
EXECUTIVE COMMITTEE COUNTIES PROVIDING TECHNOLOGY

Monday, August 26, 2024

Meeker County courthouse, 325 Sibley Ave N, Litchfield, MN

9:00 a.m.

AGENDA

- 9:00 am Convene
 - Roll Call
 - Additions to Agenda
 - Approve Agenda
 - Approve JPB Minutes of 7-22-2024 Meeting

- 9:10 am Financial Reporting – Mike Koehler
 - Review of Revenue and Expenditures
 - July 2024 Financials for Approval
 - Warrants for Review and Approval
 - Monthly Deposit Report
 - Preliminary budget work

- 9:30 am Executive Update

- 9:40 am Personnel Update/Personnel Committee
 - Performance reviews
 - Staffing – additional duties
 - Personnel Policy Changes
 - 2025 Insurances
 - 2025 COLA

- 9:50 a.m. Software Update
 - Server Quote
 - SPLUNK Quote

- 10:00 am Other Business
 - Building Committee

-
- 10:05 am Upcoming Meetings:
 - Executive Committee September 16, 2024 at 9:00 am at CPT Office and via Zoom
 - JPB September 23, 2024 at 10:00 am; The Old No. 1 – Southside, Morris

Zoom Attendance

***Note:** If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

- 10:10 am Adjourn

Executive Committee Meeting Location:

Meeker County courthouse, 325 Sibley Ave N, Litchfield, MN

Commissioner Virtual Attendance Locations:

Commissioner Ahmann, 2320 135th Ave, Mahnomen, MN 56557

Commissioner Antony: 2535 230th Ave, Canby, MN 56220

Commissioner Hollingsworth: Pipestone County Courthouse, Commissioners Room, 416 Hiawatha Ave. SE, Pipestone, MN 56164

Commissioner Kramer: 42808 County Rd 1, Bird Island, MN 55310

Dennis Larson: 834 7th St S Breckenridge, MN 56520

**COUNTIES PROVIDING TECHNOLOGY
JOINT POWERS BOARD
Monday, July 22, 2024
10:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Joint Powers Board (JPB) was called to order at 10:00 a.m., Monday, July 22, 2024, by Chair Johnson. In attendance from member counties were:

Big Stone: Commissioner Klages
Cottonwood: Commissioner Holmen
Douglas: Commissioner Meyer
Grant: Commissioner Troy Johnson
Kandiyohi: Commissioner Imdieke
Lincoln: Joe Drietz
Lyon: Commissioner Andries
Mahnomon: Commissioner Ahmann
Marshall: Commissioner Miller
Meeker: Commissioner Paul Johnson
Nobles: Commissioner Demuth (virtual attendance-voting)
Norman: absent
Pipestone: Commissioner Hollingsworth (virtual attendance-voting)
Pope: Commissioner Lindor
Redwood: Commissioner Wakefield
Renville: Commissioner Kramer
Steele: absent
Stevens: Commissioner Kopitzke
Swift: Commissioner Pederson
Todd: Commissioner Neumann
Traverse: Commissioner Olson
Wadena: Commissioner Weyer
Wilkin: Commissioner Larson
Yellow Medicine: absent

Others present: Mike Koehler, Gwen Gillespie, Ethan Hamer, and Heidi Roiland.

Commissioner Kopitzke moved to approve the agenda, seconded by Commissioner T. Johnson. A roll call was taken, all members voted aye, motion carried.

Commissioner Larson moved to approve minutes of the June 24, 2024 Executive Board meeting, seconded by Commissioner Drietz. A roll call was taken, all members voted aye, motion carried.

Mike Koehler presented the June 2024 financials and warrant registers for review. Commissioner Meyer moved to approve the June financials and warrant registers for June 18, 2024, June 27, 2024 and July 11, 2024, as presented, seconded by Commissioner Miller. A roll call was taken, all members voted aye, motion carried.

A progress update was given on fiscal host duties being moved in house.

Chair Johnson thanked the Budget Committee, comprised of Commissioners Holmen, Kramer and Meyer for their work. Commissioner Holmen presented the recommendation for County payback in fiscal year 2024. Commissioner Holmen moved to issue a payback to the 24 owning counties in the amount of \$1,080,000 (\$45,000

per County), funds to be disbursed in fourth quarter 2024, seconded by Kramer. A roll call was taken, all members voted aye, motion carried.

Chair Johnson expressed his thanks to the Building Committee, comprised of Commissioners T. Johnson, Kopitzke and Meyer. Commissioner Kopitzke gave an update from the building committee.

Commissioner Lindor presented the Personnel Committee update of which there was no meeting held in June.

Gwen Gillespie presented the Software Committee update. Mike Koehler updated the Board on cyber security.

The next meeting of the full JPB is scheduled for September 23, 2024 at 10 a.m. at the Old #1 Southside.

Hearing no further business, Chair Paul Johnson called for adjournment at 10:46 a.m.

