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**JOINT POWERS BOARD  
COUNTIES PROVIDING TECHNOLOGY**

**Monday, August 25, 2025  
Old No. 1 Southside, Morris  
10:00 a.m.**

**AGENDA**

10:00 am Convene

- Pledge
- Roll Call
- Additions to Agenda
- Approve Agenda
- Approve Minutes of 6-23-2025 Executive Board Meeting

10:10 am Financial Reporting – Mike Koehler

- Review of Revenue and Expenditures
- June and July 2025 Financials for Approval
- Warrants for Review and Approval
- Monthly Deposit Report

10:30 am Executive Director/Committee Update and Recommendation Items

- Client letter
- CPT and County partnership discussion
- Strategic planning committee
- Recent line outage

10:40 am Personnel Update/Personnel Committee

- Developer 1 position ratification
- Technical Support position

10:50 am Software Committee Update – Gwen Gillespie

- Software Module presentations

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'11:05 am Other Business –

- Standard procedures
- Building Committee

11:10 am Upcoming Meetings:

- Executive Committee September 15, 2025 at 10:00 am at CPT Office and via Zoom
- JPB Meeting, September 22, 2025 at 10:00 am; Old No. 1 Southside, Morris
- Executive Board October 27, 2025 at 10:00 am at CPT Office and via Zoom

**Zoom Attendance**

**Note:** *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

**Commissioner Virtual Attendance Locations:**

Commissioner Gene Metz, Nobles County Courthouse, 315 10th St, Worthington, MN

**COUNTIES PROVIDING TECHNOLOGY  
EXECUTIVE BOARD  
Monday, June 23, 2025, 10:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Executive Board was called to order at 10:00 a.m., Monday, June 23, 2025, by Chair Paul Johnson. Members present were: Mahnomen: Commissioner Ahmann (virtual), Pipestone: Commissioner Hollingsworth (virtual), Pope: Commissioner Lindor (virtual), Stevens: Commissioner Kopitzke (virtual), Wilkin: Commissioner Larson (virtual), Yellow Medicine: Commissioner Antony (virtual).

Others present: Gwen Gillespie (virtual), Mike Koehler (virtual), Erica Swenson (virtual), Vicki Knobloch Kletscher (virtual) and Heidi Roiland (virtual).

Commissioner Larson moved to approve the agenda as presented as well as the approve of minutes of the June 2, 2025 meeting as presented, seconded by Commissioner Lindor. A roll call was taken, all members voted aye, motion carried.

Mike Koehler presented the March Financial Reports and Warrant Registers.

Commissioner Kopitzke moved to approve the May 2025 Financial Reports and the warrant registers from May 15, May 22, May 29, June 5 and June 12, 2025 seconded by Commissioner Antony. A roll call was taken, all members voted aye, motion carried. The monthly deposit report was presented.

Mike Koehler presented an executive director update.

Committee Chair Lindor stated there is no report from the personnel committee.

A Software committee update was presented by Gwen Gillespie and Mike Koehler.

Commissioner Kopitzke gave an update from the building committee.

The next meeting of the Executive Committee will be held on Monday, July 21, 2025 at 10:00 a.m. The next meeting of the full Board will be Monday, July 28, 2025 at 10:00 a.m. Meeting adjourned.

