
**EXECUTIVE COMMITTEE
COUNTIES PROVIDING TECHNOLOGY**

Monday, February 24, 2025

Meeker County Government Center, 114 N Holcombe Ave, Litchfield, MN

10:00 a.m.

AGENDA

- 10:00 am Convene
 - Roll Call
 - Additions to Agenda
 - Approve Agenda
 - Approve JPB Minutes of 1-27-2025 Meeting
- 10:10 am Financial Reporting and Executive Update
 - Review of January 2025 Revenue, Expenditures and Financials for Approval
 - Warrants for Review and Approval
 - Monthly Deposit Report
 - Region 4 contract item
 - ACOM expenses
 - SpoolFlex expenses
 - North Dakota Contract extension
 - AMC Membership update
- 10:40 am Personnel Committee Update
- 10:50 a.m. Software Update
- 11:00 am Other Business
 - Building committee update
 - Update on Commissioner addresses for inclement weather
- 11:05 am Upcoming Meetings:
 - Executive Committee March 17, 2025 at 10:00 am at CPT Office and via Zoom
 - JPB March 24, 2025 at 10:00 am; The Old No. 1 – Southside, Morris

-
- 11:10 am Adjourn

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

Executive Committee Meeting Location:

Meeker County courthouse, 325 Sibley Ave N, Litchfield, MN

Commissioner Virtual Attendance Locations:

Commissioner Ahmann, 2320 135th Ave, Mahnomen, MN 56557

Commissioner Antony: 2535 230th Ave, Canby, MN 56220

Commissioner Hollingsworth: Pipestone County Courthouse, Commissioners Room, 416
Hiawatha Ave. SE, Pipestone, MN 56164

Commissioner Larson: 834 7th St S Breckenridge, MN 56520

**COUNTIES PROVIDING TECHNOLOGY
JOINT POWERS BOARD
Monday, January 27, 2025
10:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Joint Powers Board (JPB) was called to order at 10:00 a.m., Monday, January 27, 2025, by Chair Paul Johnson. In attendance from member counties were:

Big Stone: Commissioner Klages
Cottonwood: Commissioner Anderson
Douglas: Commissioner Meyer
Grant: Commissioner Troy Johnson
Kandiyohi: Commissioner Imdieke
Lincoln: Commissioner Drietz
Lyon: Commissioner Andries
Mahnomen: Commissioner Ahmann
Marshall: Commissioner Bring
Meeker: Commissioner Paul Johnson
Nobles: Commissioner Metz (virtual attendance, voting)
Norman: Commissioner Lee
Pipestone: Commissioner Hollingsworth
Pope: Commissioner Lindor
Redwood: Commissioner Salfer
Renville: Commissioner Carlson
Steele: Absent
Stevens: Commissioner Kopitzke (virtual attendance, voting)
Swift: Commissioner Pederson
Todd: Commissioner Neumann
Traverse: Commissioner Olson
Wadena: Commissioner Winkels
Wilkin: Commissioner Larson
Yellow Medicine: Commissioner Antony

Others present: Mike Koehler, Gwen Gillespie, Erica Swenson, Ethan Hamer, Heidi Roiland, and Michelle Knutson.

Commissioner Antony moved to approve the agenda as presented, seconded by Commissioner Drietz. A roll call was taken and all members voted aye, motion carried.

Commissioner Lindor presented the slate of candidates for the Chair position. Commissioner Lindor opened the floor for additional nominations, hearing none, request for a motion to approve. Commissioner Meyer moved to close nominations and cast a unanimous ballot for Commissioner Paul Johnson as Chair of the CPT Board, seconded by Commissioner Bring. A roll call was taken, all members voted aye, motion carried.

Commissioner Lindor presented the slate of candidates for the Vice Chair position. Chair Johnson opened the floor for additional nominations, hearing none, request for a motion to approve. Commissioner Lee moved to close nominations and cast a unanimous ballot for Commissioner Chris Hollingsworth as Vice-Chair of the CPT Board, seconded by Commissioner Antony. A roll call was taken, with one member abstaining, the motion carried.

Chair Johnson presented the slate of candidates for the Executive Committee. Chair Johnson opened the floor for additional nominations, hearing none, request for a motion to approve. Commissioner Lee moved to close nominations and cast a unanimous ballot for Commissioner Ahmann, Commissioner Larson, and Commissioner Antony, seconded by Commissioner Drietz. A roll call was taken, all members voted aye, motion carried. Additional members to the Executive committee are the CPT Board Chair, Vice Chair, past-Chair and Chair of the personnel committee.

Proposed members to the Personnel Committee are Commissioner Imdieke, Commissioner Lindor, Commissioner Metz, and Commissioner Neumann, with Vice Chair Hollingsworth sitting on the committee as well per CPT Bylaws.

Proposed members to the Budget Committee are Commissioner Meyer, Commissioner Pederson, and Commissioner Antony.

Proposed members to the Building Committee are Commissioner T. Johnson, Commissioner Meyer and Commissioner Kopitzke.

Proposed members to the Software Committee are Michelle Knutson, Big Stone Auditor-Treasurer; Andrew Letson, Meeker Administrator; Vicki Knobloch Kletscher, Redwood Administrator; Janel Timm, Yellow Medicine Property & Public Services Director with IT Advisor – Vicky Townsend, Stevens County IT Director.

Commissioner Imdieke moved to approve the committee assignments as presented, seconded by Commissioner Salfer. A roll call was taken and all members voted aye, motion carried.

Commissioner Hollingsworth moved to approve minutes of the December 23, 2024 Executive Board meeting, seconded by Commissioner Larson. A roll call was taken and all members voted aye, motion carried.

New conflict of interest statements will need to be completed as well as W-9 forms for any new commissioners to the CPT Board.

Commissioner Lindor moved to set purchase authorizations at \$20,000 for the Executive Committee and \$15,000 for CPT Management, seconded by Commissioner T. Johnson. A roll call was taken and all members voted aye, motion carried.

