
**JOINT POWERS BOARD
COUNTIES PROVIDING TECHNOLOGY**

Monday, September 25, 2023

Old No. 1 Southside, Morris

10:00 a.m.

AGENDA

- 10:00 am Convene
 - Roll Call
 - Additions to Agenda
 - Approve Agenda
 - Approve Minutes of 8-28-2023 Meeting

- 10:10 am Financial Reporting – Mike Koehler
 - Review of Revenue and Expenditures
 - August 2023 Financials for Approval
 - Warrants for Review and Approval
 - Monthly Deposit Report

- 10:20 am Personnel Update/Personnel Committee
 - Jan Gomer (Stevens County HR)
 - Transition Plan and Interim positions for discussion
 - Extension of resignation date for Kristina Zempel to October 13, 2023 for approval.
 - Retirement of Valerie VanderWeyst for approval and back fill of Technical Support position.

- 10:35 am Executive Committee Update and Recommendation Items
 - ND Meeting Update
 - Purchase Offer letter
 - Professional Service and Hosting Agreements update
 - Building Committee Update
 - Cameras and Door Fobs Update
 - Roof Patching Update
 - Gutter Replacement
 - CLA Security Audit Update –
 - Policy Update

- 10:50 am Software Committee Update

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- 11:05 am Other Business –
 - 11:10 am Upcoming Meetings:
 - Executive Committee October 23 at 9am via Zoom
 - JPB November 27, 2023 at 10:00 am; The Old No. 1 – Southside, Morris
 - Executive Committee December 18, 2023 at 10:00 am at CPT Office and via Zoom

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

- 11:15 am Adjourn

Commissioner Virtual Attendance Locations:

Commissioner Gene Metz: Nobles County Courthouse, Board of Commissioners Room,
Worthington, MN

Commissioner Abbe: Steele County Board Room, 630 Florence Ave., Owatonna, MN

Commissioner Denny: Todd County Courthouse, Board of Commissioners Room, Long
Prairie, MN