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Chair – Paul Johnson

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Clerk – Mike Koehler

\*\*\*\* Counties Providing Technology \*\*\*\*



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2025

66 FUND Counties Providing Technology

Report Basis: Modified Accrual

		Percent of Year		50%	
<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>
3 DEPT	Counties Providing Technology				
----- REVENUES -----					
66-003-000-0000-5501	Charges For Services-MN	527,958.00-	1,075,908.00-	2,208,876.00-	49
66-003-000-0000-5502	Hosting Fees - MN	58,130.00-	121,112.00-	274,692.00-	44
66-003-000-0000-5512	Charges For Services - ND	48,668.00-	115,868.00-	253,452.00-	46
66-003-000-0000-5513	Hosting Fees - ND	12,734.00-	25,491.00-	54,228.00-	47
66-003-000-0000-5701	Investment/Interest Earnings	35,695.88-	47,377.71-	50,000.00-	95
66-003-000-0000-5802	Misc. Revenue	21,285.00-	40,595.00-	120,000.00-	34
66-003-000-0000-5992	Dental/Disability Insurance	3,876.40-	7,622.20-	165,000.00-	5
----- EXPENDITURES -----					
66-003-000-0000-6101	Regular Salaries	443,296.10	767,509.81	1,600,301.00	48
66-003-000-0000-6106	Per Diem	3,598.80	9,698.80	28,800.00	34
66-003-000-0000-6110	CPT Contribution	58,800.00	108,885.00	226,800.00	48
66-003-000-0000-6160	Employer PERA	32,203.18	56,062.45	120,023.00	47
66-003-000-0000-6170	Employer FICA	27,793.39	48,133.03	99,219.00	49
66-003-000-0000-6180	Employer Medicare	6,500.07	11,257.18	23,204.00	49
66-003-000-0000-6190	Workman's Comp Insurance	0.00	1,195.00	2,000.00	60
66-003-000-0000-6191	Unemployment	1,340.10	1,340.10	0.00	0
66-003-000-0000-6210	Telephone	6,111.00	14,231.00	26,000.00	55
66-003-000-0000-6215	Postage	292.00	332.48	1,000.00	33
66-003-000-0000-6244	Printing/Publishing & Advertising	2,182.40	2,355.43	5,000.00	47
66-003-000-0000-6245	Dues, Subscriptions and Books	96.74	2,997.92	2,000.00	150
66-003-000-0000-6251	Utilities	2,789.62	5,340.03	24,000.00	22
66-003-000-0000-6261	Professional Fees for Services	46,704.89	91,948.22	180,000.00	51
66-003-000-0000-6271	Professional Cleaning	1,800.00	3,600.00	10,600.00	34
66-003-000-0000-6331	Training/Registration	6,585.74	8,785.91	17,000.00	52
66-003-000-0000-6337	Lodging/Meals	1,167.10	2,665.52	10,000.00	27
66-003-000-0000-6338	Mileage	2,641.02	8,474.37	19,000.00	45
66-003-000-0000-6359	Employee Recognition	0.00	336.57	1,000.00	34
66-003-000-0000-6401	Office Supplies	2,257.86	3,128.51	7,000.00	45
66-003-000-0000-6402	Software/Licenses	23,841.85	46,193.37	95,000.00	49
66-003-000-0000-6481	Small Equipment	10,271.51	10,421.50	20,000.00	52
66-003-000-0000-6482	Electronic Supplies	19.99	421.13	6,000.00	7
66-003-000-0000-6606	Building Improvements	1,805.00	2,201.17	53,000.00	4
66-003-000-0000-6609	Large Equipment - Furniture	116.68	16,430.35	35,000.00	47
66-003-000-0000-6815	Misc Expense	34.95	36.93	1,000.00	4