Mike Koehler presented the Financial Reports and warrant registers for review. Also presented were the verbiage changes for the CPT Investment Policy. Commissioner Hollingsworth moved to approve the December 2024 financial reports; warrants from December 20, 2024, December 31, 2024 and January 9, 2025; and the verbiage changes as presented on the Investment policy, seconded by Commissioner Lee. A roll call was taken and all members voted aye, motion carried.

Mike Koehler presented the Executive Director's update. He expressed a thank you to all members of our Board of Commissioners for donating their time and talents to CPT.

Commissioner Larson moved to approve the Cyber Security Insurance quote as presented, seconded by Commissioner Winkels. A roll call was taken and all members voted aye, motion carried.

Commissioner Lindor and Erica Swenson presented the Personnel Committee update. No meeting was held in January.

Gwen Gillespie presented the Software Committee update, with additional comments from Mike Koehler.

Commissioner Antony moved to approve CPT becoming a member of AMC at the Associate Partnership level, seconded by Commissioner Meyer. A roll call was taken and all members voted aye, motion carried.

Commissioner Imdieke moved to continue the meeting schedule as is, full board meeting bi-monthly with the executive committee to meet monthly, seconded by Commissioner Larson. A roll call was taken and all members voted aye, motion carried.

Chair Johnson expressed a welcome to new commissioners from Cottonwood, Redwood, Renville and Wadena Counties.

A brief power point for employee recognition was presented. Chair Johnson expressed a thank you to all employees for their hard work and dedication.

Scheduled upcoming meetings: Executive Committee on February 24 at 10:00 a.m., Executive Committee on March 17 at 10:00 a.m. with a full JPB meeting on March 24, 2025 at 10:00 a.m.

Hearing no further business to come before the board, Chair Paul Johnson called for adjournment at 11:06 a.m.

Chair – Paul Johnson

Clerk – Mike Koehler

**** Counties Providing Technology ****



REVENUES & EXPENDITURES BUDGET REPORT As of 01/2025

66 FUND Counties Providing Technology

Report Basis: Modified Accrual

		Percent of Year		8%	
<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>
3 DEPT	Counties Providing Technology				
----- REVENUES -----					
66-003-000-0000-5501	Charges For Services-MN	141,285.00-	141,285.00-	2,208,876.00-	6
66-003-000-0000-5502	Hosting Fees - MN	17,666.00-	17,666.00-	274,692.00-	6
66-003-000-0000-5512	Charges For Services - ND	19,186.00-	19,186.00-	253,452.00-	8
66-003-000-0000-5513	Hosting Fees - ND	3,714.00-	3,714.00-	54,228.00-	7
66-003-000-0000-5701	Investment/Interest Earnings	9,508.02-	9,508.02-	50,000.00-	19
66-003-000-0000-5802	Misc. Revenue	3,000.00-	3,000.00-	120,000.00-	3
66-003-000-0000-5992	Dental/Disability Insurance	1,248.60-	1,248.60-	165,000.00-	1
----- EXPENDITURES -----					
66-003-000-0000-6101	Regular Salaries	79,231.42	79,231.42	1,600,301.00	5
66-003-000-0000-6106	Per Diem	2,300.00	2,300.00	28,800.00	8
66-003-000-0000-6110	CPT Contribution	12,285.00	12,285.00	226,800.00	5
66-003-000-0000-6160	Employer PERA	5,871.45	5,871.45	120,023.00	5
66-003-000-0000-6170	Employer FICA	4,972.40	4,972.40	99,219.00	5
66-003-000-0000-6180	Employer Medicare	1,163.14	1,163.14	23,204.00	5
66-003-000-0000-6190	Workman's Comp Insurance	0.00	0.00	2,000.00	0
66-003-000-0000-6210	Telephone	4,060.00	4,060.00	26,000.00	16
66-003-000-0000-6215	Postage	0.00	0.00	1,000.00	0
66-003-000-0000-6244	Printing/Publishing & Advertising	0.00	0.00	5,000.00	0
66-003-000-0000-6245	Dues, Subscriptions and Books	210.00	210.00	2,000.00	11
66-003-000-0000-6251	Utilities	0.00	0.00	24,000.00	0
66-003-000-0000-6261	Professional Fees for Services	3,294.75	3,294.75	180,000.00	2
66-003-000-0000-6271	Professional Cleaning	600.00	600.00	10,600.00	6
66-003-000-0000-6331	Training/Registration	1,750.00	1,750.00	17,000.00	10
66-003-000-0000-6337	Lodging/Meals	0.00	0.00	10,000.00	0
66-003-000-0000-6338	Mileage	2,194.41	2,194.41	19,000.00	12
66-003-000-0000-6359	Employee Recognition	0.00	0.00	1,000.00	0
66-003-000-0000-6401	Office Supplies	0.00	0.00	7,000.00	0
66-003-000-0000-6402	Software/Licenses	3,829.58	3,829.58	95,000.00	4
66-003-000-0000-6481	Small Equipment	0.00	0.00	20,000.00	0
66-003-000-0000-6482	Electronic Supplies	0.00	0.00	6,000.00	0
66-003-000-0000-6606	Building Improvements	0.00	0.00	53,000.00	0
66-003-000-0000-6609	Large Equipment - Furniture	12,973.62	12,973.62	35,000.00	37
66-003-000-0000-6815	Misc Expense	0.00	0.00	1,000.00	0
66-003-000-0000-6871	Insurance	29,781.20	29,781.20	190,000.00	16

**** **Counties Providing Technology** ****



REVENUES & EXPENDITURES BUDGET REPORT As of 01/2025

Report Basis: Modified Accrual

				Percent of Year		8%
<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>
3 DEPT	Totals Counties Providing Technology	Revenue	195,607.62-	195,607.62-	3,126,248.00-	6
		Expend.	164,516.97	164,516.97	2,802,947.00	6
		Net	31,090.65-	31,090.65-	323,301.00-	10
66 FUND	Totals Counties Providing Technology	Revenue	195,607.62-	195,607.62-	3,126,248.00-	6
		Expend.	164,516.97	164,516.97	2,802,947.00	6
		Net	31,090.65-	31,090.65-	323,301.00-	10
FINAL TOTALS	33 Accounts	Revenue	195,607.62-	195,607.62-	3,126,248.00-	6
		Expend.	164,516.97	164,516.97	2,802,947.00	6
		Net	31,090.65-	31,090.65-	323,301.00-	10

