicki Knobloch-Kletscher, Mike Koehler, Heidi Roiland, and Erica Swenson.

One addition to the agenda, discussion of health insurance rates and comp time. Commissioner Holmen moved to approve the agenda with additions, seconded by Commissioner Imdieke. A roll call was taken and all members voted aye, motion carried.

Commissioner Hollingsworth moved to approve minutes from the August 28, 2023 meeting, seconded by Commissioner Kramer. A roll call was taken and all members voted aye, motion carried.

Mike Koehler presented the Financial Reports. Commissioner Athey moved to approve the August 2023 Financial Report, seconded by Commissioner Larson. A roll call was taken and all members voted aye, motion carried. Warrants were presented for review and approval. Commissioner Lindor moved to approve the warrant registers from August 24, 2023 through September 15, 2023, seconded by Commissioner T. Johnson. A roll call was taken and all members voted aye, motion carried. The monthly deposit report was presented. An update was given by the Budget Committee. Based on the unknowns of a stable work force, the North Dakota counties and a comfortable monthly reserve, it is not recommended at this time to approve a payout to owning counties. The committee will have a budget recommendation for the Board in October.

Jan Gomer, Stevens County HR Coordinator and Commissioner Kopitzke presented a personnel update. Commissioner Imdieke moved to approve the extension of Kristina Zempel's resignation to October 13, 2023 per her request, seconded by Commissioner Olson. A roll call was taken and all members voted aye, motion carried. Commissioner Holmen moved to approve entering into a contract with Kristina Zempel to do testing of the Tax program, at a rate of \$40 per hour, upon her resignation, seconded by Commissioner Drietz. A roll call was taken and all members voted aye, motion carried. Discussion on the transition plan and interim positions. Commissioner Drietz moved to appoint Mike Koehler as Executive Director of CPT with a 6 month probationary period, seconded by Commissioner Antony. A roll call was taken with 19 members voting aye, two members voting nay, motion carried. Commissioner Lindor moved to accept the changes to the Executive Director job description as presented, seconded by Commissioner P. Johnson. A roll call was taken and all members voted aye, motion carried. Commissioner Hollingsworth moved to compensate the Executive Director at Grade 18 with at least a 3% increase in compensation along with retro pay back to August 17, 2023, seconded by Commissioner Larson. A roll call was taken and all members voted aye, motion carried. Moved by Commissioner Kramer to approve the Develop Director job description as updated and to post the position internally, seconded by Commissioner Meyer. A roll call was taken and all members voted aye, motion carried. Commissioner Meyer moved to approve the Technical Support Director job description as presented, appoint Erica Swenson permanently to the Technical Support Director position with a 6 month probationary period at a Grade 15 with at least a 3% increase in compensation and retro pay back to August 17, 2023. A roll call was taken and all members voted aye, motion carried. Commissioner Ahmann moved to approve an increase in compensation of 2 steps to Heidi Roiland for the additional job duties she is performing with retro pay back to August 17, 2023, seconded by Commissioner Hollingsworth. A roll call was taken and all members voted aye, motion carried. Commissioner Pederson moved by accept the retirement of Valerie VanderWeyst effective October 13, 2023 and to back fill the technical support position, seconded by Commissioner Drietz. A roll call was taken and all members voted aye, motion carried. Motion by Commissioner Meyer giving the executive board power to approve health insurance rates and/or changes when quotes have been received, seconded by Commissioner T. Johnson. A roll call was taken and all members voted aye, motion carried. Commissioner Metz left the meeting. Commissioner Olson moved to approve a temporary waiver of the number of accrued hours of comp time from a max 37.5 hours to 80 hours, seconded by Commissioner Drietz. A roll call was taken and all members voted aye, motion carried.

Chair Kopitzke gave the Executive Committee update. Four staff members and Chair Kopitzke attended a meeting with all North Dakota clients in a good faith effort to retain their business. An offer to extend the North Dakota contracts to five years with a revisit of rates at three years was made. Having a liaison from one of the North Dakota Counties was also discussed. A purchase offer letter has been received. A courtesy response will be sent that the CPT Board is not currently entertaining the sale of the business. All Service and Hosting Agreements have been signed and returned with the exception of Redwood County. Ann Goering will be contacted to reach out to the Redwood County Attorney.

Chair Kopitzke presented the Building Committee update.

A Software Committee update was given.

The next meeting will be an Executive Board Meeting on October 23, 2023. The next meeting of the full Board will be November 27, 2023 at 10:00 a.m. Hearing no further business Chair Kopitzke called for adjournment at 11:56 a.m.

Chair – Bob Kopitzke

Clerk – Mike Koehler

**** Counties Providing Technology ****



REVENUES & EXPENDITURES BUDGET REPORT As of 09/2023

66 FUND Counties Providing Technology

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>75% % of BDG</u>
3 DEPT Counties Providing Technology					
----- REVENUES -----					
66-003-000-0000-5501	Charges For Services-MN	541,062.00-	1,610,453.34-	2,137,740.00-	75
66-003-000-0000-5502	Hosting Fees - MN	53,098.00-	168,850.00-	217,800.00-	78
66-003-000-0000-5512	Charges For Services - ND	49,728.00-	161,840.00-	203,040.00-	80
66-003-000-0000-5513	Hosting Fees - ND	18,000.00-	37,500.00-	42,000.00-	89
66-003-000-0000-5701	Investment/Interest Earnings	7,540.70-	23,144.97-	800.00-	2893
66-003-000-0000-5702	Unrealized Gain/Loss Investments	0.00	418.50	0.00	0
66-003-000-0000-5802	Misc. Revenue	109,190.00-	163,430.00-	120,000.00-	136
66-003-000-0000-5992	Dental/Disability Insurance	38,783.02-	121,660.54-	155,000.00-	78
----- EXPENDITURES -----					
66-003-000-0000-6101	Regular Salaries	377,219.42	1,102,354.44	1,459,107.00	76
66-003-000-0000-6106	Per Diem	9,259.83	22,990.00	38,800.00	59
66-003-000-0000-6110	CPT Contribution	52,650.00	149,850.00	194,400.00	77
66-003-000-0000-6160	Employer PERA	26,941.60	80,921.06	109,433.00	74
66-003-000-0000-6170	Employer FICA	22,875.72	67,074.99	90,465.00	74
66-003-000-0000-6180	Employer Medicare	5,349.90	15,686.80	21,157.00	74
66-003-000-0000-6190	Workman's Comp Insurance	0.00	0.00	2,000.00	0
66-003-000-0000-6210	Telephone	8,000.00	18,000.00	26,000.00	69
66-003-000-0000-6215	Postage	160.02	535.13	1,000.00	54
66-003-000-0000-6244	Printing/Publishing & Advertising	0.00	1,215.00	5,000.00	24
66-003-000-0000-6245	Dues, Subscriptions and Books	51.27	342.60	4,000.00	9
66-003-000-0000-6251	Utilities	3,268.15	14,327.14	24,000.00	60
66-003-000-0000-6261	Professional Fees for Services	60,658.77	172,664.35	162,100.00	107
66-003-000-0000-6271	Professional Cleaning	1,880.00	5,280.00	10,600.00	50
66-003-000-0000-6331	Training/Registration	452.50	6,507.77	17,000.00	38
66-003-000-0000-6337	Lodging/Meals	3,426.32	5,930.20	8,000.00	74
66-003-000-0000-6338	Mileage	7,631.82	16,062.93	34,500.00	47
66-003-000-0000-6401	Office Supplies	872.88	3,164.90	7,000.00	45
66-003-000-0000-6402	Software/Licenses	13,668.80	64,921.49	110,000.00	59
66-003-000-0000-6481	Small Equipment	223.29	9,454.75	30,000.00	32
66-003-000-0000-6482	Electronic Supplies	1,463.60	3,111.65	10,000.00	31
66-003-000-0000-6605	Building Acquisition	0.00	250,000.00	260,000.00	96
66-003-000-0000-6606	Building Improvements	1,839.97	2,839.97	50,000.00	6
66-003-000-0000-6815	Misc Expense	527.00	9,369.96	400.00	2342
66-003-000-0000-6871	Insurance	16,303.25	113,263.00	180,000.00	63