Respectfully submitted,

Chair – Paul Johnson

Clerk – Mike Koehler

**** Counties Providing Technology ****



REVENUES & EXPENDITURES BUDGET REPORT As of 07/2024

66 FUND Counties Providing Technology

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>58% % of BDG</u>
3 DEPT Counties Providing Technology					
----- REVENUES -----					
66-003-000-0000-5501	Charges For Services-MN	123,414.00-	1,166,098.00-	2,119,752.00-	55
66-003-000-0000-5502	Hosting Fees - MN	12,264.00-	124,442.00-	246,096.00-	51
66-003-000-0000-5512	Charges For Services - ND	2,174.00-	117,567.00-	205,296.00-	57
66-003-000-0000-5513	Hosting Fees - ND	0.00	24,734.00-	43,356.00-	57
66-003-000-0000-5701	Investment/Interest Earnings	1,572.34-	48,411.67-	50,000.00-	97
66-003-000-0000-5702	Unrealized Gain/Loss Investments	0.00	1,092.53	0.00	0
66-003-000-0000-5802	Misc. Revenue	92,125.00-	140,215.00-	120,000.00-	117
66-003-000-0000-5992	Dental/Disability Insurance	10,196.90-	71,776.50-	165,000.00-	44
----- EXPENDITURES -----					
66-003-000-0000-6101	Regular Salaries	113,815.75	842,243.43	1,525,218.00	55
66-003-000-0000-6102	Part Time Wages	0.00	933.37	0.00	0
66-003-000-0000-6106	Per Diem	3,026.64	14,200.00	28,800.00	49
66-003-000-0000-6110	CPT Contribution	17,100.00	114,475.00	205,200.00	56
66-003-000-0000-6160	Employer PERA	8,323.01	60,549.04	114,391.00	53
66-003-000-0000-6170	Employer FICA	7,131.54	51,720.55	94,564.00	55
66-003-000-0000-6180	Employer Medicare	1,667.84	12,095.76	22,116.00	55
66-003-000-0000-6190	Workman's Comp Insurance	0.00	1,573.00	2,000.00	79
66-003-000-0000-6210	Telephone	2,030.00	12,090.00	26,000.00	47
66-003-000-0000-6215	Postage	0.00	462.29	1,000.00	46
66-003-000-0000-6244	Printing/Publishing & Advertising	256.49	2,369.49	5,000.00	47
66-003-000-0000-6245	Dues, Subscriptions and Books	68.36	336.52	4,000.00	8
66-003-000-0000-6251	Utilities	887.05	7,026.84	24,000.00	29
66-003-000-0000-6261	Professional Fees for Services	15,780.65	151,891.99	180,000.00	84
66-003-000-0000-6271	Professional Cleaning	600.00	4,280.00	10,600.00	40
66-003-000-0000-6331	Training/Registration	995.49	9,622.11	17,000.00	57
66-003-000-0000-6337	Lodging/Meals	0.00	5,870.19	8,000.00	73
66-003-000-0000-6338	Mileage	2,105.89	10,648.69	28,000.00	38
66-003-000-0000-6401	Office Supplies	499.56	4,772.39	7,000.00	68
66-003-000-0000-6402	Software/Licenses	373.35-	58,201.38	95,000.00	61
66-003-000-0000-6481	Small Equipment	741.12-	1,291.85	20,000.00	6
66-003-000-0000-6482	Electronic Supplies	0.00	303.89	6,000.00	5
66-003-000-0000-6606	Building Improvements	0.00	90.00	53,000.00	0
66-003-000-0000-6609	Large Equipment - Furniture	996.08	996.08	230,000.00	0
66-003-000-0000-6815	Misc Expense	0.00	200.93	1,000.00	20

**** Counties Providing Technology ****



REVENUES & EXPENDITURES BUDGET REPORT As of 07/2024

Report Basis: Cash

<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Percent of Year Budget</u>	<u>58% % of BDG</u>
66-003-000-0000-6817	Refunds of Capital Contribution	8,506.02-	0.00	0.00	0
66-003-000-0000-6871	Insurance	11,139.06	88,209.96	190,000.00	46
3 DEPT	Totals Counties Providing Technology	Revenue 241,746.24-	1,692,151.64-	2,949,500.00-	57
		Expend. 176,802.92	1,456,454.75	2,897,889.00	50
		Net 64,943.32-	235,696.89-	51,611.00-	457
66 FUND	Totals Counties Providing Technology	Revenue 241,746.24-	1,692,151.64-	2,949,500.00-	57
		Expend. 176,802.92	1,456,454.75	2,897,889.00	50
		Net 64,943.32-	235,696.89-	51,611.00-	457
FINAL TOTALS	35 Accounts	Revenue 241,746.24-	1,692,151.64-	2,949,500.00-	57
		Expend. 176,802.92	1,456,454.75	2,897,889.00	50
		Net 64,943.32-	235,696.89-	51,611.00-	457

**** Counties Providing Technology ****



midstate
8/21/24 1:34PM

TREASURER'S CASH TRIAL BALANCE

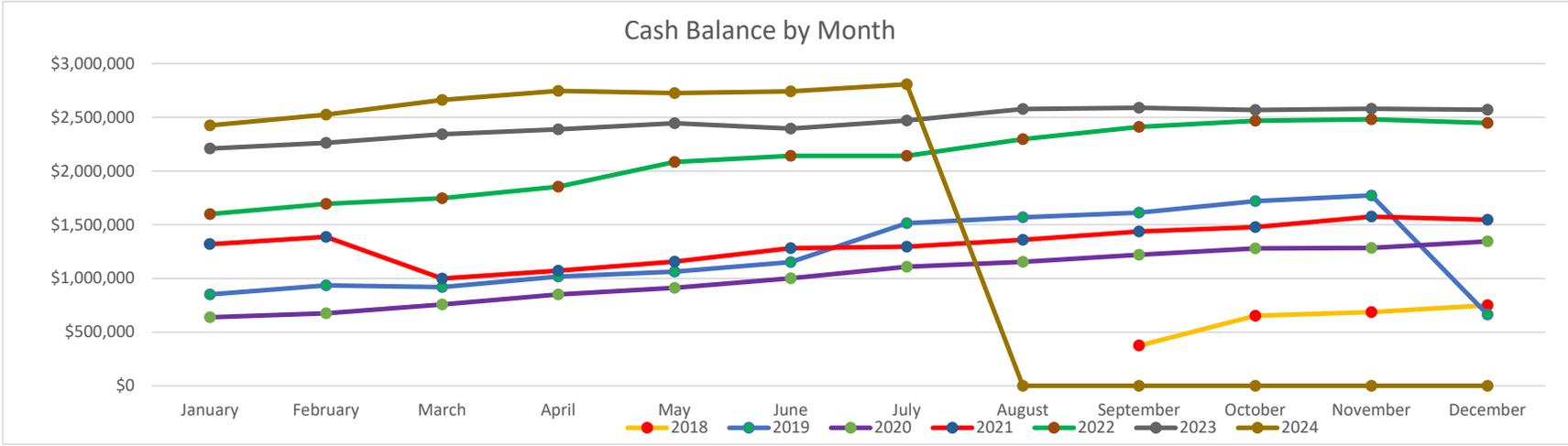
As of 07/2024

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
66 Counties Providing Technology	2,571,749.99			
Receipts		241,746.24	1,698,411.17	
Disbursements		28,764.78-	379,504.60-	
Payroll		148,038.14-	1,082,017.15-	
Journal Entries		0.00	1,092.53-	
Fund Total		64,943.32	235,796.89	2,807,546.88
All Funds	2,571,749.99			
Receipts		241,746.24	1,698,411.17	
Disbursements		28,764.78-	379,504.60-	
Payroll		148,038.14-	1,082,017.15-	
Journal Entries		0.00	1,092.53-	
Total		64,943.32	235,796.89	2,807,546.88