**** Counties Providing Technology ****



midstate
2/20/25 11:22AM

TREASURER'S CASH TRIAL BALANCE

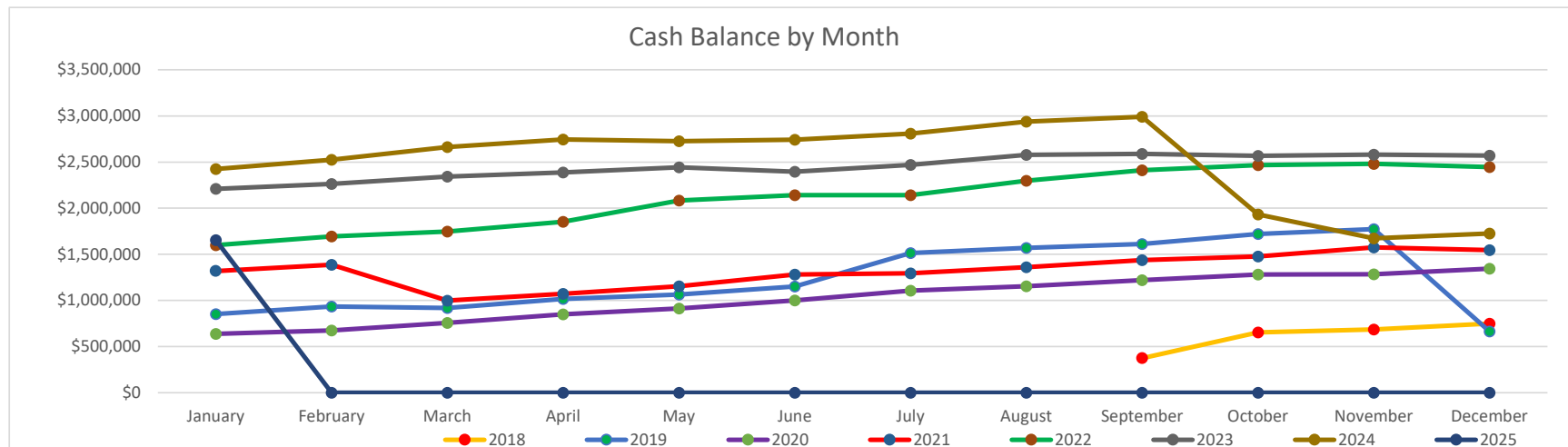
As of 01/2025

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
66 Counties Providing Technology	1,724,679.79			
Receipts		248,325.62	248,325.62	
Disbursements		158,655.48-	158,655.48-	
Payroll		159,217.13-	159,217.13-	
Fund Total		69,546.99-	69,546.99-	1,655,132.80
All Funds	1,724,679.79			
Receipts		248,325.62	248,325.62	
Disbursements		158,655.48-	158,655.48-	
Payroll		159,217.13-	159,217.13-	
Total		69,546.99-	69,546.99-	1,655,132.80

Cash Balance by Month



	January	February	March	April	May	June	July	August	September	October	November	December
2022	\$1,599,495	\$1,694,391	\$1,747,236	\$1,853,557	\$2,083,791	\$2,142,709	\$2,141,455	\$2,297,151	\$2,412,030	\$2,467,037	\$2,481,305	\$2,447,034
2023	\$2,209,404	\$2,262,540	\$2,343,182	\$2,388,733	\$2,444,289	\$2,395,367	\$2,469,834	\$2,578,157	\$2,588,856	\$2,568,565	\$2,579,790	\$2,571,150
2024	\$2,425,310	\$2,524,887	\$2,663,053	\$2,745,738	\$2,726,770	\$2,742,604	\$2,807,547	\$2,939,338	\$2,990,954	\$1,933,228	\$1,673,468	\$1,724,680
2025	\$1,655,133											



Capital contributions were received in August 2018 for \$4,025,000 from the 23 counties in CPT; \$175,000 from each county.

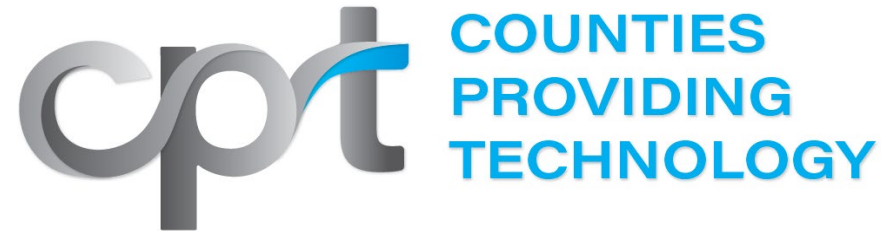
Cost to purchase CPUI in September 2018 (including purchase, non-compete, equipment purchase and prepaid expenses) was \$3,650,879.

Return of capital contributions were paid in December 2019 totaling \$1,150,000 to the 23 owning counties (\$50,000 to each county) and were paid in March 2021 totaling \$575,000 (\$25,000 to each county).