**** Counties Providing Technology ****



REVENUES & EXPENDITURES BUDGET REPORT As of 09/2023

66 FUND

Counties Providing Technology

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>75% % of BDG</u>
3 DEPT	Totals Counties Providing Technology	Revenue 817,401.72-	2,286,460.35-	2,876,380.00-	79
		Expend. 614,724.11	2,135,868.13	2,854,962.00	75
		Net 202,677.61-	150,592.22-	21,418.00-	703
66 FUND	Totals Counties Providing Technology	Revenue 817,401.72-	2,286,460.35-	2,876,380.00-	79
		Expend. 614,724.11	2,135,868.13	2,854,962.00	75
		Net 202,677.61-	150,592.22-	21,418.00-	703
FINAL TOTALS	33 Accounts	Revenue 817,401.72-	2,286,460.35-	2,876,380.00-	79
		Expend. 614,724.11	2,135,868.13	2,854,962.00	75
		Net 202,677.61-	150,592.22-	21,418.00-	703

**** Counties Providing Technology ****



midstate
10/17/23 2:08PM

TREASURER'S CASH TRIAL BALANCE

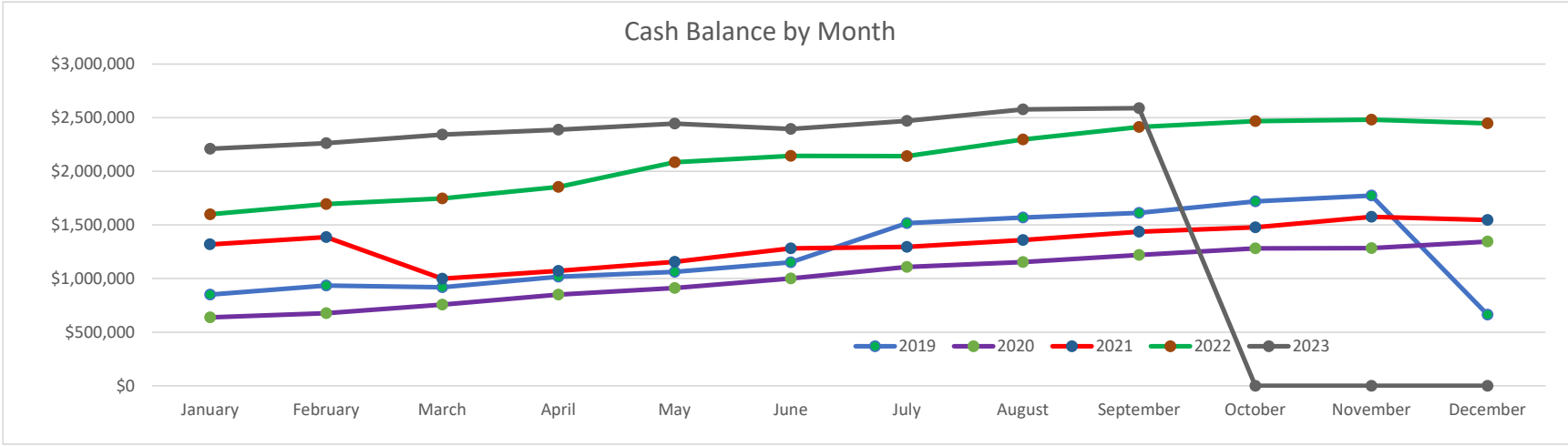
As of 09/2023

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
66 Counties Providing Technology	2,447,452.78			
Receipts		237,133.63	2,287,593.85	
Disbursements		55,589.10-	729,884.84-	
Payroll		170,845.28-	1,415,887.29-	
Journal Entries		0.00	418.50-	
Fund Total		10,699.25	141,403.22	2,588,856.00
All Funds	2,447,452.78			
Receipts		237,133.63	2,287,593.85	
Disbursements		55,589.10-	729,884.84-	
Payroll		170,845.28-	1,415,887.29-	
Journal Entries		0.00	418.50-	
Total		10,699.25	141,403.22	2,588,856.00

Cash Balance by Month



	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,025,000	\$374,057	\$677,739	\$718,504	\$774,027
2019	\$851,184	\$934,474	\$918,351	\$1,016,080	\$1,062,916	\$1,151,725	\$1,515,305	\$1,569,522	\$1,613,211	\$1,720,464	\$1,773,396	\$663,830
2020	\$638,056	\$675,823	\$756,804	\$849,950	\$912,844	\$1,000,367	\$1,107,435	\$1,154,585	\$1,220,272	\$1,280,377	\$1,283,826	\$1,344,687
2021	\$1,318,549	\$1,387,126	\$998,896	\$1,071,476	\$1,155,464	\$1,281,522	\$1,295,276	\$1,359,485	\$1,437,156	\$1,477,794	\$1,575,415	\$1,545,377
2022	\$1,599,495	\$1,694,391	\$1,747,236	\$1,853,557	\$2,083,791	\$2,142,709	\$2,141,455	\$2,297,151	\$2,412,030	\$2,467,037	\$2,481,305	\$2,447,034
2023	\$2,209,404	\$2,262,540	\$2,343,182	\$2,388,733	\$2,444,289	\$2,395,367	\$2,469,834	\$2,578,157	\$2,588,856			

