

**COUNTIES PROVIDING TECHNOLOGY
JOINT POWERS BOARD
Monday, March 24, 2025
10:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Joint Powers Board (JPB) was called to order at 10:00 a.m., Monday, March 24, 2025, by Vice Chair Chris Hollingsworth. In attendance from member counties were:

Big Stone: Commissioner Klages
Cottonwood: Commissioner Anderson
Douglas: Commissioner Meyer
Grant: Commissioner Troy Johnson
Kandiyohi: Commissioner Imdieke
Lincoln: Commissioner Drietz
Lyon: Commissioner Andries
Mahnomen: Commissioner Ahmann
Marshall: Commissioner Miller
Meeker: Absent
Nobles: Absent
Norman: Absent
Pipestone: Commissioner Hollingsworth
Pope: Commissioner Lindor
Redwood: Commissioner Salfer (virtual attendance, non-voting)
Renville: Commissioner Carlson
Steele: Jim Abbe (virtual attendance, non-voting)
Stevens: Commissioner Kopitzke
Swift: Commissioner Pederson
Todd: Commissioner Neumann
Traverse: Commissioner Olson
Wadena: Commissioner Winkels
Wilkin: Commissioner Larson
Yellow Medicine: Commissioner Antony

Others present: Mike Koehler, Gwen Gillespie, Erica Swenson, Ethan Hamer and Heidi Roiland.

Commissioner Kopitzke moved to approve the agenda as presented, seconded by Commissioner Imdieke, all members voted aye, motion carried.

Commissioner Anderson moved to approve minutes of the February 24, 2025 Executive Board meeting, seconded by Commissioner Winkels, all members voted aye, motion carried.

Mike Koehler presented the Financial Reports, warrant registers and monthly deposit report for review. Discussion followed. Commissioner Antony moved to approve the February financial reports and warrants from February 27, March 6, and March 13, 2025, seconded by Commissioner Larson, all members voted aye, motion carried.

Mike Koehler presented the Executive Director's update.

Commissioner Drietz moved to approve the billing of ACOM server transfer fees to the counties affected, as presented, seconded by Commissioner Kopitzke, all members voted aye, motion carried.

Commissioner Antony moved to approve releasing Region 4 South Mental Health from their contract with CPT at the end of 2025 due to extenuating circumstances, seconded by Commissioner T. Johnson, all members voted aye, motion carried.

Commissioner Lindor and Erica Swenson presented the Personnel Committee update. Commissioner Lindor moved to approve the hiring of Ethan Hamer as Software Developer 2/Security Administration at a Grade 10, Step 5 effective immediately, seconded by Commissioner Neumann, all members voted aye, motion carried.

Gwen Gillespie presented the Software Committee update.

Commissioner Kopitzke provided a Building Committee update.

Upcoming meeting schedule: Executive Board on April 28 at 10:00 a.m., Executive Committee on May 19 at 10:00 a.m., full JPB meeting on June 2, 2025 at 10:00 a.m.

Hearing no further business to come before the board, Vice Chair Hollingsworth called for adjournment at 10:45 a.m.

Vice Chair – Chris Hollingsworth

Clerk – Mike Koehler