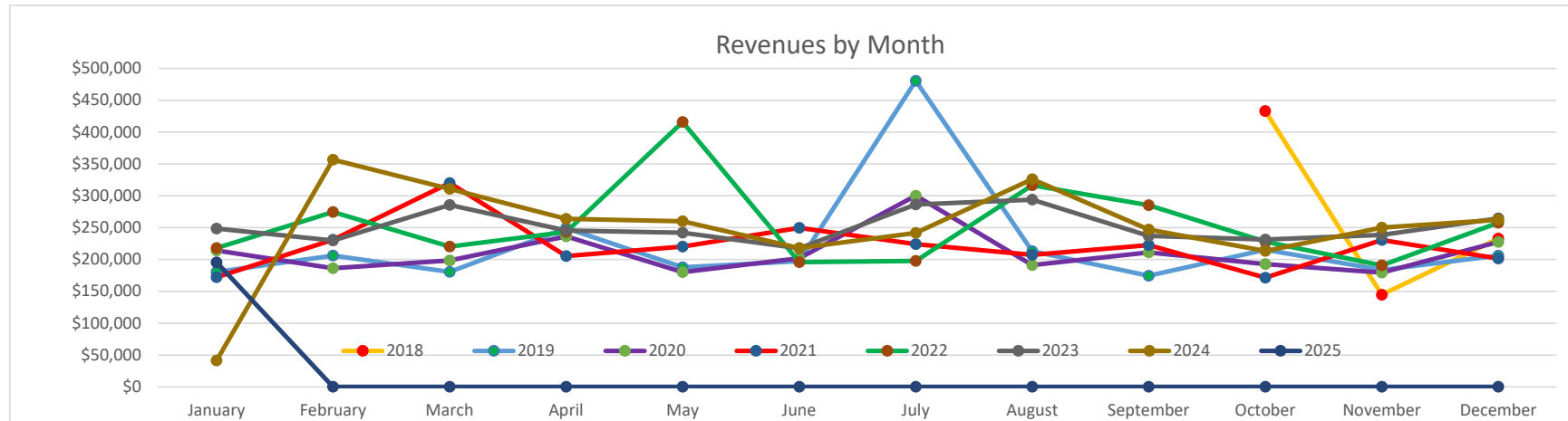
Capital contribution received in May 2022 for \$170,000 from Pope County for membership into the JPA.

Return of capital contributions were paid in October 2024 totaling \$1,080,000 to the 24 owning counties (\$45,000 to each county).

Revenues by Month



	January	February	March	April	May	June	July	August	September	October	November	December
2022	\$218,144	\$274,338	\$220,117	\$243,000	\$415,890	\$195,980	\$197,754	\$316,463	\$285,332	\$227,919	\$190,688	\$257,744
2023	\$248,401	\$229,978	\$285,653	\$245,596	\$241,849	\$217,582	\$286,393	\$293,875	\$237,134	\$231,503	\$238,688	\$264,502
2024	\$41,301	\$356,744	\$310,634	\$263,745	\$259,968	\$218,013	\$241,746	\$325,941	\$247,066	\$213,352	\$250,022	\$262,308
2025	\$195,608											



Note: October 2018 revenue includes \$290,000 for the tax system re-write; \$10,000 from each of the counties in the Mid-State Computer Collaborative

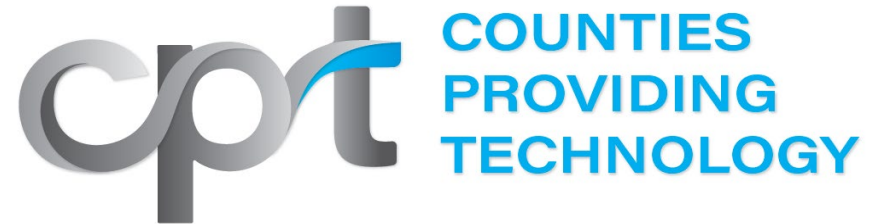
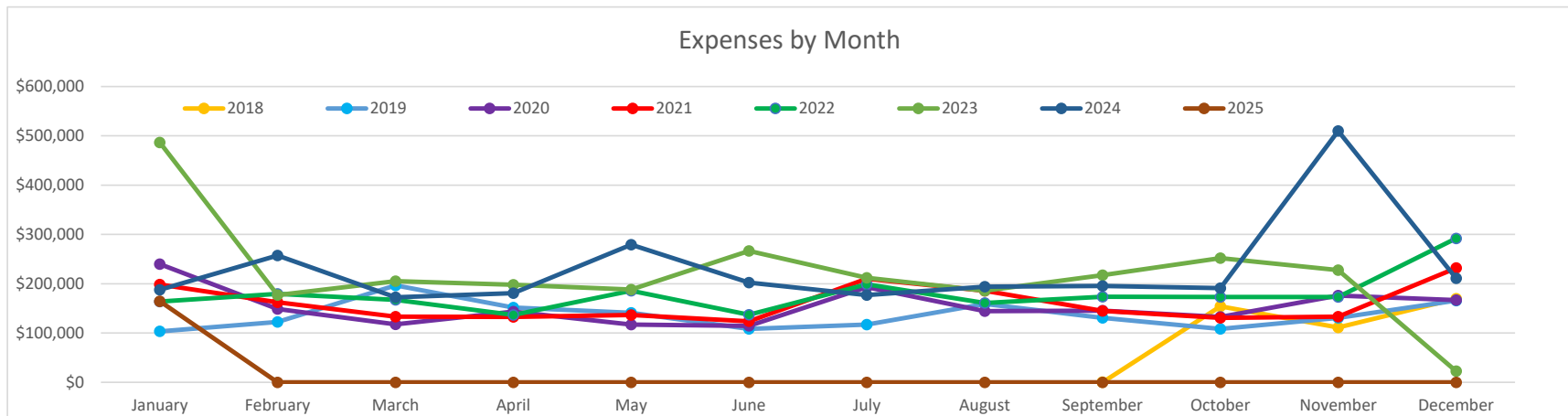
July 2019 revenue includes \$270,000 for the tax system re-write; remaining \$20,000 was receipted in August 2019

July 2020 revenue includes \$30,000 for the tax system re-write - final project receipts

March 2021 revenue includes \$50,000 for the tax system re-write and \$26,640 for conversion and installation costs from Sibley County

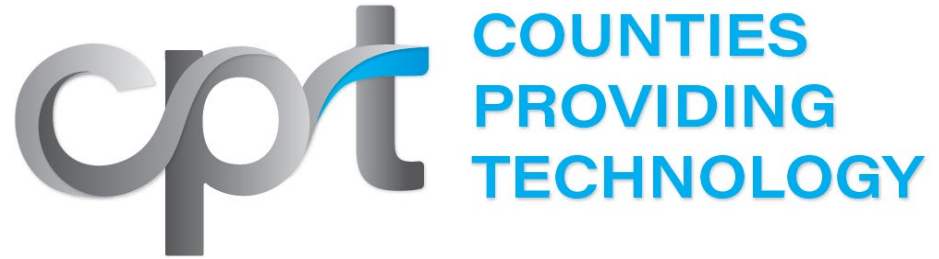
May 2022 revenue includes \$170,000 contribution from Pope County for purchase into the Counties Providing Technology JPA