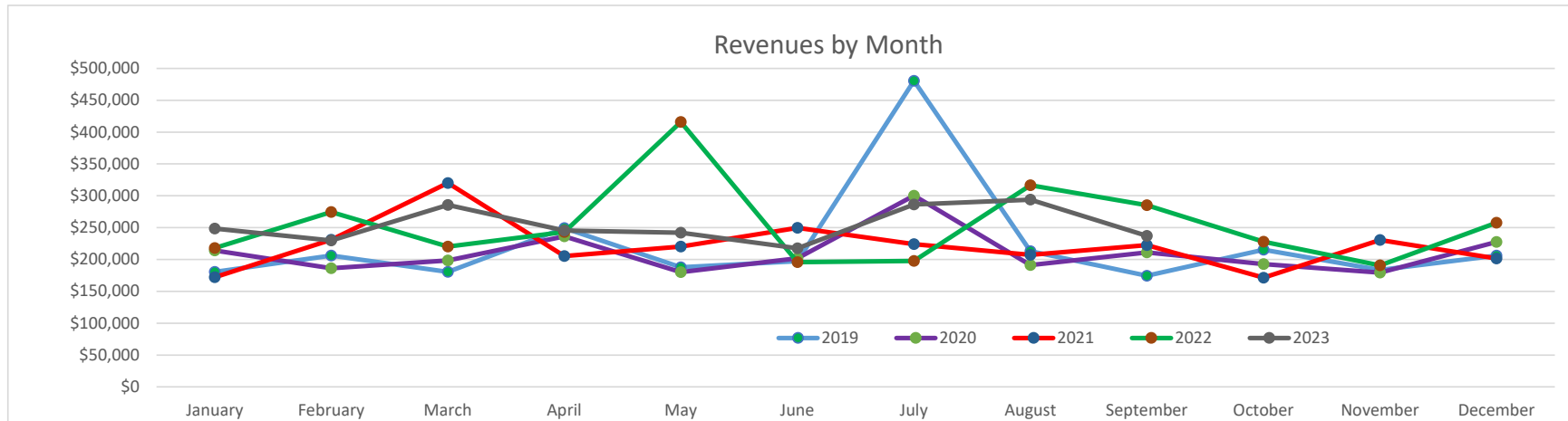


Capital contributions were received in August 2018 for \$4,025,000 from the 23 counties in CPT; \$175,000 from each county.
 Cost to purchase CPUI in September 2018 (including purchase, non-compete, equipment purchase and prepaid expenses) was \$3,650,879.
 Return of capital contributions were paid in December 2019 totaling \$1,150,000 to the 23 owning counties (\$50,000 to each county) and were paid in March 2021 totaling \$575,000 (\$25,000 to each county).

Revenues by Month

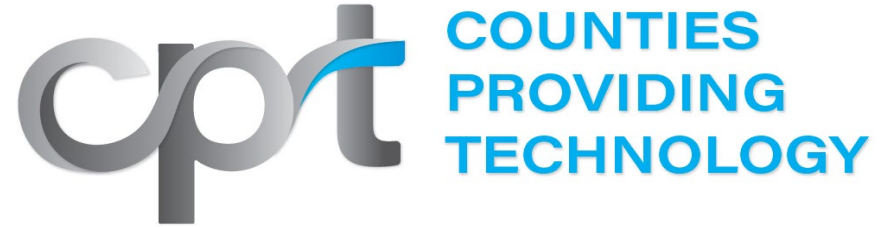


	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$433,009	\$144,670	\$232,832
2019	\$180,452	\$205,936	\$180,519	\$249,364	\$187,819	\$197,391	\$480,538	\$213,138	\$174,468	\$215,424	\$183,660	\$206,027
2020	\$213,990	\$186,378	\$198,543	\$236,352	\$180,238	\$201,993	\$300,289	\$191,366	\$211,176	\$192,820	\$179,376	\$227,605
2021	\$172,059	\$230,798	\$320,153	\$205,380	\$220,382	\$249,773	\$223,930	\$207,136	\$222,391	\$171,471	\$230,671	\$201,692
2022	\$218,144	\$274,338	\$220,117	\$243,000	\$415,890	\$195,980	\$197,754	\$316,463	\$285,332	\$227,919	\$190,688	\$257,744
2023	\$248,401	\$229,978	\$285,653	\$245,596	\$241,849	\$217,582	\$286,393	\$293,875	\$237,134			

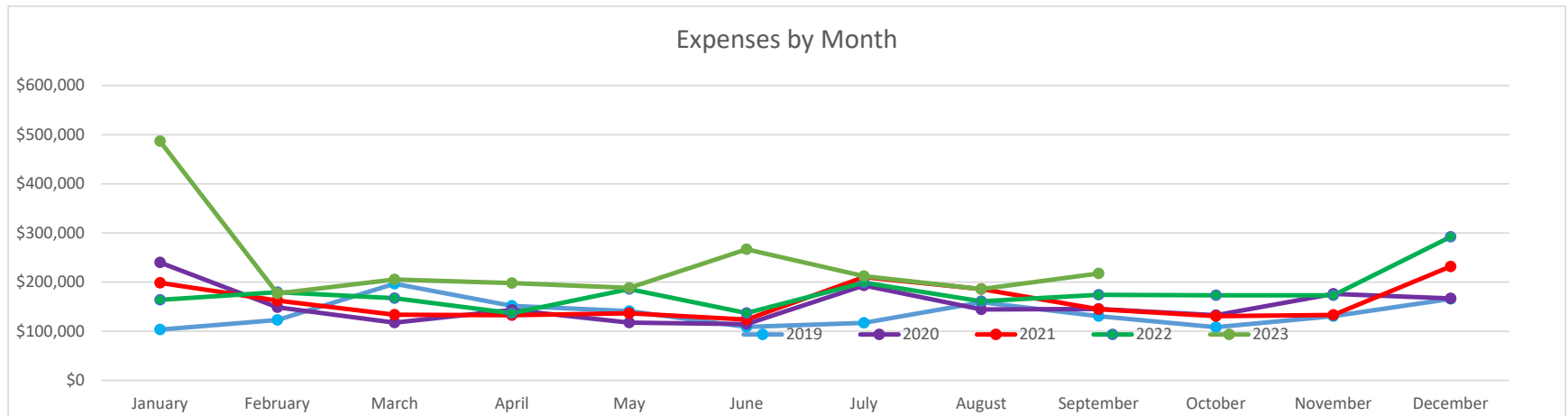


Note: October 2018 revenue includes \$290,000 for the tax system re-write; \$10,000 from each of the counties in the Mid-State Computer Collaborative
 July 2019 revenue includes \$270,000 for the tax system re-write; remaining \$20,000 was received in August 2019
 July 2020 revenue includes \$30,000 for the tax system re-write - - final project receipts
 March 2021 revenue includes \$50,000 for the tax system re-write and \$26,640 for conversion and installation costs from Sibley County