Cash Balance by Month

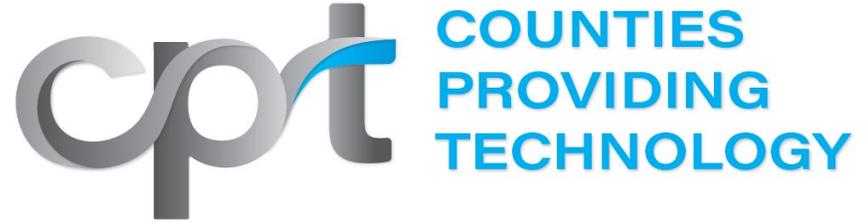


	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,025,000	\$374,057	\$677,739	\$718,504	\$774,027
2019	\$851,184	\$934,474	\$918,351	\$1,016,080	\$1,062,916	\$1,151,725	\$1,515,305	\$1,569,522	\$1,613,211	\$1,720,464	\$1,773,396	\$663,830
2020	\$638,056	\$675,823	\$756,804	\$849,950	\$912,844	\$1,000,367	\$1,107,435	\$1,154,585	\$1,220,272	\$1,280,377	\$1,283,826	\$1,344,687
2021	\$1,318,549	\$1,387,126	\$998,896	\$1,071,476	\$1,155,464	\$1,281,522	\$1,295,276	\$1,359,485	\$1,437,156	\$1,477,794	\$1,575,415	\$1,545,377
2022	\$1,599,495	\$1,694,391	\$1,747,236	\$1,853,557	\$2,083,791	\$2,142,709	\$2,141,455	\$2,297,151	\$2,412,030	\$2,467,037	\$2,481,305	\$2,447,034
2023	\$2,209,404	\$2,262,540	\$2,343,182	\$2,388,733	\$2,444,289	\$2,395,367	\$2,469,834	\$2,578,157	\$2,588,856	\$2,568,565	\$2,579,790	\$2,571,150
2024	\$2,425,310	\$2,524,887	\$2,663,053	\$2,745,738	\$2,726,770	\$2,742,604	\$2,807,547					

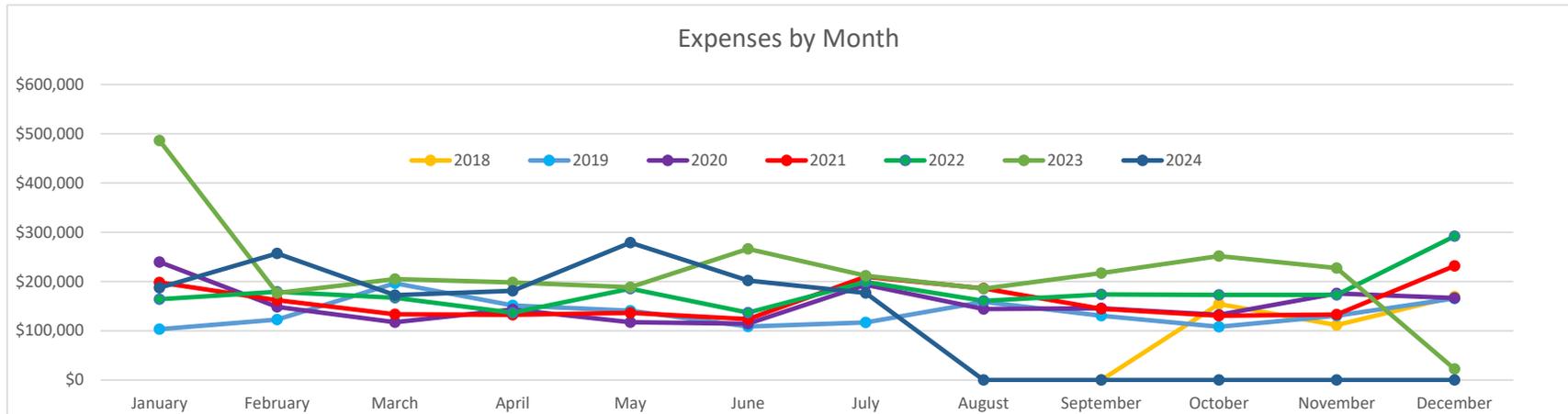


Capital contributions were received in August 2018 for \$4,025,000 from the 23 counties in CPT; \$175,000 from each county.
 Cost to purchase CPUI in September 2018 (including purchase, non-compete, equipment purchase and prepaid expenses) was \$3,650,879.
 Return of capital contributions were paid in December 2019 totaling \$1,150,000 to the 23 owning counties (\$50,000 to each county) and were paid in March 2021 totaling \$575,000 (\$25,000 to each county).
 Capital contribution received in May 2022 for \$170,000 from Pope County for membership into the JPA.

Expenses by Month



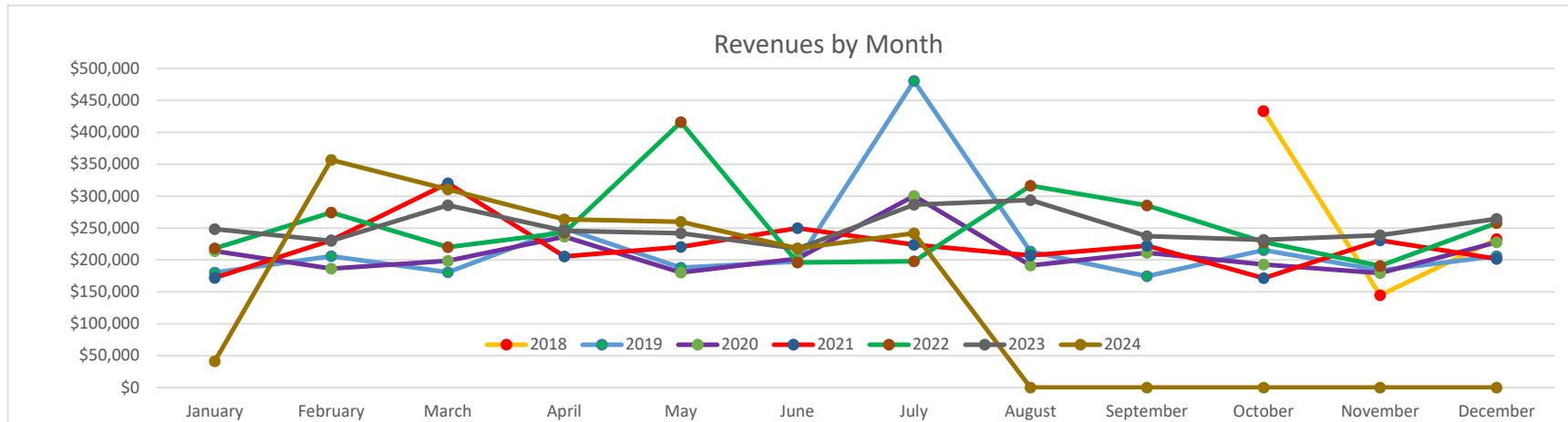
	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$64	\$129,327	\$103,905	\$177,309
2019	\$103,295	\$122,646	\$196,642	\$151,635	\$140,983	\$108,582	\$116,958	\$158,921	\$130,779	\$108,171	\$130,728	\$165,593
2020	\$239,764	\$148,611	\$117,562	\$143,206	\$117,344	\$114,470	\$193,221	\$144,216	\$145,489	\$132,715	\$175,927	\$166,744
2021	\$198,197	\$162,221	\$133,383	\$132,800	\$136,394	\$123,715	\$210,176	\$142,927	\$144,720	\$130,833	\$133,050	\$231,730
2022	\$164,026	\$179,442	\$167,272	\$136,679	\$185,656	\$137,061	\$199,008	\$160,767	\$173,814	\$172,912	\$173,060	\$292,015
2023	\$486,450	\$176,843	\$205,011	\$198,044	\$188,293	\$266,503	\$211,926	\$185,553	\$217,245	\$251,794	\$227,464	\$22,541
2024	\$187,741	\$257,167	\$172,469	\$181,060	\$279,036	\$202,179	\$176,803					