\*\*\*\* Counties Providing Technology \*\*\*\*



REVENUES & EXPENDITURES BUDGET REPORT As of 06/2025

66 FUND Counties Providing Technology

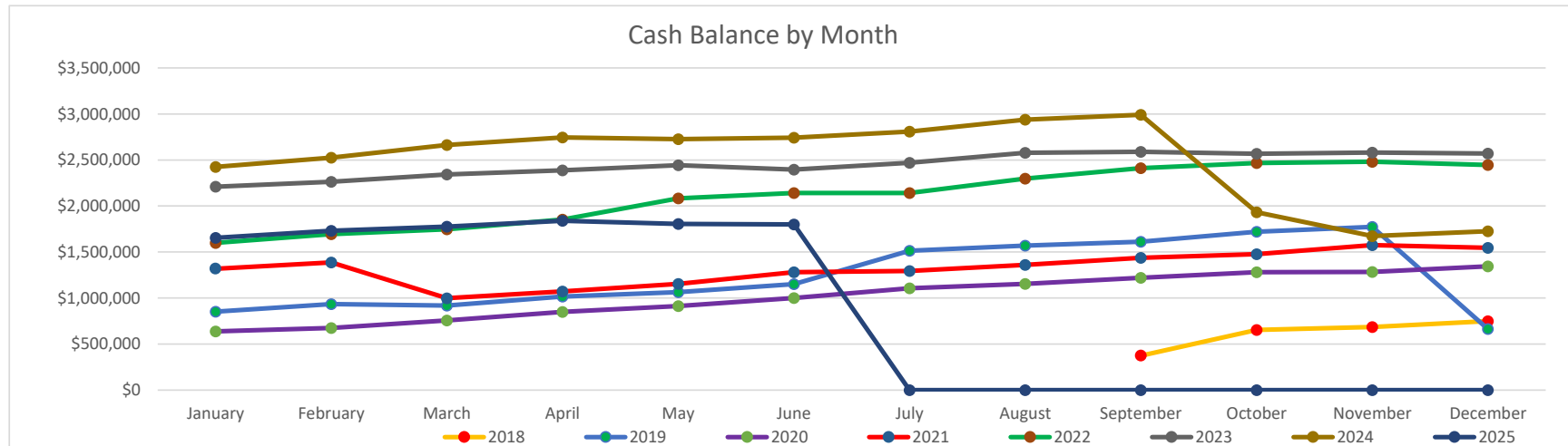
Report Basis: Modified Accrual

				Percent of Year		50%
<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>
66-003-000-0000-6871	Insurance		3,978.24	36,174.88	190,000.00	19
3 DEPT	Totals Counties Providing Technology	Revenue	708,347.28-	1,433,973.91-	3,126,248.00-	46
		Expend.	686,228.23	1,260,156.66	2,802,947.00	45
		Net	22,119.05-	173,817.25-	323,301.00-	54
66 FUND	Totals Counties Providing Technology	Revenue	708,347.28-	1,433,973.91-	3,126,248.00-	46
		Expend.	686,228.23	1,260,156.66	2,802,947.00	45
		Net	22,119.05-	173,817.25-	323,301.00-	54
FINAL TOTALS	34 Accounts	Revenue	708,347.28-	1,433,973.91-	3,126,248.00-	46
		Expend.	686,228.23	1,260,156.66	2,802,947.00	45
		Net	22,119.05-	173,817.25-	323,301.00-	54

## Cash Balance by Month



	January	February	March	April	May	June	July	August	September	October	November	December
2022	\$1,599,495	\$1,694,391	\$1,747,236	\$1,853,557	\$2,083,791	\$2,142,709	\$2,141,455	\$2,297,151	\$2,412,030	\$2,467,037	\$2,481,305	\$2,447,034
2023	\$2,209,404	\$2,262,540	\$2,343,182	\$2,388,733	\$2,444,289	\$2,395,367	\$2,469,834	\$2,578,157	\$2,588,856	\$2,568,565	\$2,579,790	\$2,571,150
2024	\$2,425,310	\$2,524,887	\$2,663,053	\$2,745,738	\$2,726,770	\$2,742,604	\$2,807,547	\$2,939,338	\$2,990,954	\$1,933,228	\$1,673,468	\$1,724,680
2025	\$1,655,133	\$1,730,484	\$1,777,237	\$1,839,472	\$1,805,796	\$1,799,356						



Capital contributions were received in August 2018 for \$4,025,000 from the 23 counties in CPT; \$175,000 from each county.

Cost to purchase CPUI in September 2018 (including purchase, non-compete, equipment purchase and prepaid expenses) was \$3,650,879.

Return of capital contributions were paid in December 2019 totaling \$1,150,000 to the 23 owning counties (\$50,000 to each county) and were paid in March 2021 totaling \$575,000 (\$25,000 to each county).

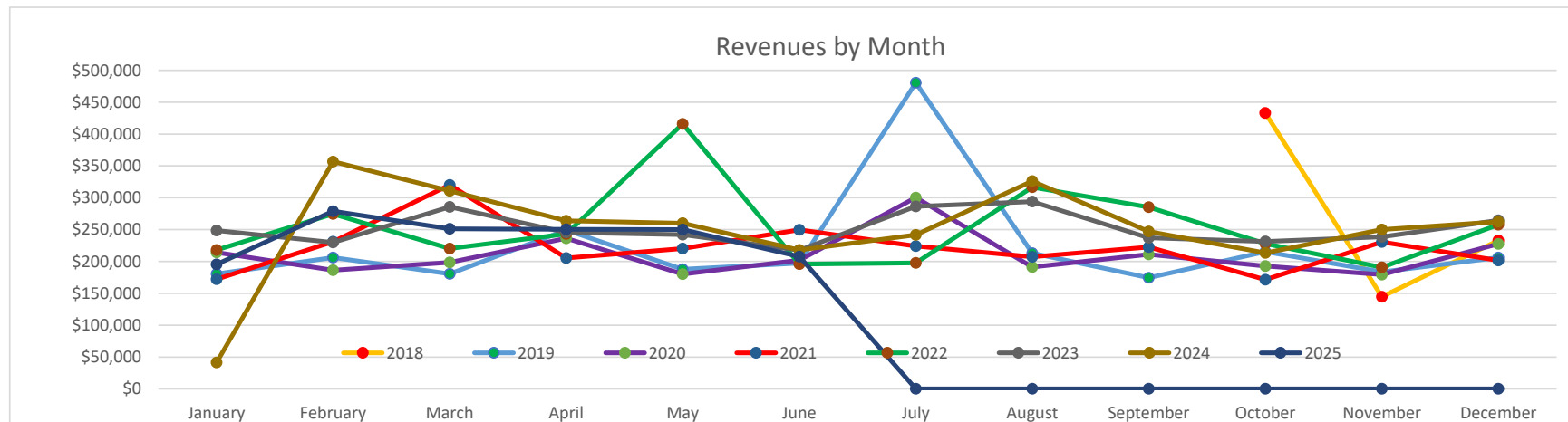
Capital contribution received in May 2022 for \$170,000 from Pope County for membership into the JPA.