Expenses by Month

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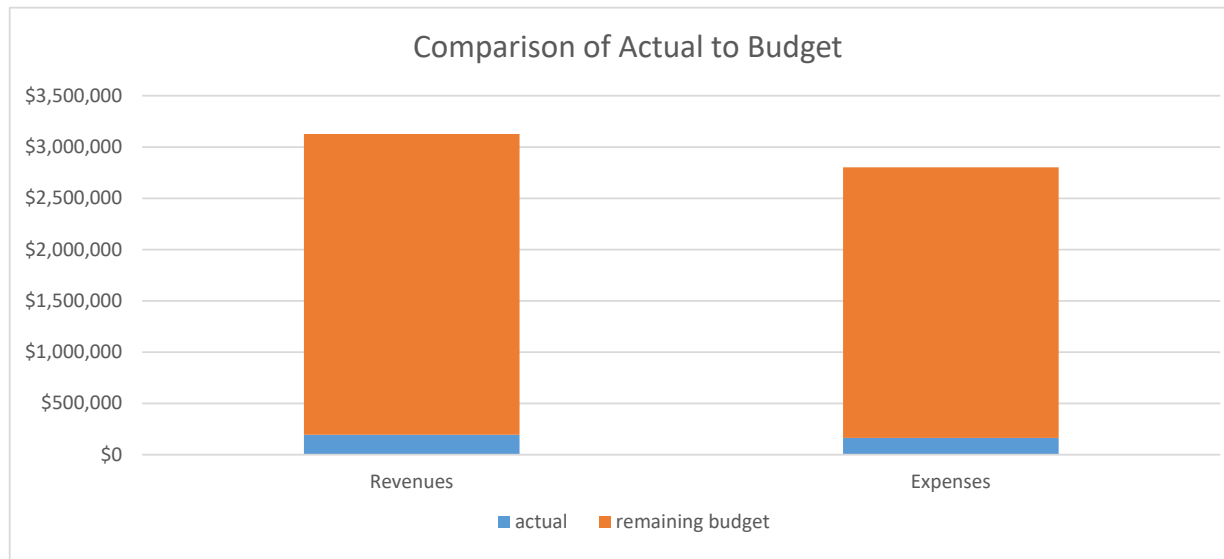
Budget to Actual Comparison

Through January 2025



Percent of year completed **8%**

Year-to-date			Percent of budget	Approved 2025 Budget		
Revenues	\$195,608	6%		Revenues	\$3,126,248	
Expenses	\$164,517	6%		Expenses	\$2,802,947	
Return of capital		0%		Return of capital	\$0	



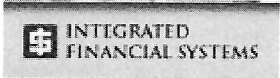
**** **Counties Providing Technology** ******WARRANT REGISTER**
Commissioner WarrantsApproved 01/23/2025
Pay Date 01/23/2025

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
151	City of Morris	87.96	WATER/SEWER SERVICE	66-003-000-0000-6251	02-22900610-02-0	N
	Warrant # 3040	Total...	87.96			
33	CPS Technology Solutions	2,680.00	HOSTING FEE - FEBRUARY	66-003-000-0000-6261	385902	N
33		5,245.00	PORTS	66-003-000-0000-6609	385841	N
33		12,973.62	NEW SERVER INSTALL	66-003-000-0000-6609	385888	N
	Warrant # 3041	Total...	20,898.62			
134	Marco Technologies, LLC	47.50	SHRED SERVICE	66-003-000-0000-6261	INV13415240	N
	Warrant # 3042	Total...	47.50			
43	Morris Electronics	249.98	UCC SSL RENEWAL	66-003-000-0000-6245	11607	N
43		250.00	LABOR	66-003-000-0000-6261	11581	N
43		375.00	LABOR	66-003-000-0000-6261	11563	N
43		718.75	LABOR	66-003-000-0000-6261	11550	N
43		312.50	LABOR	66-003-000-0000-6261	11547	N
43		250.00	LABOR	66-003-000-0000-6261	11530	N
43		156.25	LABOR	66-003-000-0000-6261	11518	N
43		187.50	LABOR	66-003-000-0000-6261	11506	N
	Warrant # 3043	Total...	2,499.98			
101	Ratwik, Roszak & Maloney, P.A.	44.00	COPYRIGHT ISSUE	66-003-000-0000-6261	78365	N
	Warrant # 3044	Total...	44.00			
81	The Hartford	27,283.96	COMMERCIAL INSURANCE	66-003-000-0000-6871	15549976	N
	Warrant # 3045	Total...	27,283.96			
137	VSP Insurance Co.	40.90	VISION INS - JANUARY	66-003-000-0000-6871	821923530	N
137		40.90	VISION INS - FEBRUARY	66-003-000-0000-6871	822031561	N
	Warrant # 3046	Total...	81.80			
	Warrant Form WF91	Total...	50,943.82	17 Transactions		
	Final Total...	50,943.82	17 Transactions			

**** **Counties Providing Technology** ****

WARRANT REGISTER
Commissioner Warrants

Approved 01/23/2025
Pay Date 01/23/2025



RECAP BY FUND

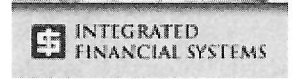
<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
66	50,943.82	Counties Providing Technology	-	50,943.82
	50,943.82	TOTAL	- TOTAL ACH	50,943.82 TOTAL NON-ACH