Revenues by Month



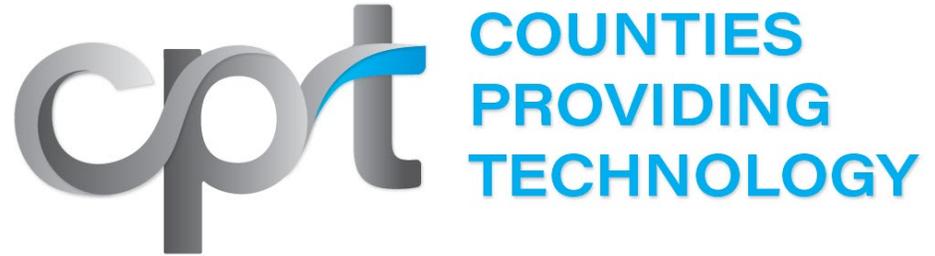
	January	February	March	April	May	June	July	August	September	October	November	December
2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$433,009	\$144,670	\$232,832
2019	\$180,452	\$205,936	\$180,519	\$249,364	\$187,819	\$197,391	\$480,538	\$213,138	\$174,468	\$215,424	\$183,660	\$206,027
2020	\$213,990	\$186,378	\$198,543	\$236,352	\$180,238	\$201,993	\$300,289	\$191,366	\$211,176	\$192,820	\$179,376	\$227,605
2021	\$172,059	\$230,798	\$320,153	\$205,380	\$220,382	\$249,773	\$223,930	\$207,136	\$222,391	\$171,471	\$230,671	\$201,692
2022	\$218,144	\$274,338	\$220,117	\$243,000	\$415,890	\$195,980	\$197,754	\$316,463	\$285,332	\$227,919	\$190,688	\$257,744
2023	\$248,401	\$229,978	\$285,653	\$245,596	\$241,849	\$217,582	\$286,393	\$293,875	\$237,134	\$231,503	\$238,688	\$264,502
2024	\$41,301	\$356,744	\$310,634	\$263,745	\$259,968	\$218,013	\$241,746	\$0	\$0	\$0	\$0	\$0



Note: October 2018 revenue includes \$290,000 for the tax system re-write; \$10,000 from each of the counties in the Mid-State Computer Collaborative
 July 2019 revenue includes \$270,000 for the tax system re-write; remaining \$20,000 was received in August 2019
 July 2020 revenue includes \$30,000 for the tax system re-write - - final project receipts
 March 2021 revenue includes \$50,000 for the tax system re-write and \$26,640 for conversion and installation costs from Sibley County
 May 2022 revenue includes \$170,000 contribution from Pope County for purchase into the Counties Providing Technology JPA

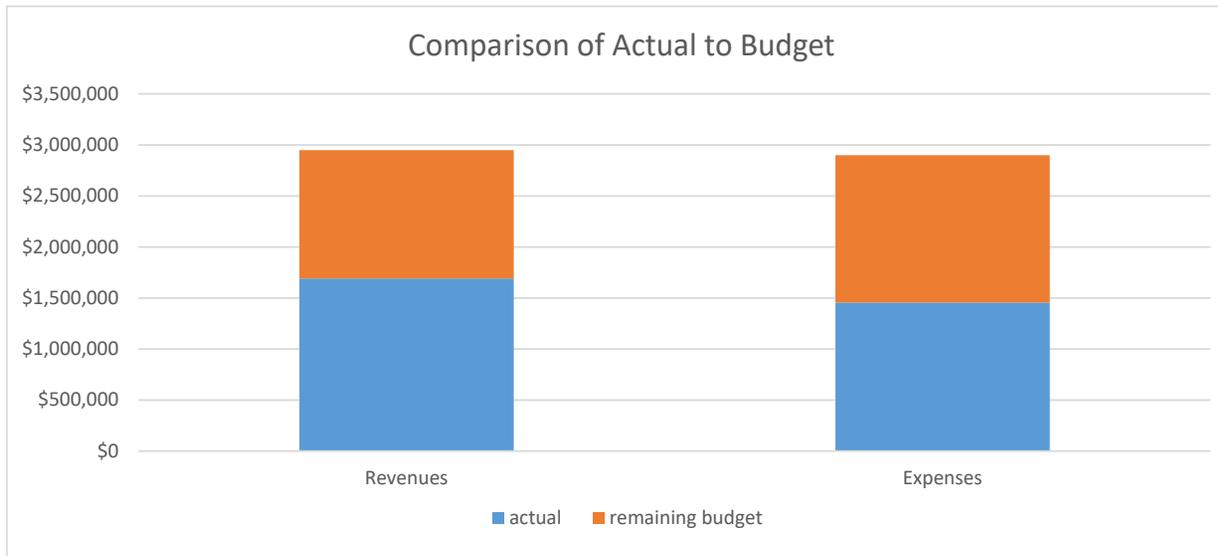
Budget to Actual Comparison

Through July 2024

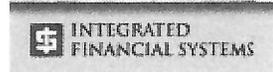


Percent of year completed **58%**

Year-to-date		Percent of budget	Approved 2024 Budget	
Revenues	\$1,692,152	57%	Revenues	\$2,949,500
Expenses	\$1,456,455	50%	Expenses	\$2,897,889
Return of capital	\$0	0%	Return of capital	\$0