Return of capital contributions were paid in October 2024 totaling \$1,080,000 to the 24 owning counties (\$45,000 to each county).

## Revenues by Month



	January	February	March	April	May	June	July	August	September	October	November	December
2022	\$218,144	\$274,338	\$220,117	\$243,000	\$415,890	\$195,980	\$197,754	\$316,463	\$285,332	\$227,919	\$190,688	\$257,744
2023	\$248,401	\$229,978	\$285,653	\$245,596	\$241,849	\$217,582	\$286,393	\$293,875	\$237,134	\$231,503	\$238,688	\$264,502
2024	\$41,301	\$356,744	\$310,634	\$263,745	\$259,968	\$218,013	\$241,746	\$325,941	\$247,066	\$213,352	\$250,022	\$262,308
2025	\$195,608	\$278,892	\$251,126	\$250,573	\$250,200	\$207,574						



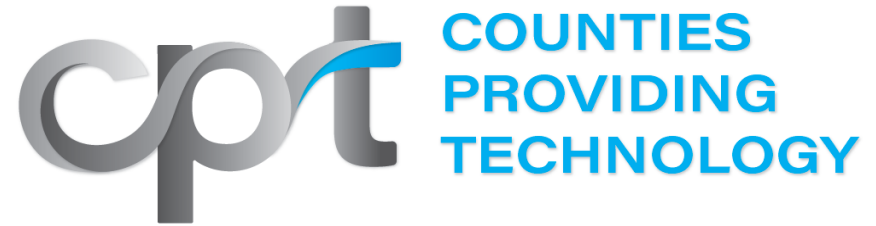
Note: October 2018 revenue includes \$290,000 for the tax system re-write; \$10,000 from each of the counties in the Mid-State Computer Collaborative

July 2019 revenue includes \$270,000 for the tax system re-write; remaining \$20,000 was receipted in August 2019

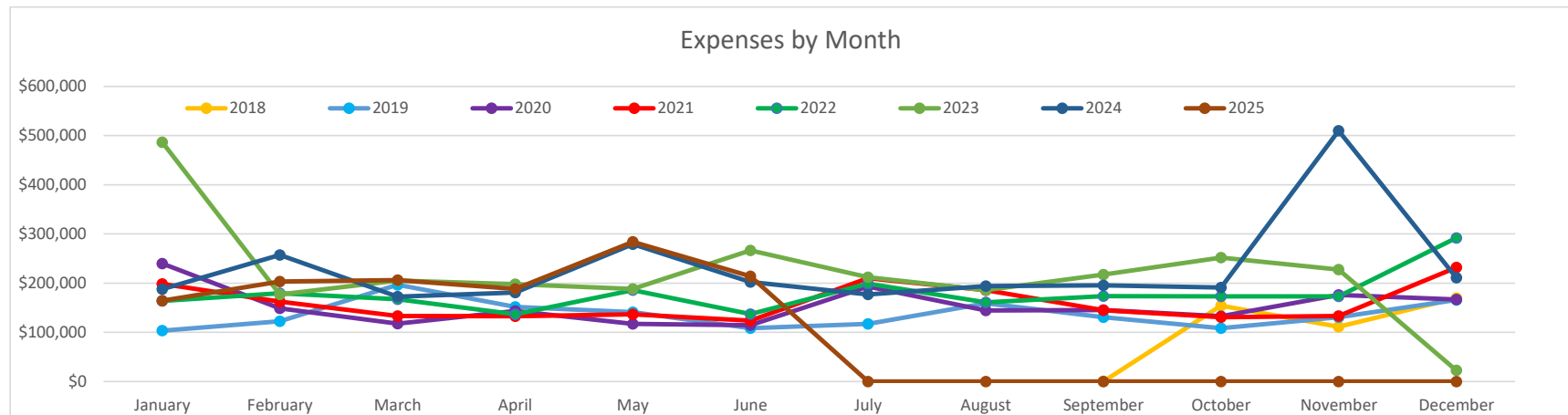
July 2020 revenue includes \$30,000 for the tax system re-write - final project receipts