OK
1/29/25
MPZ

**** **Counties Providing Technology** ****

WARRANT REGISTER
Commissioner Warrants

Approved 01/30/2025
Pay Date 01/30/2025



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
126	Ahmann/Karen	100.00	EXECUTIVE BOARD	66-003-000-0000-6106		N
					01/13/2025	01/13/2025
126		100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
126		187.60	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3047	Total...	387.60			
203	Anderson/Larry Dean	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
203		177.80	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3048	Total...	277.80			
176	Andries/Thomas D.	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
176		124.60	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3049	Total...	224.60			
181	Antony/Ronald J.	100.00	EXECUTIVE BOARD	66-003-000-0000-6106		N
					12/23/2024	12/23/2024
181		100.00	EXECUTIVE BOARD	66-003-000-0000-6106		N
					01/13/2025	01/13/2025
181		100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
181		103.60	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3050	Total...	403.60			
117	Baker Tilly US, LLP	210.00	PROGRESS BILLING - AUDIT	66-003-000-0000-6261	BT3046719	N
Warrant #	3051	Total...	210.00			
168	Bring/Sharon	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
168		310.80	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025

CPTSHAN
01/30/2025

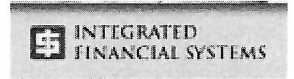
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Warrant Form **WF91**
Commissioner's Warrants

**** **Counties Providing Technology** ****

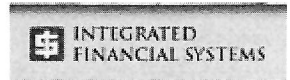
WARRANT REGISTER
Commissioner Warrants

Approved 01/30/2025
Pay Date 01/30/2025



Page 2

<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
	<u>Warrant #</u>		<u>410.80</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	3052	Total...					
221	Buttweiler's Do-All, Inc		69,240.00	ROOF	66-003-000-0000-6606	16251	N
	Warrant # 3053	Total...	69,240.00				
160	Drietz/Joseph		100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
						01/27/2025	01/27/2025
160			137.20	MILEAGE	66-003-000-0000-6338		N
						01/27/2025	01/27/2025
	Warrant # 3054	Total...	237.20				
62	DRV Technologies, Inc		3,482.00	FLEXTOLS MAINT RENEWAL	66-003-000-0000-6402	012825	N
	Warrant # 3055	Total...	3,482.00				
206	Ever Green Lawn & Land Care LLC		260.00	SNOW REMOVAL	66-003-000-0000-6261	9686	N
						12/01/2024	12/31/2024
	Warrant # 3056	Total...	260.00				
37	Hartford/The		186.78	LIFE INSURANCE - FEBRUARY	66-003-000-0000-6871	925403	N
	Warrant # 3057	Total...	186.78				
161	Hollingsworth/Christopher		100.00	EXECUTIVE BOARD	66-003-000-0000-6106		N
						01/13/2025	01/13/2025
161			100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
						01/27/2025	01/27/2025
161			173.60	MILEAGE	66-003-000-0000-6338		N
						01/27/2025	01/27/2025
	Warrant # 3058	Total...	373.60				
185	IMDIEKE/ROGER R.		100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
						01/27/2025	01/27/2025
185			88.20	MILEAGE	66-003-000-0000-6338		N
						01/27/2025	01/27/2025
	Warrant # 3059	Total...	188.20				
159	Johnson/Paul M.		100.00	EXECUTIVE BOARD	66-003-000-0000-6106		N
						12/23/2024	12/23/2024
159			100.00	EXECUTIVE BOARD	66-003-000-0000-6106		N
						01/13/2025	01/13/2025

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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
159	Johnson/Paul M.	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
159		126.00	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3060	Total...	426.00			
166	Johnson/Troy	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
166		33.60	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3061	Total...	133.60			
208	Klages/Jeffrey	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
208		30.80	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3062	Total...	130.80			
172	Lee/Jesse M	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
172		204.40	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3063	Total...	304.40			
54	Lincoln Financial Group	342.00	STD INSURANCE - FEBRUARY	66-003-000-0000-6871	1196355	N
54		447.10	LIFE INSURANCE - FEBRUARY	66-003-000-0000-6871	1196355	N
Warrant #	3064	Total...	789.10			
169	Lindor/Larry	100.00	EXECUTIVE BOARD	66-003-000-0000-6106		N
					12/23/2024	12/23/2024
169		100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
169		22.40	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3065	Total...	222.40			
219	MetLife	112.80	HOSPITAL INSURANCE - FEBRUAI	66-003-000-0000-6871	5778129	N
219		56.49	CRITICAL ILLNESS - FEBRUARY	66-003-000-0000-6871	5778129	N

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01/30/2025

3:32PM

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
219	MetLife	62.55	ACCIDENT INSURANCE - FEBRUA	66-003-000-0000-6871	5778129	N
	Warrant #	3066	Total...	231.84		
164	Meyer/Charlie L	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
164		70.00	MILEAGE	66-003-000-0000-6338	01/27/2025	01/27/2025
	Warrant #	3067	Total...	170.00	01/27/2025	01/27/2025
100	Morris Electronics	2,030.00	DATA CIRCUIT - FEBRUARY	66-003-000-0000-6210	DATAFEB2025	N
	Warrant #	3068	Total...	2,030.00		
43	Morris Electronics	156.25	LABOR	66-003-000-0000-6261	11645	N
43		250.00	LABOR	66-003-000-0000-6261	12/26/2024	12/26/2024
43		218.75	LABOR	66-003-000-0000-6261	11653	N
43		187.50	LABOR	66-003-000-0000-6261	12/27/2024	12/27/2024
	Warrant #	3069	Total...	812.50	11689	N
157	Neumann/Randy	84.00	MILEAGE	66-003-000-0000-6338	01/02/2025	01/02/2025
	Warrant #	3070	Total...	84.00	11666	N
171	Olson/Jerrel	100.00	JOINT POWERS BOARD	66-003-000-0000-6106	12/30/2024	12/30/2024
171		50.40	MILEAGE	66-003-000-0000-6338		
	Warrant #	3071	Total...	150.40		
170	Pederson/Edward	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
170		39.20	MILEAGE	66-003-000-0000-6338	01/27/2025	01/27/2025
	Warrant #	3072	Total...	139.20	01/27/2025	01/27/2025