**** **Counties Providing Technology** ****



Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

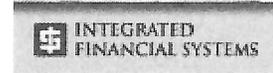
Approved 07/18/2024
Pay Date 07/18/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
38	American Solutions for Business	193.03	LASER CHECK STOCK	66-003-000-0000-6401	INV07501579	N
	Warrant # 2796	Total...	193.03			
204	Cigna Health & Life Insurance Co	112.78	HOSPITAL INS - JULY	66-003-000-0000-6871	HC960734	N
204		96.45	ACCIDENT INS - JULY	66-003-000-0000-6871	AI961469	N
204		89.20	CRITICAL ILLNESS INS - JULY	66-003-000-0000-6871	CI961398	N
	Warrant # 2797	Total...	298.43			
204	Cigna Health & Life Insurance Co	95.02	CRITICAL ILLNESS - NOV 2023	66-003-000-0000-6871		N
	Warrant # 2798	Total...	95.02			
201	Culligan Ultrapure, Inc.	92.88	WATER	66-003-000-0000-6401	17708139-06302024	N
	Warrant # 2799	Total...	92.88			
37	Hartford/The	224.66	LIFE INSURANCE	66-003-000-0000-6871	873747	N
	Warrant # 2800	Total...	224.66			
54	Lincoln Financial Group	302.40	STD INSURANCE - JULY	66-003-000-0000-6871	10258571	N
54		394.85	LIFE INSURANCE - JULY	66-003-000-0000-6871	10247942	N
	Warrant # 2801	Total...	697.25			
29	Otter Tail Power Company	97.64	SERVICE 05/30-06/27/24	66-003-000-0000-6251	20076543	N
29		744.11	SERVICE 05/30-06/27/24	66-003-000-0000-6251	4093126	N
	Warrant # 2802	Total...	841.75			
55	Sun Life Financial	32.00	DISABILITY INS - JULY	66-003-000-0000-6871	935910	N
	Warrant # 2803	Total...	32.00			
59	US Bank	256.49	BANNER	66-003-000-0000-6244		N
59		45.56	ENGBRETSONS - GARBAGE	66-003-000-0000-6251		N
59		32.05	SIMPLISAFE	66-003-000-0000-6261		N
59		100.00	TERRACE - WEBSITE MAINT	66-003-000-0000-6261		N
59		159.59	CANDY & GIFT CARDS	66-003-000-0000-6331		N
59		200.00	GIFT CARDS	66-003-000-0000-6331		N
59		73.25	STORAGE/OFFICE SUPPLIES	66-003-000-0000-6401		N

CPTLORI
07/18/2024

11:10AM

**** **Counties Providing Technology** ****



Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 07/18/2024
Pay Date 07/18/2024

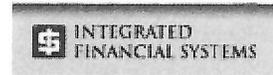
Page 2

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
59	US Bank	23.10	PAPER SUPPLIES		66-003-000-0000-6401		N
59		80.61	PAPER SUPPLIES		66-003-000-0000-6401		N
59		53.78	PAPER		66-003-000-0000-6401		N
59		21.50	ZOHO ASSIST		66-003-000-0000-6402		N
59		919.35	ATLASSIAN		66-003-000-0000-6402		N
59		17.09	ZOOM		66-003-000-0000-6402		N
59		173.98	PORTABLE MONITORS		66-003-000-0000-6481		N
Warrant #	2804	Total...	2,156.35				
137	VSP Insurance Co.	33.34	VISION INSURANCE - JULY		66-003-000-0000-6871	820848843	N
Warrant #	2805	Total...	33.34				
Warrant Form	WF91	Total...	4,664.71	27 Transactions			
	Final Total...	4,664.71	27 Transactions				

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed _____
Director

**** **Counties Providing Technology** ****



Warrant Form **WF91**
Commissioner's Warrants

WARRANT REGISTER
Commissioner Warrants

Approved 07/25/2024
Pay Date 07/25/2024

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
126	Ahmann/Karen	100.00	EXECUTIVE MTG		66-003-000-0000-6106		N
						07/15/2024	07/15/2024
126		100.00	JOINT POWERS MTG		66-003-000-0000-6106		N
						07/22/2024	07/22/2024
126		192.96	MILEAGE		66-003-000-0000-6338		N
						07/22/2024	07/22/2024
	Warrant #	2806	Total...		392.96		
176	Andries/Thomas D.	100.00	JOINT POWERS MTG		66-003-000-0000-6106		N
						07/22/2024	07/22/2024
176		117.92	MILEAGE		66-003-000-0000-6338		N
						07/22/2024	07/22/2024
	Warrant #	2807	Total...		217.92		
30	Center Point Energy	23.62	SERVICE		66-003-000-0000-6251	11831812-0	N
						06/10/2024	07/09/2024
30		23.62	SERVICE		66-003-000-0000-6251	10942506-6	N
						06/10/2024	07/09/2024
	Warrant #	2808	Total...		47.24		
204	Cigna Health & Life Insurance Co	112.78	HOSPITAL INS - AUGUST		66-003-000-0000-6871	HC960734	N
204		89.20	CRITICAL ILLNESS INS - AUGUST		66-003-000-0000-6871	CI961398	N
204		96.45	ACCIDENT INS - AUGUST		66-003-000-0000-6871	AI961469	N
	Warrant #	2809	Total...		298.43		
33	CPS Technology Solutions	2,180.00	HOSTING FEE - AUGUST		66-003-000-0000-6261	385239	N
	Warrant #	2810	Total...		2,180.00		
160	Drietz/Joseph	100.00	JOINT POWERS MTG		66-003-000-0000-6106		N
						07/22/2024	07/22/2024
160		132.66	MILEAGE		66-003-000-0000-6338		N
						07/22/2024	07/22/2024
	Warrant #	2811	Total...		232.66		
37	Hartford/The	224.66	LIFE INSURANCE - AUGUST		66-003-000-0000-6871	873747	N
	Warrant #	2812	Total...		224.66		
165	Holmen/Norman	100.00	FINANCE MEETING		66-003-000-0000-6106		N