March 2021 revenue includes \$50,000 for the tax system re-write and \$26,640 for conversion and installation costs from Sibley County

## Expenses by Month



	January	February	March	April	May	June	July	August	September	October	November	December
2022	\$164,026	\$179,442	\$167,272	\$136,679	\$185,656	\$137,061	\$199,008	\$160,767	\$173,814	\$172,912	\$173,060	\$292,015
2023	\$486,450	\$176,843	\$205,011	\$198,044	\$188,293	\$266,503	\$211,926	\$185,553	\$217,245	\$251,794	\$227,464	\$22,541
2024	\$187,741	\$257,167	\$172,469	\$181,060	\$279,036	\$202,179	\$176,803	\$194,149	\$195,450	\$191,078	\$509,782	\$211,096
2025	\$164,517	\$203,147	\$206,264	\$188,338	\$283,876	\$214,014						





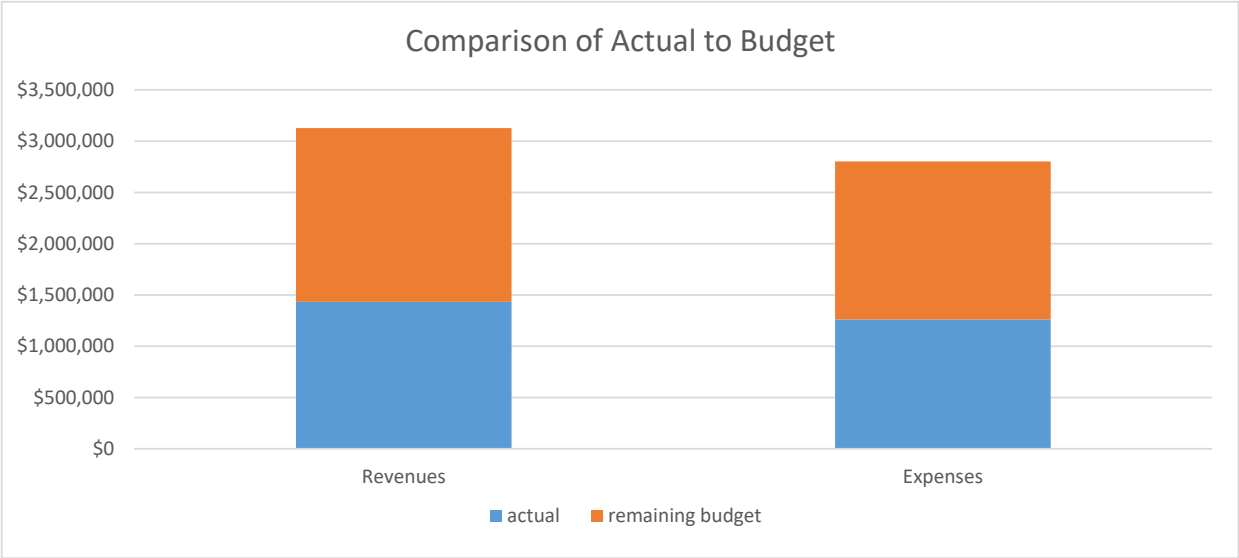
# Budget to Actual Comparison

Through June 2025



Percent of year completed      50%

Year-to-date			Percent of budget	Approved 2025 Budget		
Revenues	\$1,433,974	46%		Revenues	\$3,126,248	
Expenses	\$1,260,157	45%		Expenses	\$2,802,947	
Return of capital		0%		Return of capital	\$0	



