

**COUNTIES PROVIDING TECHNOLOGY
EXECUTIVE BOARD
Monday, August 26, 2024
9:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Executive Board was called to order at 9:00 a.m., Monday, August 26, 2024, by Chair Paul Johnson. Members present were: Mahnomen: Commissioner Ahmann (virtual), Pipestone: Commissioner Hollingsworth (virtual), Pope: Commissioner Lindor (virtual), Renville: Commissioner Kramer (virtual), Wilkin: Commissioner Larson (virtual).

Others present: Gwen Gillespie (virtual), Mike Koehler (virtual), Heidi Roiland (virtual), and Erica Swenson (virtual).

Commissioner Ahmann moved to approve the agenda as presented, seconded by Commissioner Larson. A roll call was taken, all members voted aye, motion carried.

Commissioner Larson moved to approve minutes from the July 22, 2024 meeting, seconded by Commissioner Kramer. A roll call was taken, all members voted aye, motion carried.

Mike Koehler presented the Financial Reports and Warrant Registers. Commissioner Lindor moved to approve the July 2024 Financial Reports and the warrant registers from July 18, July 25, August 1, and August 8, 2024, seconded by Commissioner Ahmann. A roll call was taken, all members voted aye, motion carried. The monthly deposit report was presented.

Discussion on independent contractor contract, investments and budget work.

Mike Koehler presented an executive director update.

Committee Chair Lindor along with Erica Swenson presented the personnel committee update from the meeting held August 13, 2024. A COLA of 4% is recommended to the budget committee and full board.

A Software committee update was presented by Gwen Gillespie. The committee met on August 15, 2024. The annual CPT user meeting with the Auditor/Treasurers will be held on September 12, 2024. Discussion on new server quotes and the cyber security service quote with SPLUNK.

Commissioner Kramer moved to accept the bid from SPLUNK conditional upon full board approval at the September 23, 2024 meeting, seconded by Commissioner Larson. A roll call was taken, all members voted aye, motion carried.

Commissioner Antony joined the meeting virtually.

The CPT Building Committee met July 22, 2024 to discuss building renovations. Management has met with one designer and a second has been contacted.

The next meeting of the Executive Committee will be held on Monday, September 16, 2024 at 9:00 a.m. The next meeting of the full Board will be Monday, September 23, 2024 at 10:00 a.m. Meeting adjourned at 10:09 a.m.

Chair – Paul Johnson

Clerk – Mike Koehler