**** **Counties Providing Technology** ****



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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
165		100.00	JOINT POWERS MTG		66-003-000-0000-6106	06/17/2024	06/17/2024
							N
165		176.88	MILEAGE		66-003-000-0000-6338	07/22/2024	07/22/2024
							N
						07/22/2024	07/22/2024
	Warrant #	2813	Total...		376.88		
185	IMDIEKE/ROGER R.	50.00	JOINT POWERS MTG		66-003-000-0000-6106	07/22/2024	07/22/2024
							N
185		81.74	MILEAGE		66-003-000-0000-6338	07/22/2024	07/22/2024
							N
						07/22/2024	07/22/2024
	Warrant #	2814	Total...		131.74		
159	Johnson/Paul M.	100.00	EXECUTIVE MTG		66-003-000-0000-6106	06/24/2024	06/24/2024
							N
159		100.00	EXECUTIVE MTG		66-003-000-0000-6106	07/15/2024	07/15/2024
							N
159		100.00	JOINT POWERS MTG		66-003-000-0000-6106	07/22/2024	07/22/2024
							N
159		120.60	MILEAGE		66-003-000-0000-6338	07/22/2024	07/22/2024
							N
						07/22/2024	07/22/2024
	Warrant #	2815	Total...		420.60		
166	Johnson/Troy	100.00	JOINT POWERS MTG		66-003-000-0000-6106	07/22/2024	07/22/2024
							N
166		32.16	MILEAGE		66-003-000-0000-6338	07/22/2024	07/22/2024
							N
						07/22/2024	07/22/2024
	Warrant #	2816	Total...		132.16		
208	Klages/Jeffrey	100.00	JOINT POWERS MTG		66-003-000-0000-6106	07/22/2024	07/22/2024
							N
208		46.23	MILEAGE		66-003-000-0000-6338	07/22/2024	07/22/2024
							N
						07/22/2024	07/22/2024
	Warrant #	2817	Total...		146.23		
124	Kopitzke/Bob	100.00	JOINT POWERS MTG		66-003-000-0000-6106	07/22/2024	07/22/2024
							N
						07/22/2024	07/22/2024
	Warrant #	2818	Total...		100.00		

**** Counties Providing Technology ****



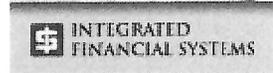
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							<u>From Date</u>	<u>To Date</u>
173	Larson/Dennis	100.00	JOINT POWERS MTG			66-003-000-0000-6106		N
							07/22/2024	07/22/2024
173		80.40	MILEAGE			66-003-000-0000-6338		N
							07/22/2024	07/22/2024
Warrant #	2819	Total...	180.40					
54	Lincoln Financial Group	302.40	STD INSURANCE - AUGUST			66-003-000-0000-6871	10258571	N
54		394.85	LIFE INSURANCE - AUGUST			66-003-000-0000-6871	10247942	N
Warrant #	2820	Total...	697.25					
169	Lindor/Larry	100.00	JOINT POWERS MTG			66-003-000-0000-6106		N
							07/22/2024	07/22/2024
169		21.44	MILEAGE			66-003-000-0000-6338		N
							07/22/2024	07/22/2024
Warrant #	2821	Total...	121.44					
164	Meyer/Charlie L	100.00	BUDGET COMMITTEE MTG			66-003-000-0000-6106		N
							06/17/2024	06/17/2024
164		100.00	JOINT POWERS MTG			66-003-000-0000-6106		N
							07/22/2024	07/22/2024
164		67.00	MILEAGE			66-003-000-0000-6338		N
							06/17/2024	06/17/2024
164		67.00	MILEAGE			66-003-000-0000-6338		N
							07/22/2024	07/22/2024
Warrant #	2822	Total...	334.00					
182	Miller/Rolland	100.00	JOINT POWERS MTG			66-003-000-0000-6106		N
							07/22/2024	07/22/2024
182		290.78	MILEAGE			66-003-000-0000-6338		N
							07/22/2024	07/22/2024
Warrant #	2823	Total...	390.78					
157	Neumann/Randy	81.74	MILEAGE			66-003-000-0000-6338		N
							07/22/2024	07/22/2024
Warrant #	2824	Total...	81.74					
171	Olson/Jerrel	100.00	JOINT POWERS MTG			66-003-000-0000-6106		N
							07/22/2024	07/22/2024

**** Counties Providing Technology ****



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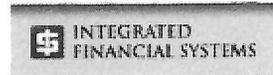
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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
171	Olson/Jerrel	48.24	MILEAGE		66-003-000-0000-6338		N
						07/22/2024	07/22/2024
	Warrant #	2825	Total...		148.24		
170	Pederson/Edward	100.00	JOINT POWERS MTG		66-003-000-0000-6106		N
						07/22/2024	07/22/2024
170		37.52	MILEAGE		66-003-000-0000-6338		N
						07/22/2024	07/22/2024
	Warrant #	2826	Total...		137.52		
186	RENVILLE COUNTY	100.00	BUDGET COMMITTEE MTG		66-003-000-0000-6106		N
						06/17/2024	06/17/2024
186		100.00	EXECUTIVE MTG		66-003-000-0000-6106		N
						06/24/2024	06/24/2024
186		50.00	EXECUTIVE MTG		66-003-000-0000-6106		N
						07/15/2024	07/15/2024
186		100.00	JOINT POWERS MTG		66-003-000-0000-6106		N
						07/22/2024	07/22/2024
186		120.60	MILEAGE		66-003-000-0000-6338		N
						07/22/2024	07/22/2024
	Warrant #	2827	Total...		470.60		
55	Sun Life Financial	32.00	DISABILITY INS - AUGUST		66-003-000-0000-6871	935910	N
	Warrant #	2828	Total...		32.00		
187	Tandem, LLC	921.85	SECURITY POLICIES		66-003-000-0000-6261	T-21646	N
	Warrant #	2829	Total...		921.85		
107	Todd County Auditor Treasurer	100.00	PER DIEM - R.NEUMAN		66-003-000-0000-6106		N
						07/22/2024	07/22/2024
	Warrant #	2830	Total...		100.00		
80	US Diary	635.90	PLANNERS - PROMOTIONAL		66-003-000-0000-6331	7659042	N
	Warrant #	2831	Total...		635.90		
184	Wakefield/Ricky N	100.00	JOINT POWERS MTG		66-003-000-0000-6106		N
						07/22/2024	07/22/2024
184		148.74	MILEAGE		66-003-000-0000-6338		N