Expenses by Month

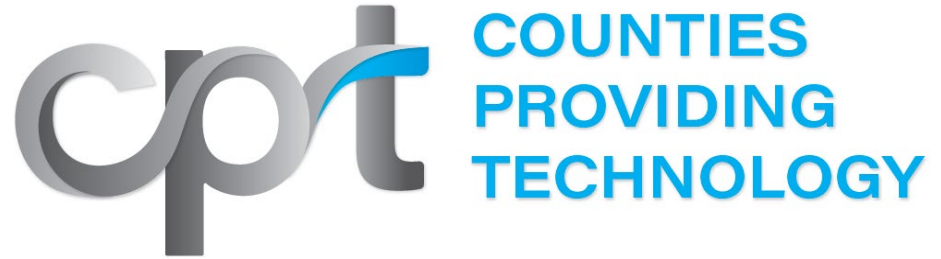


	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$64	\$129,327	\$103,905	\$177,309
2019	\$103,295	\$122,646	\$196,642	\$151,635	\$140,983	\$108,582	\$116,958	\$158,921	\$130,779	\$108,171	\$130,728	\$165,593
2020	\$239,764	\$148,611	\$117,562	\$143,206	\$117,344	\$114,470	\$193,221	\$144,216	\$145,489	\$132,715	\$175,927	\$166,744
2021	\$198,197	\$162,221	\$133,383	\$132,800	\$136,394	\$123,715	\$210,176	\$142,927	\$144,720	\$130,833	\$133,050	\$231,730
2022	\$164,026	\$179,442	\$167,272	\$136,679	\$185,656	\$137,061	\$199,008	\$160,767	\$173,814	\$172,912	\$173,060	\$292,015
2023	\$486,450	\$176,843	\$205,011	\$198,044	\$188,293	\$266,503	\$211,926	\$185,553	\$217,245			



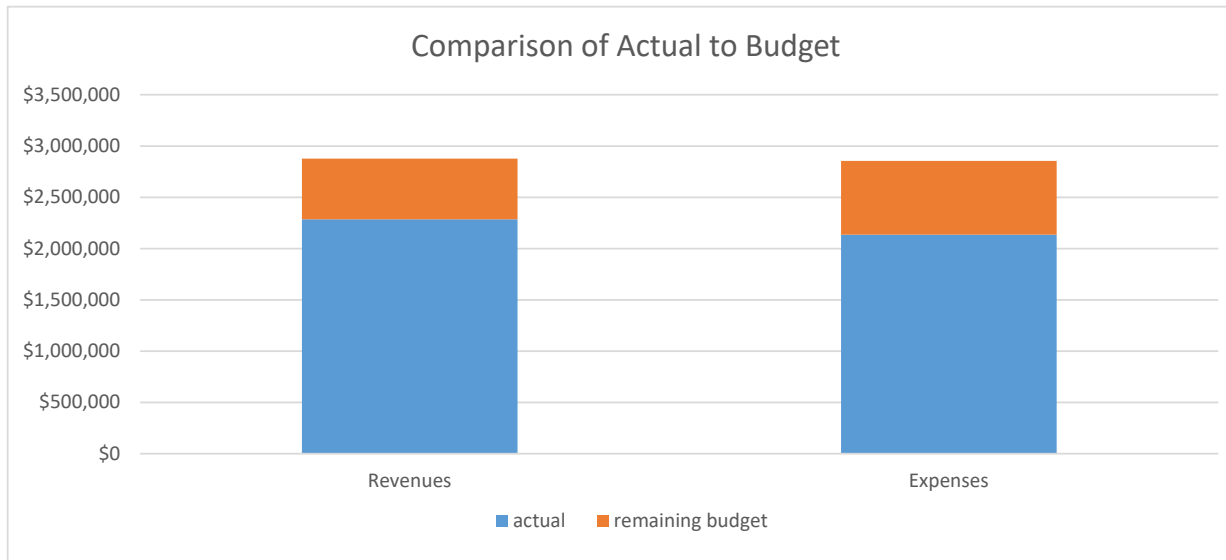
Budget to Actual Comparison

Through Sept 2023



Percent of year completed **75%**

Year-to-date		Percent of budget	Approved 2023 Budget	
Revenues	\$2,286,460	79%	Revenues	\$2,876,380
Expenses	\$2,135,868	75%	Expenses	\$2,854,962
Return of capital	\$0	0%	Return of capital	\$0



****** Counties Providing Technology ******



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
30	Center Point Energy	21.38	SERVICE 08/09-09/08			66-003-000-0000-6251	11831812-0	N
30		22.38	SERVICE 08/09-09/08			66-003-000-0000-6251	10942506-6	N
	Warrant # 2389	Total...	43.76					
151	City of Morris	70.24	WATER/SEWER SERVICE			66-003-000-0000-6251	02-22900610-02-0	N
	Warrant # 2390	Total...	70.24					
33	CPS Technology Solutions	2,180.00	HOSTING FEE - OCTOBER			66-003-000-0000-6261	383929	N
	Warrant # 2391	Total...	2,180.00					
124	Kopitzke/Bob	100.00	ORGANIZATIONAL MTG 9/11/23			66-003-000-0000-6106		N
124		100.00	CONFERENCE CALL ND 9/13/23			66-003-000-0000-6106		N
124		100.00	EXECUTIVE BOARD MTG 9/18/23			66-003-000-0000-6106		N
124		100.00	TRIP TO ND 9/20/23			66-003-000-0000-6106		N
	Warrant # 2392	Total...	400.00					
198	Walvatne/Dwight E.	100.00	JOINT POWERS MTG 08/28/23			66-003-000-0000-6106		N
198		52.40	MILEAGE			66-003-000-0000-6338		N
	Warrant # 2393	Total...	152.40				08/28/2023	08/28/2023
	Warrant Form WF91	Total...	2,846.40					10 Transactions
	Final Total...	2,846.40						10 Transactions

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed _____
Director

**** Counties Providing Technology ****



Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 09/28/2023
Pay Date 09/28/2023