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01/30/2025

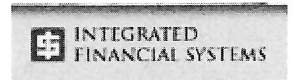
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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
186	RENVILLE COUNTY	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
186		134.40	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3073	Total...	234.40			
78	Staples/Randy	310.00	REPAIRS	66-003-000-0000-6606		N
Warrant #	3074	Total...	310.00			
107	Todd County Auditor Treasurer	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
Warrant #	3075	Total...	100.00			
220	Winkels/Bryan	100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
220		95.81	MILEAGE	66-003-000-0000-6338		N
					01/27/2025	01/27/2025
Warrant #	3076	Total...	195.81			
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	Final Total...	82,346.63	61 Transactions			

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01/30/2025

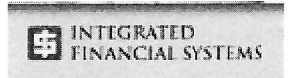
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66	82,346.63	Counties Providing Technology	-	82,346.63
	82,346.63	TOTAL	- TOTAL ACH	82,346.63 TOTAL NON-ACH

OK
MK
1/30/25

CPTSHAN
02/06/2025

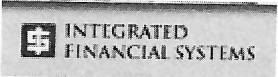
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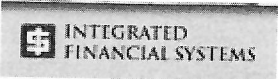
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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
27	Ascensus		100.50	457 PLAN ADMIN FEE	66-003-000-0000-6261	138652DF_202501	N
	Warrant #	3077	Total...	100.50			
188	Kroona/Jay M		2,760.00	TESTING - JANUARY	66-003-000-0000-6261		N
	Warrant #	3078	Total...	2,760.00		01/01/2025	01/31/2025
43	Morris Electronics		875.00	LABOR	66-003-000-0000-6261	11723	N
43			62.50	LABOR	66-003-000-0000-6261	01/24/2025 11727	01/24/2025 N
43			125.00	LABOR	66-003-000-0000-6261	01/24/2025 11749	01/24/2025 N
43			218.75	LABOR	66-003-000-0000-6261	01/08/2025 11752	01/08/2025 N
43			125.00	LABOR	66-003-000-0000-6261	01/08/2025 11766	01/08/2025 N
43			62.50	LABOR	66-003-000-0000-6261	01/09/2025 11812	01/09/2025 N
43			187.50	LABOR	66-003-000-0000-6261	01/10/2025 11861	01/10/2025 N
43			500.00	LABOR	66-003-000-0000-6261	01/31/2025 11893	01/31/2025 N
43			218.75	LABOR	66-003-000-0000-6261	01/16/2025 11944	01/16/2025 N
43			1,500.00	LABOR	66-003-000-0000-6261	01/22/2025 11909	01/22/2025 N
43			125.00	LABOR	66-003-000-0000-6261	01/18/2025 11966	01/20/2025 N
	Warrant #	3079	Total...	4,000.00		01/24/2025	01/24/2025
28	Old No 1 Bar & Grill		673.13	ANNUAL BOARD MTG	66-003-000-0000-6337	392	N
28			336.57	ANNUAL BOARD MTG	66-003-000-0000-6359	392	N
	Warrant #	3080	Total...	1,009.70			
16	Vanderweyest/Valerie		8,400.00	CONTRACTED SERVICES - JAN	66-003-000-0000-6261	JANUARY	N
						01/01/2025	01/31/2025

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Warrant #	3081	Total...	8,400.00	
Warrant Form	WF91	Total...	16,270.20	16 Transactions
	Final Total...	16,270.20		16 Transactions

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12:00PM

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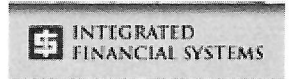


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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
66	16,270.20	Counties Providing Technology	-	16,270.20
	16,270.20	TOTAL	- TOTAL ACH	16,270.20 TOTAL NON-ACH

OK
2/6/25
MR

**** **Counties Providing Technology** ******WARRANT REGISTER**
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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
124	Kopitzke/Bob	100.00	EXECUTIVE BOARD	66-003-000-0000-6106		N
					01/13/2025	01/13/2025
124		100.00	JOINT POWERS BOARD	66-003-000-0000-6106		N
					01/27/2025	01/27/2025
124		100.00	BUILDING COMMITTEE	66-003-000-0000-6106		N
					02/07/2025	02/07/2025
Warrant #	3082	Total...	300.00			
43	Morris Electronics	125.00	LABOR	66-003-000-0000-6261	11819	N
43		126.53	RACK PDU	66-003-000-0000-6482	11977	N
43		3,340.05	APC SMART - UPS	66-003-000-0000-6609	11977	N
Warrant #	3083	Total...	3,591.58			
29	Otter Tail Power Company	69.45	SERVICE	66-003-000-0000-6251	20076543	N
					12/31/2024	01/29/2025
29		559.32	SERVICE	66-003-000-0000-6251	4093126	N
					12/31/2024	01/29/2025
Warrant #	3084	Total...	628.77			
59	US Bank	10.33	POSTAGE	66-003-000-0000-6215		N
59		30.15	POSTAGE	66-003-000-0000-6215		N
59		77.03	PROMOTIONAL ITEMS	66-003-000-0000-6244		N
59		17.09	ZOOM	66-003-000-0000-6245		N
59		45.56	ENGEBRETSONS	66-003-000-0000-6251		N
59		34.19	SIMPLISAFE	66-003-000-0000-6261		N
59		100.00	TERRACE-WEBSITE MAINTENANC	66-003-000-0000-6261		N
59		23.94	REFUND - SOAP	66-003-000-0000-6401		N
59		339.72	FILTERS & ICE MELT	66-003-000-0000-6401		N
59		334.12	WATER & INSTALL	66-003-000-0000-6401		N
59		67.93	PAPER & SOAP	66-003-000-0000-6401		N
59		75.18	SUPPLIES	66-003-000-0000-6401		N
59		94.88	WATER	66-003-000-0000-6401		N
59		21.50	ZOHO	66-003-000-0000-6402		N
59		1,016.97	ATLASSIAN	66-003-000-0000-6402		N

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02/13/2025

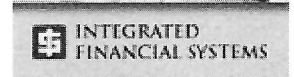
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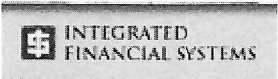
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				Description	Account Number	Invoice #	PO # Tx
Vendor #	Vendor Name		Amount	OBO#	On-Behalf-of-Name	From Date	To Date
59	US Bank		149.99	HUMIDIFIER	66-003-000-0000-6481		N
	Warrant #	3085	Total...	2,390.70			
	Warrant Form	WF91	Total...	6,911.05	24 Transactions		
		Final	Total...	6,911.05	24 Transactions		

