

**COUNTIES PROVIDING TECHNOLOGY
EXECUTIVE BOARD
Monday, December 23, 2024, 9:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Executive Board was called to order at 9:01 a.m., Monday, December 23, 2024, by Chair Paul Johnson. Members present were: Mahnomen: Commissioner Ahmann (virtual), Pope: Commissioner Lindor (virtual), Renville: Commissioner Kramer (virtual), Wilkin: Commissioner Larson (virtual), Yellow Medicine: Commissioner Antony.

Others present: Gwen Gillespie (virtual), Mike Koehler (virtual), and Erica Swenson (virtual).

Commissioner Kramer moved to approve the agenda as presented, seconded by Commissioner Larson. A roll call was taken, all members voted aye, motion carried.

Commissioner Larson moved to approve minutes of the November 25, 2024 meeting as presented, seconded by Commissioner Antony. A roll call was taken, all members voted aye, motion carried.

Commissioners Hollingsworth of Pipestone County and Antony of Yellow Medicine County joined the meeting at 9:05 a.m.

Mike Koehler presented the Financial Reports and Warrant Registers.

Commissioner Lindor moved to approve the November 2024 Financial Reports and the warrant registers from November 21, November 27, December 5, and December 12, 2024, seconded by Commissioner Ahmann. A roll call was taken, all members voted aye, motion carried. The monthly deposit report was presented.

Mike Koehler presented an executive director update. The final pieces of the roof have been completed.

Committee Chair Lindor along with Erica Swenson presented the personnel committee.

A Software committee update was presented by Gwen Gillespie and Mike Koehler.

Other business included discussion on membership for the nominating committee and commissioner addresses for inclement weather.

The next meeting of the Executive Committee will be held on Monday, January 13, 2025 at 9:00 a.m. The next meeting of the full Board will be Monday, January 27, 2025 at 10:00 a.m. Meeting adjourned at 9:42 a.m.

Chair – Paul Johnson

Clerk – Mike Koehler