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07/25/2024

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**** **Counties Providing Technology** ****



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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	Warrant #	2832	Total...	248.74		
162	Weyer/Michael L.	100.00	JOINT POWERS MTG	66-003-000-0000-6106	07/22/2024	N
162		148.74	MILEAGE	66-003-000-0000-6338	07/22/2024	N
	Warrant #	2833	Total...	248.74		
	Warrant Form	WF91	Total...	9,650.68		58 Transactions
	Final Total...	9,650.68				58 Transactions

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed _____
Director

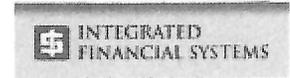
****** Counties Providing Technology ******

WARRANT REGISTER
Commissioner Warrants



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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
151	City of Morris	82.44		WATER/SEWER SERVICE	66-003-000-0000-6251	02-22900610-02-0	N
	Warrant #	2834	Total...	82.44			
161	Hollingsworth/Christopher	100.00		EXECUTIVE BOARD MTG	66-003-000-0000-6106		N
					07/15/2024	07/15/2024	
161		100.00		JOINT POWERS MTG	66-003-000-0000-6106		N
					07/22/2024	07/22/2024	
	Warrant #	2835	Total...	200.00			
24	Koehler/Mike	260.00		BLANKETS - PROMOTIONAL	66-003-000-0000-6331		N
24		129.13		MACO CONFERENCE	66-003-000-0000-6337		N
					02/21/2024	02/21/2024	
24		132.71		MACO CONFERENCE	66-003-000-0000-6337		N
					02/21/2024	02/21/2024	
24		172.86		MILEAGE - MACAFTO CONF	66-003-000-0000-6338		N
					06/24/2024	06/24/2024	
24		148.74		MILEAGE - ND USERS MTG	66-003-000-0000-6338		N
					07/09/2024	07/09/2024	
24		148.74		MILEAGE - NDACO CONF	66-003-000-0000-6338		N
					07/10/2024	07/10/2024	
24		262.64		MILEAGE - DEMO BLUE EARTH	66-003-000-0000-6338		N
					07/22/2024	07/22/2024	
24		210.38		MILEAGE - MACO CONF	66-003-000-0000-6338		N
					02/20/2024	02/20/2024	
24		75.04		MILEAGE - WILLMAR	66-003-000-0000-6338		N
					04/30/2024	04/30/2024	
24		57.62		MILEAGE - MNCCC CONF	66-003-000-0000-6338		N
					06/03/2024	06/03/2024	
	Warrant #	2836	Total...	1,597.86			
155	Lakes Country Service Coop Ins Pool	8,506.02		HEALTH INS - AUGUST	66-003-000-0000-6871		N
	Warrant #	2837	Total...	8,506.02			
129	McGinnis Appliance Inc	738.00		SERVICE AC SYSTEM	66-003-000-0000-6261	29598	N
129		149.00		SERVICE AC SYSTEM	66-003-000-0000-6261	29619	N
	Warrant #	2838	Total...	887.00			

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							<u>From Date</u>	<u>To Date</u>
101	Ratwik, Roszak & Maloney, P.A.	550.00	COPYRIGHT ISSUE			66-003-000-0000-6261	76875	N
Warrant #	2839	Total...	550.00					
16	Vanderweyst/Valerie	7,845.00	CONTRACTED SERVICES - JULY			66-003-000-0000-6261	JULY	N
Warrant #	2840	Total...	7,845.00					
Warrant Form	WF91	Total...	19,668.32					18 Transactions
	Final Total...	19,668.32						18 Transactions

I hereby certify that the above amounts have been approved and allowed by the county welfare board for payment to the claimant as in each instance stated, that said county welfare board authorizes and instructs the county auditor and county treasurer of said county to pay the same.

Signed _____
Director

****** Counties Providing Technology ******



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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
27	Ascensus	125.38	457 PLAN ADMIN FEE	66-003-000-0000-6261	138652DF_202407	N
	Warrant #	2841	Total...	125.38		
79	IBM Corporation	2,134.19	HWMA & SWMA 05/01-10/31/24	66-003-000-0000-6402	0371525	N
	Warrant #	2842	Total...	2,134.19		
188	Kroona/Jay M	1,710.00	TESTING - JULY	66-003-000-0000-6261		N
	Warrant #	2843	Total...	1,710.00		
28	Old No 1 Bar & Grill	150.00	MEETING SET UP & REFRESHEM	66-003-000-0000-6337	305	N
	Warrant #	2844	Total...	150.00		
	Warrant Form	WF91	Total...	4,119.57		4 Transactions
	Final Total...	4,119.57				4 Transactions

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Signed _____
Director

	A	B	C	D	E	F	G	H	I	J	K
1	COUNTIES PROVIDING TECHNOLOGY										
2	TREASURER'S MONTHLY REPORT OF DEPOSITS ON THE LAST DAY OF JULY 2024										
3											
4											
5											
6	Type	Depository	FDIC Number	Maturity Date	Interest Rate	Step-Up?	Last Balance	Interest Earned	Deposited	Withdrawn	Balance
7											
8	CK	Bremer Bank, Morris					499,640.35		240,173.90	178,764.78	561,049.47
9							-				-
10		Bremer Payroll Account opened 12/31/2015					15,313.31		150,000.00	148,038.14	17,275.17
11											
12		Flex Account					2,000.00				2,000.00
13											
14		Bremer Money Market Savings					925,649.90	1,572.34			927,222.24
15											
16											
17							-				-
18		Edward Jones					-				-
19		Interest on Credit Balance					-				-
20	CD	Bank of China New York City [06428FR90]	33653	8/29/24	5.400%	N	213,000.00				213,000.00
21	CD	Charles Schwab [15987UCG1]	57450	12/4/24	5.350%	N	242,000.00				242,000.00
22	CD	Bank of America Charlotte NC [06051XCD2]	3510	1/13/25	5.100%	N	236,000.00				236,000.00
23	CD	Key Bank National [49306SL61]	17534	5/17/25	5.050%	N	200,000.00				200,000.00
24	CD	First Natl Bk of Omaha NE [332135LN0]	5452	6/6/25	5.300%	N	209,000.00				209,000.00
25	CD	Oakwood Bk Dallas TX [674054AB7]	10334	6/20/2025	5.350%	N	200,000.00				200,000.00
26		TOTAL DEPOSITS (Broker Balances)					2,742,603.56	1,572.34	390,173.90	326,802.92	2,807,546.88
27											
28	Non-Restricted Accounts								Per state auditors:		
29		Cash Accounts					1,507,546.88				0.00
30		Edward Jones					1,300,000.00				
31											
32											
33											
34											
35											
36											
37									Total Balance		2,807,546.88
38									For Month-End		
39							2,807,546.88				