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
126	Ahmann/Karen	100.00		JOINT POWERS MTG 09/25/23	66-003-000-0000-6106	N
126		175.54		MILEAGE	66-003-000-0000-6338	N
	Warrant #	2394	Total...	275.54	09/25/2023	09/25/2023
181	Antony/Ronald J.	100.00		EXEC BOARD MTG 09/18/23	66-003-000-0000-6106	N
181		100.00		JOINT POWERS MTG 09/25/23	66-003-000-0000-6106	N
181		96.64		MILEAGE	66-003-000-0000-6338	N
	Warrant #	2395	Total...	296.64	09/25/2023	09/25/2023
180	Athey/Wade O	100.00		EXEC BOARD MTG 09/25/23	66-003-000-0000-6106	N
180		45.88		MILEAGE	66-003-000-0000-6338	N
	Warrant #	2396	Total...	145.88	09/25/2023	09/25/2023
6	Delta Dental of Minnesota	270.92		DENTAL INS - OCTOBER	66-003-000-0000-6871	RIS0005197423 N
	Warrant #	2397	Total...	270.92		
160	Drietz/Joseph	100.00		PERSONNEL MTG 06/13/23	66-003-000-0000-6106	N
160		100.00		PERSONNEL MTG 08/17/23	66-003-000-0000-6106	N
160		100.00		JOINT POWERS MTG 08/28/23	66-003-000-0000-6106	N
160		100.00		PERSONNEL MTG 09/25/23	66-003-000-0000-6106	N
160		100.00		JOINT POWERS MTG 09/25/23	66-003-000-0000-6106	N
160		128.38		MILEAGE	66-003-000-0000-6338	N
160		128.38		MILEAGE	66-003-000-0000-6338	N
	Warrant #	2398	Total...	756.76	09/28/2023	09/28/2023
86	Elan Financial Services	822.20		ATLASSIAN	66-003-000-0000-6402	N
86		10.00		GITHUB	66-003-000-0000-6402	N
	Warrant #	2399	Total...	832.20		
161	Hollingsworth/Christopher	100.00		EXECUTIVE BD MTG 09/18/23	66-003-000-0000-6106	N
161		100.00		JOINT POWERS MTG 09/25/23	66-003-000-0000-6106	N

****** Counties Providing Technology ******

WARRANT REGISTER
Commissioner Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
161	Hollingsworth/Christopher	162.44	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023
Warrant #	2400	Total...	362.44					
165	Holmen/Norman	100.00	EXECUTIVE BD MTG 09/18/23			66-003-000-0000-6106		N
165		100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N
165		172.92	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023
Warrant #	2401	Total...	372.92					
185	IMDIEKE/ROGER R.	100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N
185		81.22	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023
Warrant #	2402	Total...	181.22					
159	Johnson/Paul M.	100.00	PERSONNEL MTG 08/08/23			66-003-000-0000-6106		N
159		100.00	PERSONNEL MTG 08/17/23			66-003-000-0000-6106		N
159		100.00	JOINT POWERS MTG 08/28/23			66-003-000-0000-6106		N
159		100.00	EXECUTIVE BD MTG 09/18/23			66-003-000-0000-6106		N
159		100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N
159		117.90	MILEAGE			66-003-000-0000-6338		N
							08/17/2023	08/17/2023
159		117.90	MILEAGE			66-003-000-0000-6338		N
							08/28/2023	08/28/2023
159		117.90	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023
Warrant #	2403	Total...	853.70					
166	Johnson/Troy	100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N
166		31.44	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023
Warrant #	2404	Total...	131.44					
124	Kopitzke/Bob	100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N
Warrant #	2405	Total...	100.00					
173	Larson/Dennis	100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N

**** Counties Providing Technology ****



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							<u>From Date</u>	<u>To Date</u>
173	Larson/Dennis	78.60	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023
Warrant #	2406	Total...	178.60					
172	Lee/Jesse M	100.00	JOINT POWERS MTG 08/28/23			66-003-000-0000-6106		N
172		100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N
172		165.06	MILEAGE			66-003-000-0000-6338		N
							08/28/2023	08/28/2023
172		165.06	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023
Warrant #	2407	Total...	530.12					
169	Lindor/Larry	100.00	EXECUTIVE BD MTG 09/18/23			66-003-000-0000-6106		N
169		100.00	PERSONNEL MTG 09/22/23			66-003-000-0000-6106		N
169		100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N
169		20.96	MILEAGE			66-003-000-0000-6338		N
							09/18/2023	09/18/2023
169		20.96	MILEAGE			66-003-000-0000-6338		N
							09/22/2023	09/22/2023
169		20.96	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023
Warrant #	2408	Total...	362.88					
164	Meyer/Charlie L	100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N
164		65.50	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023
Warrant #	2409	Total...	165.50					
182	Miller/Rolland	100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N
182		277.06	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023
Warrant #	2410	Total...	377.06					
171	Olson/Jerrel	100.00	JOINT POWERS MTG 09/25/23			66-003-000-0000-6106		N
171		48.47	MILEAGE			66-003-000-0000-6338		N
							09/25/2023	09/25/2023

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	<u>Warrant #</u>	<u>Total...</u>		<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	2411	Total...	148.47			
170	Pederson/Edward		100.00	JOINT POWERS MTG 09/25/23	66-003-000-0000-6106		N
170			37.99	MILEAGE	66-003-000-0000-6338		N
	Warrant #	2412	Total...	137.99		09/25/2023	09/25/2023
186	RENVILLE COUNTY		100.00	R.KRAMER EXEC MTG 09/18/23	66-003-000-0000-6106		N
186			100.00	R.KRAMER JNT POWERS MTG 09/	66-003-000-0000-6106		N
186			115.28	MILEAGE	66-003-000-0000-6338		N
	Warrant #	2413	Total...	315.28		09/28/2023	09/28/2023
137	VSP Insurance Co.		7.54	VISION INSURANCE - SEPTEMBEF	66-003-000-0000-6871	818749093	N
	Warrant #	2414	Total...	7.54			
199	Western Prairie Human Services		527.00	REIMBURSE FOR 2022 OVERPAYI	66-003-000-0000-6815		N
	Warrant #	2415	Total...	527.00			
162	Weyer/Michael L.		100.00	JONT POWERS MTG 09/25/23	66-003-000-0000-6106		N
162			145.41	MILEAGE	66-003-000-0000-6338		N
	Warrant #	2416	Total...	245.41		09/25/2023	09/25/2023
	Warrant Form	WF91	Total...	7,575.51	63 Transactions		
	Final Total...		7,575.51	63 Transactions			

