
**JOINT POWERS BOARD
COUNTIES PROVIDING TECHNOLOGY**

**Monday, January 22, 2024
Old No. 1 Southside, Morris
10:00 a.m.**

AGENDA

10:00 am Convene

- Pledge
- Roll Call
- Additions to Agenda
- Approve Agenda
- Approve Minutes of 12-18-2023 Executive Board Minutes
- Conflict of Interest Forms
- County Commissioners Expense Reimbursement and W-9
- Purchase authorizations
 - Executive Committee
 - CPT Management

10:10 am Nomination Committee

- Report of Candidates
- Election of Officers
 - Chair Nominations
 - Vice Chair Nominations
- 2024 Committee Member Appointments

10:20 am Financial Reporting – Mike Koehler

- Review of Revenue and Expenditures
- December 2023 Financials for Approval
- Warrants for Review and Approval
- Monthly Deposit Report

10:30 am Executive Director/Committee Update and Recommendation Items

- SWAMA quote – annual server maintenance/support
- Cyber Security Insurance quote

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- SEIM systems
 - ND Update

10:40 am Personnel Update/Personnel Committee

- Developer Intern
- Technical Support/Board Administration Position
- Independent contractors
- Accept Resignation of Elizabeth Heinze, with approval for back fill of the position
- Amendment to 11-27-2023 CPT Board minutes: Payout of Executive Director Mike Koehler's vacation overage to MSRS should read to John Hancock.

10:50 am Software Committee Update – Gwen Gillespie

11:05 am Other Business –

- Meeting Schedule

11:10 am Upcoming Meetings (tentative):

- Executive Committee February 26, 2024 at 9:00 am at CPT Office and via Zoom
- JPB Meeting, March 25, 2024 at 10:0 am; Old No. 1 Southside, Morris

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

11:15 am Adjourn

Commissioner Virtual Attendance Locations:

Commissioner Gene Metz: Nobles County Courthouse, Board of Commissioners Room,
Worthington, MN

Commissioner Roger Sandberg (Big Stone County): 539 4th St NW, Ortonville, MN
56278

Commissioner Jerrel Olson: Wheaton City Hall, Wheaton, MN 56296