Software Committee-Summary for August 2024

Summary of the 4 pieces of the ETAX Project –

- **TAXWEB** – Currently, Yellow Medicine and Meeker County are live. We are working on Douglas, Renville, and Pope County as the next counties. Our plan will be going forward will be working with 2 or 3 counties a week until we can get all the Counties on the new TAXWEB. One thing we need to make sure for each of these counties are the credit card fees are up to date and any sketches.
- **New CAMA/Land calc** – After the rewrite of Land Calc Parcel Maintenance we have been doing good deal of testing on this program. Once we have finalized the testing process on Land Calc Parcel Maintenance we will be doing one more round of testing in 21 of our CAMA programs with the goal to get Chris in Todd and Mike in Kandi testing by late September as stated in our Assessor meeting. We have also been working on the security pieces for CAMA/Landcalc for these two counties in order to work with LDAP.
- **New Report Generator** – Our Support Team and Jay have been doing more in-depth testing on the New Report Generator to insure we have better functionality, better processes in place and to ensure the converted reports work as intended. The Support Team has also been updating the Help Links and working hard with New Report Generator so they can train and work with the counties that will be testing and going live. We have also been doing a significant amount of work to ensure that the security pieces are in place and links are set up to be able go from the Green Screen into to our ETAX system where the tax portion of New Report Generator sits. Our goal will be to have county testing with the new links for New Report Generator in the next few weeks.
- **ETAX** – Our ETAX developers have continued to work on “Quick Access” and TAXX10 programs. They have also finished the changes for deleting/Inactivating Taxpayers in ETAX so we can start to fully test this process. This includes the prompts and reports that have this information on them, remember this can only be done on ETAX not the green screen. Between the developers and Mike we are trying to make sure the data, which includes parcels, taxpayers and history, will be pulled in a speedy load times.

Just a reminder of our goal's below

- Our 1st Goal is to have TAXWEB and New Report Generator live.
- Our 2nd Goal is to have CAMA/LandCalc live.
- Our 3rd Goal is to get Assessor's Module of ETAX live.

Day to Day at CPT

- MN RE Tax is in the midst of PRISM #4 and PRISM #2 submissions. We have a few small programming changes for TNT Notices.
- MN Assessor User Meeting took place August 8th in Morris. Very well attended!
- MN Auditor- Treasurer User Meeting scheduled for September 12th in Morris. DOR representatives will attend!
- ND RE Tax-Programming is finished for Residence Credit (new this year) for Estimated Tax Statements. Estimated Tax Statements have to be mailed by August 31st
- ND RE Tax-Programming is underway to expand the Parcel# to 14 digits. After that, we will be converting Griggs County in ND to the CPT Tax System, by next July 1st.
- ND Griggs County will need a conversion of IFS Data by the end of the year. We are in the process of getting the files to our CPT System. Griggs is currently on a Windows Server.
- ND PERS-Programming for a new PERS Code.
- MN PLZ Project for Kandi is started. We are converting the files and determining where the project was initially left, back in 2019.
- Mike and Gwen will attend the Assessor's Fall Conference at Maddens Resort, September 23-24
- New servers- We have received a new quote on replacing out 11 iseries servers. With so many new hosting counties, we had CPS double the disk space and we specified a server with more expandability. It also increased the cost by about 5-10%.
- Security- Have had more counties with cyber attacks. We have a quote for the splunk product. Splunk has a about 5-7 counties that would be interested in hosting on a security server. Morris Electronics is working on getting us some hardware quotes to host.



Where the Best Products and Expertise Come Together

Date: July 18, 2024

TECHNOLOGY PROPOSAL

PREPARED FOR:



509 Atlantic Ave
Morris MN 56267
Mike Koehler
Voice: 320-589-2110

Email: mike.koehler@cptmn.us

PREPARED BY:

CPS Technology Solutions
3949 County Road 116
Hamel, MN 55340

Jerry Persson
Voice: 763-278-9605
Email: jpersson@cpsts.com
Web: www.cpsts.com



Your Partner in Technology!

Project Overview:

Replacement of Power 8 system with a Power 10 model 22A which supports over 20 processors. Software pricing reflects conversion from perpetual to subscription licensing model. New pricing includes more than doubling the size of the SAN.

Hardware/Software Quote: Power 10 System (P10 Sized System)

Single Power 10 with IBM SAN and IBM Switches

<u>Qty.</u>	<u>Description</u>	<u>Price Each</u>	<u>Price total</u>
1	IBM i System Power 10 – (2) 12 core P10	\$79,310.00	\$79,310.00
1	IBM i License Conversion to Subscription Licensing (5 Processors) & licensed programs, IBM i 24 x 7, 3-year SWMA, Power VM SWMA 24 x 7, 3-year SWMA	\$109,975.00	\$109,975.00
1	IBM SAN 5035 Flash System-(12) 3.84 TB Flash Drives 16 GB Fiber 4 port cards (pair), 5-year expert care	\$37,680.00	\$37,680.00
2	IBM Fiber Switch 24 port, 3-year expert care	\$8805.00	\$17,610.00
1	Shipping charge for all IBM hardware	\$1200.00	\$1200.00

Configuration Summary: P10 system, (2) 12 Cores, 5 processors activated, 256 GB memory, four internal load NVM3e drive, (6) 2-port 32 GB Fiber Cards, (2) 220V Titanium Power Supply, 3-year 24 x 7 hardware warranty.

Total Hardware and Software – Production \$245,775.00

HMC Replacement:

<u>Qty.</u>	<u>Description</u>	<u>Price Each</u>	<u>Price total</u>
1	Virtual x86 HMC with 3 years 24 x 7	\$4850.00	\$4850.00

Optional SAN to SAN replication to CPS:

- Onetime setup - \$1200.00
- SAN replication-\$900.00/month



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Services Quote:

Planning will need to be done before firm pricing can be determined for following services:

- Power 8 to Power 10 Migration.
- VIOS setup
- SAN Setup
- Virtual HMC Setup (x86 Server extra)
- Cabling of switches (Cables extra)

Estimated services -\$8000.00-\$10,000.00