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed _____
Director

****** Counties Providing Technology ******



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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
83	Association of MN Counties	1,200.00		AMC ANNUAL CONFERENCE SPA	66-003-000-0000-6331	N
	Warrant # 2417	Total...				
		1,200.00				
192	Engebretson & Sons Disposal	49.85		SERVICE 09/23	66-003-000-0000-6251	N
	Warrant # 2418	Total...				
		49.85				
124	Kopitzke/Bob	100.00		TRIP TO RANSOM COUNTY 10/03/	66-003-000-0000-6106	N
	Warrant # 2419	Total...				
		100.00				
188	Kroona/Jay M	1,410.00		TESTING - SEPTEMBER	66-003-000-0000-6261	N
	Warrant # 2420	Total...				
		1,410.00				
155	Lakes Country Service Coop Ins Pool	10,146.88		HEALTH INSURANCE - OCTOBER	66-003-000-0000-6871	N
	Warrant # 2421	Total...				
		10,146.88				
100	Morris Electronics	2,000.00		DATA CIRCUIT - OCTOBER	66-003-000-0000-6210	N
	Warrant # 2422	Total...			#DATAOCT	
		2,000.00				
28	Old No 1 Bar & Grill	680.03		MEETING SET UP & LUNCH 9/25,28	66-003-000-0000-6337	N
	Warrant # 2423	Total...			152	
		680.03				
101	Ratwik, Roszak & Maloney, P.A.	60.00		CONTRACT REVIEW	66-003-000-0000-6261	N
101		2,438.46		EMPLOYMENT INVESTIGATION	66-003-000-0000-6261	N
	Warrant # 2424	Total...				
		2,498.46				
55	Sun Life Financial	32.00		DISABILITY INS - OCTOBER	66-003-000-0000-6871	N
	Warrant # 2425	Total...			935910	
		32.00				
148	Terrace, LLC	100.00		MONTHLY WEBSITE MAINT/SUPP	66-003-000-0000-6261	N
	Warrant # 2426	Total...			294	
		100.00				
37	The Hartford	257.30		LIFE INSURANCE - OCTOBER	66-003-000-0000-6871	N
	Warrant # 2427	Total...			873747	
		257.30				
	Warrant Form WF91	Total...		18,474.52		12 Transactions
	Final Total...	18,474.52		12 Transactions		

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Warrant Form **WF91**
Commissioner's Warrants

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
112	Bureau of Criminal Apprehension	45.00		BACKGROUND CHECKS - 3	66-003-000-0000-6261		N
	Warrant # 2428	Total...					
		45.00					
31	Driessen Water Inc	85.68		WATER	66-003-000-0000-6401	17708139	N
	Warrant # 2429	Total...					
		85.68					
200	Herreid & Associates	4,547.50		CONSULTING SERVICES	66-003-000-0000-6261	1285	N
	Warrant # 2430	Total...					
		4,547.50					
124	Kopitzke/Bob	100.00		PERSONNEL MTG 10/10/23	66-003-000-0000-6106		N
	Warrant # 2431	Total...					
		100.00					
155	Lakes Country Service Coop Ins Pool	10,146.88		HEALTH INSURANCE - SEPTEMBE	66-003-000-0000-6871		N
	Warrant # 2432	Total...					
		10,146.88					
54	Lincoln National Life Insurance Co/The	320.40		STD INSURANCE - OCTOBER	66-003-000-0000-6871	10258571	N
54		364.54		LIFE INSURANCE - OCTOBER	66-003-000-0000-6871	10247942	N
	Warrant # 2433	Total...					
		684.94					
43	Morris Electronics	125.00		LABOR	66-003-000-0000-6261	4529	N
43		125.00		LABOR	66-003-000-0000-6261	4538	N
43		93.75		LABOR	66-003-000-0000-6261	4632	N
43		125.00		LABOR	66-003-000-0000-6261	4727	N
43		100.00		MAP SERVER - SEPTEMBER	66-003-000-0000-6261	4810	N
43		312.50		LABOR	66-003-000-0000-6261	4515	N
43		315.00		ND TAX WEB - SEPTEMBER	66-003-000-0000-6261	4811	N
43		1,508.00		MN TAX WEB - SEPTEMBER	66-003-000-0000-6261	4812	N
43		125.00		LABOR	66-003-000-0000-6261	4902	N
43		315.79		MONITOR & POWER SUPPLIES	66-003-000-0000-6481	4895	N
	Warrant # 2434	Total...					
		3,145.04					
29	Otter Tail Power Company	73.65		SERVICE 08/31-10/04/23	66-003-000-0000-6251	20076543	N
29		754.48		SERVICE 08/31-10/04/23	66-003-000-0000-6251	4093126	N
	Warrant # 2435	Total...					
		828.13					

**** Counties Providing Technology ****



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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
36	Stevens County Auditor Treasurer	52.14		POSTAGE - SEPTEMBER	66-003-000-0000-6215	1154	N
36		2,300.00		FISCAL SERVICES - OCTOBER	66-003-000-0000-6261	1154	N
36		1,129.44		HUMAN RESOURCES CONSULTIN	66-003-000-0000-6261	SEPT	N
	Warrant # 2436	Total...		3,481.58			
13	Swenson/Erica	267.24		MILEAGE	66-003-000-0000-6338		N
					09/20/2023	09/20/2023	
13		161.13		MILEAGE	66-003-000-0000-6338		N
					10/03/2023	10/03/2023	
13		71.54		SUPPLIES FROM TARGET	66-003-000-0000-6401		N
	Warrant # 2437	Total...		499.91			
80	US Diary	571.47		MONTHLY PLANNING GUIDES	66-003-000-0000-6331	7450038	N
	Warrant # 2438	Total...		571.47			
	Warrant Form WF91	Total...		24,136.13			26 Transactions
	Final Total...			24,136.13			26 Transactions

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed _____
Director

	A	B	C	D	E	F	G	H	I	J	K
1	COUNTIES PROVIDING TECHNOLOGY										
2	TREASURER'S MONTHLY REPORT OF DEPOSITS										
3	ON THE LAST DAY OF SEPTEMBER 2023										
4											
5											
6	Type	Depository	FDIC Number	Maturity Date	Interest Rate	Step-Up?	Last Balance	Interest Earned	Deposited	Withdrawn	Balance
7											
8	CK	Bremer Bank, Morris					305,855.01		250,578.99	225,589.10	330,844.90
9		Bremer Payroll Account opened 12/31/2015					-				-
10							19,562.69		170,000.00	170,845.28	18,717.41
11		Flex Account					2,000.00				2,000.00
12		Bremer Money Market Savings					950,739.05	1,554.64		15,000.00	937,293.69
13											
14		Edward Jones					-				-
15		Interest on Credit Balance					-				-
16											
17											
18	CD	State Bank of India (8562852T7)	33682	11/17/23	5.200%	N	246,000.00				246,000.00
19	CD	Morgan Stanley National Bank (81768EQR7)	34221	3/15/24	5.250%	N	236,000.00				236,000.00
20	CD	Wells Fargo Sioux Falls (949784BE3)	3511	10/25/23	4.950%	N	209,000.00				209,000.00
21	CD	American National Bank, Omaha (028402CL7)	19300	11/28/23	4.800%	N	242,000.00				242,000.00
22	CD	BMO Harris (05600XQH6)	16571	11/16/23	5.100%	N	167,000.00				167,000.00
23	CD	Goldman Sachs (38150VGW3)	33124	8/3/23	4.900%	N	-				-
24	CD	Truist Bank (89788HFM0)	9846	1/2/24	5.300%	N	200,000.00				200,000.00
25											
26											
27											
28		TOTAL DEPOSITS (Broker Balances)					-	1,554.64	420,578.99	411,434.38	2,588,856.00
29											
30	Non-Restricted Accounts										
31		Cash Accounts					1,288,856.00				0.00
32		Edward Jones					1,300,000.00				
33											
34											
35											
36											
37											
38											
39											
40											
41							2,588,856.00				