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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
66	6,911.05	Counties Providing Technology	-	6,911.05
	6,911.05	TOTAL	- TOTAL ACH	6,911.05 TOTAL NON-ACH

OK
MBW
2/14/25

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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
						<u>From Date</u>	<u>To Date</u>
66	ACOM Systems	1,495.00	LICENSE TRANSFER - RENVILLE		66-003-000-0000-6402	350891	N
66		1,495.00	LICENSE TRANSFER - TODD		66-003-000-0000-6402	350895	N
66		1,495.00	LICENSE TRANSFER - WILKIN		66-003-000-0000-6402	350897	N
66		1,495.00	LICENSE TRANSFER - ND GUEST		66-003-000-0000-6402	350898	N
66		1,495.00	LICENSE TRANSFER - MOUNTRAI		66-003-000-0000-6402	350905	N
66		1,495.00	LICENSE TRANSFER - MEEKER		66-003-000-0000-6402	350907	N
Warrant #	3086	Total...	8,970.00				
30	Center Point Energy	231.56	SERVICE		66-003-000-0000-6251	11831812-0	N
30		354.90	SERVICE		66-003-000-0000-6251	01/08/2025 10942506-6	02/06/2025 N
Warrant #	3087	Total...	586.46			01/08/2025	02/06/2025
37	Hartford/The	186.78	LIFE INSURANCE - MARCH		66-003-000-0000-6871	925403	N
Warrant #	3088	Total...	186.78				
54	Lincoln Financial Group	342.00	STD INSURANCE - MARCH		66-003-000-0000-6871	1196355	N
54		447.10	LIFE INSURANCE - MARCH		66-003-000-0000-6871	1196355	N
Warrant #	3089	Total...	789.10				
134	Marco Technologies, LLC	47.50	SHRED SERVICE		66-003-000-0000-6261	INV13542064	N
Warrant #	3090	Total...	47.50				
219	MetLife	112.80	HOSPITAL INSURANCE - MARCH		66-003-000-0000-6871	5778129	N
219		56.49	CRITICAL ILLNESS - MARCH		66-003-000-0000-6871	5778129	N
219		62.55	ACCIDENT INSURANCE - MARCH		66-003-000-0000-6871	5778129	N
Warrant #	3091	Total...	231.84				
9	Swanson/Craig	600.00	OFFICE CLEANING - FEBRUARY		66-003-000-0000-6271		N
Warrant #	3092	Total...	600.00				
Warrant Form	WF91	Total...	11,411.68	16 Transactions			
	Final Total...		11,411.68	16 Transactions			

9:48AM

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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
66	11,411.68	Counties Providing Technology	-	11,411.68
	11,411.68	TOTAL	- TOTAL ACH	11,411.68 TOTAL NON-ACH

OK
2/20/25
MK

	A	B	C	D	E	F	G	H	I	J	K
1	COUNTIES PROVIDING TECHNOLOGY										
2	TREASURER'S MONTHLY REPORT OF DEPOSITS ON THE LAST DAY OF JANUARY 2025										
3											
4											
5			FDIC	Maturity	Interest	Step-		Interest			
6	Type	Depository	Number	Date	Rate	Up?	Last Balance	Earned	Deposited	Withdrawn	Balance
7											
8	CK	Bremer Bank, Morris					332,149.35		483,951.77	483,655.48	332,445.64
9							-				-
10		Bremer Payroll Account					14,326.73		161,000.00	159,217.13	16,109.60
11											
12		Flex Account					2,000.00		0.00	0.00	2,000.00
13											
14		Bremer Money Market Savings					289,203.71	373.85		81,000.00	208,577.56
15											
16											
17											
18		Edward Jones									
19		Interest on Credit Balance					-				-
20	CD	Bank of America Charlotte NC [06051XCD2]	3510	1/13/25	5.100%	N	236,000.00	9,134.17	9,134.17	245,134.17	-
21	CD	Key Bank National [49306SL61]	17534	5/17/25	5.050%	N	200,000.00				200,000.00
22	CD	First Natl Bk of Omaha NE [332135LN0]	5452	6/6/25	5.300%	N	209,000.00				209,000.00
23	CD	Oakwood Bk Dallas TX [674054AB7]	10334	6/20/25	5.350%	N	200,000.00				200,000.00
24	CD	Charles Schwab [15987UDH8]	57450	9/11/25	4.300%	N	242,000.00				242,000.00
25	CD	First United Bk & Tr-Oakland MD [33741RKA2]	4857	1/22/26	4.150%	N			245,000.00		245,000.00
26		TOTAL DEPOSITS (Broker Balances)					1,673,467.93	9,508.02	654,085.94	969,006.78	1,655,132.80
27											
28	Non-Restricted Accounts								Per state auditors:		
29		Cash Accounts					559,132.80				0.00
30		Edward Jones					1,096,000.00				
31											
32											
33											
34											
35											
36											
37									Total Balance		1,655,132.80
38									For Month-End		
39							1,655,132.80				

Addendum to Professional Services Agreement

This contract Addendum ("Contract") is entered into on _____ (the "effective Date") by and between Counties Providing Technology ("CPT") and _____ County ("County"), collectively referred to as the "Parties".

Whereas, the Parties declare that this is the first amendment to the agreement.

The Parties entered into an agreement dated 1/01/2024 ("Original Agreement") for the following purposes: to obtain support, maintenance, computer programming and technical assistance for certain software systems created and maintained by CPT.

Whereas, the Parties agree to amend the Original Agreement as follows: to extend the term of the agreement from 7/31/2025 to December 31, 2026; contract extension to include a pricing increase of 3% annually.

The parties agree that other than the aforementioned changes presented in this Contract, all of the clauses and/or articles of the Original Agreement will remain unchanged and fully binding.

Counties Providing Technology

CPT Board Chair

Date:

Participating Agency

County Representative

Date: