
**JOINT POWERS BOARD
COUNTIES PROVIDING TECHNOLOGY**

Monday, November 27, 2023

Old No. 1 Southside, Morris

10:00 a.m.

AGENDA

- 10:00 am Convene
 - Roll Call
 - Additions to Agenda
 - Approve Agenda (action item)
 - Approve Minutes of 9-25-2023 Meeting; 10-23-2023 Executive Board Minutes (action item)

- 10:10 am Financial Reporting – Mike Koehler
 - Review of Revenue and Expenditures
 - October 2023 Financials for Approval (action item)
 - Warrants for Review and Approval (action item)
 - Monthly Deposit Report
 - 2024 Budget for approval (action item)
 - COLA recommendation
 - CPT Contribution recommendation
 - Health Insurance

- 10:20 am Personnel Update/Personnel Committee
 - Ratify approval of hiring Julie Bruns, Susie Hansen as Technical Support Specialist's at Grade 5 Step 8, with a vacation bank of 37.5 hours (action item)
 - Job Descriptions
 - Intern
 - Approval of phased retirement request (PERA Pro) – Brian Valik (action item)
 - Personnel Policy Updates (action item)
 - Law changes/ESST
 - Juneteenth Holiday
 - Comp Time policy
 - Vacation Policy changes
 - Verbiage changes – Exec Director/Department Head/HR Director
 - Executive Director Vacation overage (action item)

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- 10:35 am Executive Committee Update and Recommendation Items
 - ND Update
 - Nominating Committee
 - CPT membership in AMC
 - Professional Service and Hosting Agreements update
 - Building Committee Update
 - Roof Patching Update
 - 10:50 am Software Committee Update
 - 11:05 am Other Business –
 - 11:10 am Upcoming Meetings:
 - Executive Committee December 18, 2023 at 9:00 am at CPT Office and via Zoom
 - JPB Annual Meeting, January 22, 2024 at 10:0 am; Old No. 1 Southside, Morris

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

- 11:15 am Adjourn

Commissioner Virtual Attendance Locations:

Commissioner Gene Metz: Nobles County Courthouse, Board of Commissioners Room,
Worthington, MN

Commissioner Abbe: Steele County Board Room, 630 Florence Ave., Owatonna, MN