Per state auditors:

Total Balance For Month-End 2,588,856.00

**PERSONNEL COMMITTEE
COUNTIES PROVIDING TECHNOLOGY
Board Update: September 25, 2023
Monday, September 25, 2023
CPT Office, 509 Atlantic Ave., Morris MN 56267
Conference Room and by Zoom**

Attendees: Chair Larry Lindor, Paul Johnson, Joe Drietz, Bob Kopitzke, Jan Gomer, Mike Koehler, Erica Swenson, Heidi Roiland.

Updates and Discussions:

- Have received four applications for the open Technical Support positions. Interviews will be held on Wednesday, 9/27 with three of the candidates.
- CPT employee Kristine Zempel has requested to extend her end date to October 13 and to stay on as a contract worker to do Tax testing.
- There has been a retirement in the Tax Support team, Val VanderWeyst, effective October 13.
- Discussion was held regarding the Interim structure of CPT management as discussed at the Executive Committee meeting, September 18. It is recommended to appoint Mike Koehler as Interim Executive Director, Erica Swenson as Interim Technical Support Director and post in-house for an Interim Development Director, structure to be revisited in 6 months. These positions to be graded according to DDA's previous recommendations. Recommend a 2-step increase for Heidi Roiland based on the additional duties she has been tasked with.
- An update was given on the ND meeting.
- Cost of Living increase discussed briefly; need to hear from the finance committee what was discussed.
- Will recommend to the full board to give management permission to research additional health insurance options for employees.
- Discussion on current Comp time policy. Needs to be fully research before any permanent changes are made to the handbook. Temporarily, will recommend an increase to the number of hours that can be accrued from 37.5 to 80.
- For next meeting: discussion on Mike Koehler's vacation bank.
- The next meeting will be held Tuesday, October 10 at 1 p.m.

Personnel Committee Agenda for 10/10/23

1. Staffing Update
 - a. New Hires
 - i. Griffin Mahoney 10/9, Julie Bruns 10/23 and Susie Hanson 10/26
 - b. Development Director – Gwen Gillespie
 - i. Grade and Step
 - c. Developer Intern
2. ND Update
 - a. McKenzie, Ransom, Pembina and LaMoure are staying. Barnes?
3. COLA
4. 2024 Health Insurance
5. Comp Time
6. Vacation Bank
7. Personnel Policy Updates
 - a. Law Changes
 - b. Juneteenth
8. Next Meeting – November 14th at 1:00

**BUDGET COMMITTEE
COUNTIES PROVIDING TECHNOLOGY
Board Update: October 23, 2023
Wednesday, October 18, 2023
CPT Office, 509 Atlantic Ave., Morris MN 56267
Conference Room and by Zoom**

Attendees: Norm Holmen, Randy Kramer, Charlie Meyer, Mike Koehler, Erica Swenson, Heidi Roiland.

Updates and Discussions:

- Modified budget numbers
 - include salary adjustments based on resignations/new hires;
 - personnel committee recommendation of 3% COLA, \$50 increase in CPT employee contribution
- Currently retaining 4 ND Counties
- Reserves are currently staying consistent
- Recommend Investment income number of \$50,000 annually
- Recommendations:
 - Budget for approval
 - Potential payout early to mid-2024
- Budget to be presented to Executive Board on 10-23-2023
- Budget to be presented to Full Board on 11-27-2023

<u>Account Number</u>	<u>2024 Proposed Budget</u>	<u>2023 Budget</u>	<u>2022 Actual</u>	<u>2022 Budget</u>	<u>2021 Actual</u>	<u>2021 Budget</u>
3 DEPT						
----- REVENUES -----						
66-003-000-0000-5501	(2,119,752)	(2,137,740)	(2,069,318)	(2,008,050)	(2,038,276)	(1,973,000)
66-003-000-0000-5502	(246,096)	(217,800)	(198,825)	(200,000)	(183,800)	(193,800)
66-003-000-0000-5508			-	-	(50,000)	-
66-003-000-0000-5512	(205,296)	(203,040)	(235,061)	(242,000)	(196,553)	(192,000)
66-003-000-0000-5513	(43,356)	(42,000)	(46,310)	(42,000)	(24,000)	(24,000)
66-003-000-0000-5701	(50,000)	(800)	(5,484)	-	(201)	-
66-003-000-0000-5802	(120,000)	(120,000)	(182,327)	(120,000)	(163,005)	(120,000)
66-003-000-0000-5980			(170,000)			
66-003-000-0000-5992	(165,000)	(155,000)	(136,045)	(100,000)	(129,671)	(100,000)
----- EXPENSES -----						
66-003-000-0000-6101	1,525,218	1,459,107	1,277,557	1,400,000	1,257,942	1,264,000
66-003-000-0000-6102			-	-	-	-
66-003-000-0000-6106	28,800	38,800	7,920	10,000	6,120	9,600
66-003-000-0000-6110	205,200	194,400	157,795	160,000	137,556	140,400
66-003-000-0000-6151			-	-	-	-
66-003-000-0000-6160	114,391	109,433	91,962	102,000	92,946	94,800
66-003-000-0000-6170	94,564	90,465	75,970	86,800	74,892	78,368
66-003-000-0000-6180	22,116	21,157	17,767	20,300	17,515	18,328
66-003-000-0000-6190	2,000	2,000	826	2,000	-	-
66-003-000-0000-6191			-	-	-	-
66-003-000-0000-6210	26,000	26,000	20,000	25,000	24,018	24,000
66-003-000-0000-6215	1,000	1,000	673	1,000	807	1,000
66-003-000-0000-6244	5,000	5,000	12,241	5,000	1,524	7,000
66-003-000-0000-6245	4,000	4,000	501	5,000	1,051	5,000
66-003-000-0000-6251	24,000	24,000	11,969	13,000	10,494	13,000
66-003-000-0000-6261	180,000	162,100	129,792	120,000	96,304	120,000
66-003-000-0000-6271	10,600	10,600	6,120	6,000	6,280	6,000
66-003-000-0000-6289			-	-	-	-
66-003-000-0000-6331	17,000	17,000	7,060	7,000	3,367	7,000
66-003-000-0000-6337	8,000	8,000	3,501	6,000	5,796	5,000
66-003-000-0000-6338	28,000	34,500	738	2,000	670	2,000
66-003-000-0000-6340	-	-	24,000	24,000	24,000	24,000
66-003-000-0000-6401	7,000	7,000	3,696	10,000	6,070	10,000
66-003-000-0000-6402	95,000	110,000	85,856	100,000	92,922	100,000
66-003-000-0000-6481	20,000	30,000	36,780	30,000	5,631	30,000
66-003-000-0000-6482	6,000	10,000	5,092	20,000	7,665	20,000
66-003-000-0000-6605	-	260,000				
66-003-000-0000-6606	40,000	50,000				
Server Replacement Fund						
Roof Replacement Fund	13,000					
Large Equipment - Server Replacement	230,000					
66-003-000-0000-6815	1,000	400	339	-	73	-
66-003-000-0000-6817			-	-	575,000	-
66-003-000-0000-6871	190,000	180,000	163,556	132,000	136,173	125,000
Revenues	(2,949,500)	(2,876,380)	(3,043,369)	(2,712,050)	(2,785,506)	(2,602,800)
Expenses	2,897,888	2,854,962	2,141,712	2,287,100	2,584,816	2,104,496
Net	(51,612)	(21,418)	(901,657)	(424,950)	(200,690)	(498,304)

