

**COUNTIES PROVIDING TECHNOLOGY  
JOINT POWERS BOARD  
Monday, July 24, 2023  
10:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Joint Powers Board (JPB) was called to order at 10:00 a.m., Monday, July 24, 2023, by Vice Chair Paul Johnson. In attendance from member counties were:

Big Stone: Commissioner Athey  
Cottonwood: Commissioner Holmen  
Douglas: Commissioner Meyer  
Grant: Commissioner Troy Johnson  
Kandiyohi: Commissioner Gardner  
Lincoln: Absent  
Lyon: Commissioner Graupmann  
Mahnomon: Commissioner Ahmann  
Marshall: Commissioner Miller  
Meeker: Commissioner Paul Johnson  
Nobles: Commissioner Metz  
Norman: Commissioner Lee  
Pipestone: Commissioner Hollingsworth (virtual attendance, voting)  
Pope: Commissioner Wagner  
Redwood: Commissioner Wakefield  
Renville: Commissioner Kramer  
Steele: Absent  
Stevens: Absent  
Swift: Commissioner Pederson  
Todd: Commissioner Neumann  
Traverse: Commissioner Olson  
Wadena: Commissioner Weyer  
Wilkin: Commissioner Larson  
Yellow Medicine: Commissioner Antony

Others present: Joel Flaten, Mike Koehler, Vicki Knobloch Kletscher and Janel Timm

Commissioner Larson moved to approve the agenda, seconded by Commissioner Meyer. A roll call was taken and all members voted aye, motion carried.

Commissioner Holmen moved to approve minutes for the June 26, 2023 meeting, seconded by Commissioner Weyer. A roll call was taken and all members voted aye, motion carried.

Joel Flaten and Mike Koehler presented the Financial Reports. Commissioner Metz moved to approve the June 2023 Financial Report, seconded by Commissioner Gardner. A roll call was taken and all members voted aye, motion carried. Warrants were presented for review and approval. Commissioner Wagner moved to approve the warrant registers from June 22, 2023 through July 13, 2023, seconded by Commissioner Antony. A roll call was taken and all members voted aye, motion carried. The monthly deposit report was presented.

Joel Flaten provided the Executive Director's update. The board discussed if there would be an interest in selling MCIS our CAMA Mobile program for them to adapt to their CAMA program. Vice Chair Johnson asked for a show of hands if there would be an interest in CPT working with MCIS on a potential purchase which there was.

Vice Chair Johnson gave the Executive Committee update. He presented the request from McKenzie County to have a termination clause added to the contract which the committee did not recommend. There was no further discussion. Commissioner Holmen moved to approve the CPS 7.4 upgrade quote, seconded by Commissioner Wagner. A roll call was taken and all members voted aye, motion carried. Commissioner Antony moved to approve the CPS data storage quote with Mike Koehler making the final decision if CPT would purchase the storage pool option for \$2500, seconded by Commissioner Gardner. A roll call was taken and all members voted aye, motion carried.

Vice Chair Johnson gave the update for the Personnel Committee. Commissioner Meyer moved to approve the HR Consulting Agreement with Stevens County, seconded by Commissioner Graupmann. A roll call was taken and all members voted aye, motion carried. Commissioner Ahmann moved to approve the Infection Exposure Control Policy, seconded by Commissioner Metz. A roll call was taken and all members voted aye, motion carried.

Janel Timm gave the Software Committee update.

The next meeting will be September 25<sup>th</sup>, 2023 at 10:00 a.m. Hearing no further business Vice Chair Johnson called for adjournment at 10:56 a.m.

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Chair – Bob Kopitzke

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Clerk – Joel Flaten