

COUNTIES PROVIDING TECHNOLOGY

EXECUTIVE BOARD

Monday, April 28, 2025, 10:00 a.m.

The regular meeting of the Counties Providing Technology (CPT) Executive Board was called to order at 10:00 a.m., Monday, April 28, 2025, by Chair Paul Johnson. Members present were: Mahnomen: Commissioner Ahmann (virtual), Pipestone: Commissioner Hollingsworth (virtual), Pope: Commissioner Lindor (virtual), Stevens: Commissioner Kopitzke (virtual), Wilkin: Commissioner Larson (virtual).

Others present: Gwen Gillespie (virtual), Mike Koehler (virtual), Erica Swenson (virtual) and Vicki Knobloch Kletscher (virtual).

Commissioner Kopitzke moved to approve the agenda as presented, seconded by Commissioner Larson. A roll call was taken, all members voted aye, motion carried.

Commissioner Lindor moved to approve minutes of the March 24, 2025 meeting as presented, seconded by Commissioner Hollingsworth. A roll call was taken, all members voted aye, motion carried.

Yellow Medicine Commissioner Antony joined the meeting at 10:04 a.m.

Mike Koehler presented the March Financial Reports and Warrant Registers.

Commissioner Antony moved to approve the March 2025 Financial Reports and the warrant registers from March 20, March 27 and April 3, 2025 seconded by Commissioner Kopitzke. A roll call was taken, all members voted aye, motion carried. The monthly deposit report was presented.

Mike Koehler presented an executive director update. An update on the financial audit was given.

Committee Chair Lindor presented the personnel committee update. Commissioner Lindor moved to approve the hire of Parker Blair as Technical Support specialist at a Grade 5, Step 3 and Valerie Howell as Technical Support specialist at a Grade 5 Step 8, seconded by Commissioner Antony. A roll call was taken, all members voted aye, motion carried.

A Software committee update was presented by Gwen Gillespie and Mike Koehler.

Commissioner Hollingsworth departed from the meeting at 10:41 a.m.

Other business items discussed include the state audit, an update from the building committee and discussion regarding the CPT strategic planning committee.

The next meeting of the Executive Committee will be held on Monday, May 19, 2025 at 10:00 a.m. The next meeting of the full Board will be Monday, June 2, 2025 at 10:00 a.m. Meeting adjourned.

Chair – Paul Johnson

Clerk – Mike Koehler