
**JOINT POWERS BOARD
COUNTIES PROVIDING TECHNOLOGY**

**Monday, August 25, 2025
Old No. 1 Southside, Morris
10:00 a.m.**

AGENDA

10:00 am Convene

- Pledge
- Roll Call
- Additions to Agenda
- Approve Agenda
- Approve Minutes of 6-23-2025 Executive Board Meeting

10:10 am Financial Reporting – Mike Koehler

- Review of Revenue and Expenditures
- June and July 2025 Financials for Approval
- Warrants for Review and Approval
- Monthly Deposit Report

10:30 am Executive Director/Committee Update and Recommendation Items

- Client letter
- CPT and County partnership discussion
- Strategic planning committee
- Recent line outage

10:40 am Personnel Update/Personnel Committee

- Developer 1 position ratification
- Technical Support position

10:50 am Software Committee Update – Gwen Gillespie

- Software Module presentations

'11:05 am Other Business –

- Standard procedures
- Building Committee

11:10 am Upcoming Meetings:

- Executive Committee September 15, 2025 at 10:00 am at CPT Office and via Zoom
- JPB Meeting, September 22, 2025 at 10:00 am; Old No. 1 Southside, Morris
- Executive Board October 27, 2025 at 10:00 am at CPT Office and via Zoom

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

Commissioner Virtual Attendance Locations:

Commissioner Gene Metz, Nobles County Courthouse, 315 10th St, Worthington, MN