<u>Account Number</u>		<u>2024 Proposed</u>	<u>2025 Projected</u>	<u>2026 Projected</u>	<u>2027 Projected</u>	<u>2028 Projected</u>	
		<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	
3 DEPT							
----- REVENUES -----							
66-003-000-0000-5501	Charges For Services	(2,119,752)	(2,180,040)	(2,240,508)	(2,464,558)	(2,587,785)	This would project a 10% increase in 2027
66-003-000-0000-5502	Hosting Fees - MN	(246,096)	(253,368)	(260,928)	(287,020)	(301,371)	and a 5% increase in 2028
66-003-000-0000-5508	Tax Re- Write						
66-003-000-0000-5512	Charges For Services - ND	(205,296)	(122,370)	(122,370)	(122,370)	(122,370)	
66-003-000-0000-5513	Hosting Fees - ND	(43,356)	(25,849)	(25,849)	(25,849)	(25,849)	
66-003-000-0000-5701	Investment/Interest Earnings	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	
66-003-000-0000-5802	Misc. Revenue	(120,000)	(120,000)	(120,000)	(120,000)	(120,000)	
66-003-000-0000-5980	Capital Contribution						
66-003-000-0000-5992	Dental/Disability Insurance	(165,000)	(175,000)	(185,000)	(190,000)	(195,000)	
----- EXPENSES -----							
66-003-000-0000-6101	Regular Salaries	1,525,218	1,494,245	1,539,072	1,833,404	1,943,408	This projects a 6% increase in wages with COLA and Steps
66-003-000-0000-6102	Part Time Wages						This projects 18 staff starting in 2025 with retirements.
66-003-000-0000-6106	Per Diem	28,800	28,800	28,800	28,800	28,800	
66-003-000-0000-6110	CPT Contribution	205,200	216,000	226,800	237,600	248,400	This projects a \$50/month increase in the cash contribution each year.
66-003-000-0000-6151	Employer Health Insurance						
66-003-000-0000-6160	Employer PERA (7.5%)	114,391	112,068	115,430	137,505	145,756	
66-003-000-0000-6170	Employer FICA (6.2%)	94,564	92,643	95,422	113,671	120,491	
66-003-000-0000-6180	Employer Medicare (1.45%)	22,116	21,667	22,317	26,584	28,179	
66-003-000-0000-6190	Workman's Comp Insurance	2,000	3,000	3,000	3,000	3,000	
66-003-000-0000-6191	Unemployment						
66-003-000-0000-6210	Telephone	26,000	26,000	26,000	26,000	26,000	
66-003-000-0000-6215	Postage	1,000	1,250	1,500	1,500	1,500	
66-003-000-0000-6244	Printing/Publishing & Advertising	5,000	5,000	5,000	5,000	5,000	
66-003-000-0000-6245	Dues, Subscriptions and Books	4,000	4,000	4,000	4,000	4,000	
66-003-000-0000-6251	Utilities	24,000	25,000	26,000	26,000	26,000	
66-003-000-0000-6261	Professional Fees for Services	180,000	186,000	192,000	183,000	188,000	Would not pay for program testers after 2026
66-003-000-0000-6271	Professional Cleaning	10,600	10,600	10,600	10,600	10,600	
66-003-000-0000-6331	Training/Registration	17,000	18,000	19,000	20,000	20,000	
66-003-000-0000-6337	Lodging/Meals	8,000	9,000	10,000	11,000	11,000	
66-003-000-0000-6338	Mileage	28,000	29,000	30,000	30,000	30,000	
66-003-000-0000-6340	Office Space Rent	-					
66-003-000-0000-6401	Office Supplies	7,000	8,000	8,000	9,000	9,000	
66-003-000-0000-6402	Software/Licenses	95,000	102,000	107,000	142,000	147,000	
66-003-000-0000-6481	Small Equipment - Furniture	20,000	20,000	20,000	20,000	20,000	
66-003-000-0000-6482	Electronics	6,000	6,500	6,500	6,500	6,500	
66-003-000-0000-6605	Building Acquisition	-					
66-003-000-0000-6606	Building Improvements/Repairs	40,000	25,000	25,000	25,000	25,000	
	Server Replacement Fund		40,000	40,000	40,000	40,000	
	Roof Replacement Fund	13,000					
66-003-000-0000-6609	Large Equipment - Server Replacement	230,000	-	-	-	-	
66-003-000-0000-6815	Misc Expense	1,000	1,000	1,000	1,000	1,000	
66-003-000-0000-6817	Refunds of Capital Contribution						
66-003-000-0000-6871	Insurance	190,000	200,000	210,000	220,000	230,000	
	Revenues	(2,949,500)	(2,926,627)	(3,004,655)	(3,259,797)	(3,402,375)	
	Expenses	2,897,888	2,684,773	2,772,441	3,161,165	3,318,634	
	Net	(51,612)	(241,854)	(232,214)	(98,632)	(83,741)	

October 12, 2023 Software Committee Agenda

1. Tax Rewrite Update
2. Staff Update
 - a. Tax Support
3. ND Update
4. Update on Current CPT Software
5. Todd county update
6. IFS and Cash Drawer Update
7. Clifton Larson Allen (CLA) Security Audit Update
 - a. Cameras/ Key Fobs
8. Next Meeting would be Nov 9th at 2pm if we keep to the same schedule