\*\*\*\* Counties Providing Technology \*\*\*\*



REVENUES & EXPENDITURES BUDGET REPORT As of 07/2025

66 FUND Counties Providing Technology

Report Basis: Modified Accrual

		Percent of Year		58%	
<u>Account Number</u>	<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>
3 DEPT	Counties Providing Technology				
----- REVENUES -----					
66-003-000-0000-5501	Charges For Services-MN	211,244.00-	1,287,152.00-	2,208,876.00-	58
66-003-000-0000-5502	Hosting Fees - MN	26,098.00-	147,210.00-	274,692.00-	54
66-003-000-0000-5512	Charges For Services - ND	26,004.00-	141,872.00-	253,452.00-	56
66-003-000-0000-5513	Hosting Fees - ND	5,306.00-	30,797.00-	54,228.00-	57
66-003-000-0000-5701	Investment/Interest Earnings	1,322.69-	48,700.40-	50,000.00-	97
66-003-000-0000-5802	Misc. Revenue	45,900.00-	86,495.00-	120,000.00-	72
66-003-000-0000-5992	Dental/Disability Insurance	1,379.20-	9,001.40-	165,000.00-	5
----- EXPENDITURES -----					
66-003-000-0000-6101	Regular Salaries	134,060.41	901,570.22	1,600,301.00	56
66-003-000-0000-6106	Per Diem	200.00	9,898.80	28,800.00	34
66-003-000-0000-6110	CPT Contribution	21,000.00	129,885.00	226,800.00	57
66-003-000-0000-6160	Employer PERA	9,675.91	65,738.36	120,023.00	55
66-003-000-0000-6170	Employer FICA	8,442.39	56,575.42	99,219.00	57
66-003-000-0000-6180	Employer Medicare	1,974.42	13,231.60	23,204.00	57
66-003-000-0000-6190	Workman's Comp Insurance	0.00	1,195.00	2,000.00	60
66-003-000-0000-6191	Unemployment	0.00	1,340.10	0.00	0
66-003-000-0000-6210	Telephone	2,058.00	16,289.00	26,000.00	63
66-003-000-0000-6215	Postage	0.00	332.48	1,000.00	33
66-003-000-0000-6244	Printing/Publishing & Advertising	0.00	2,355.43	5,000.00	47
66-003-000-0000-6245	Dues, Subscriptions and Books	126.32	3,124.24	2,000.00	156
66-003-000-0000-6251	Utilities	1,064.15	6,404.18	24,000.00	27
66-003-000-0000-6261	Professional Fees for Services	6,615.69	98,563.91	180,000.00	55
66-003-000-0000-6271	Professional Cleaning	600.00	4,200.00	10,600.00	40
66-003-000-0000-6331	Training/Registration	455.75	9,241.66	17,000.00	54
66-003-000-0000-6337	Lodging/Meals	1,634.68	4,300.20	10,000.00	43
66-003-000-0000-6338	Mileage	0.00	8,474.37	19,000.00	45
66-003-000-0000-6359	Employee Recognition	44.37	380.94	1,000.00	38
66-003-000-0000-6401	Office Supplies	788.55	3,917.06	7,000.00	56
66-003-000-0000-6402	Software/Licenses	2,530.46	48,723.83	95,000.00	51
66-003-000-0000-6481	Small Equipment	199.95	10,621.45	20,000.00	53
66-003-000-0000-6482	Electronic Supplies	0.00	421.13	6,000.00	7
66-003-000-0000-6606	Building Improvements	0.00	2,201.17	53,000.00	4
66-003-000-0000-6609	Large Equipment - Furniture	0.00	16,430.35	35,000.00	47
66-003-000-0000-6815	Misc Expense	219.89	256.82	1,000.00	26

\*\*\*\* Counties Providing Technology \*\*\*\*



REVENUES & EXPENDITURES BUDGET REPORT As of 07/2025

66 FUND Counties Providing Technology

Report Basis: Modified Accrual

				Percent of Year		58%
<u>Account Number</u>		<u>Status</u>	<u>Quarter To Date</u>	<u>Year To Date</u>	<u>Budget</u>	<u>% of BDG</u>
66-003-000-0000-6871	Insurance		1,377.50	37,552.38	190,000.00	20
3 DEPT	Totals Counties Providing Technology	Revenue	317,253.89-	1,751,227.80-	3,126,248.00-	56
		Expend.	193,068.44	1,453,225.10	2,802,947.00	52
		Net	124,185.45-	298,002.70-	323,301.00-	92
66 FUND	Totals Counties Providing Technology	Revenue	317,253.89-	1,751,227.80-	3,126,248.00-	56
		Expend.	193,068.44	1,453,225.10	2,802,947.00	52
		Net	124,185.45-	298,002.70-	323,301.00-	92
FINAL TOTALS	34 Accounts	Revenue	317,253.89-	1,751,227.80-	3,126,248.00-	56
		Expend.	193,068.44	1,453,225.10	2,802,947.00	52
		Net	124,185.45-	298,002.70-	323,301.00-	92

\*\*\*\* Counties Providing Technology \*\*\*\*



midstate  
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TREASURER'S CASH TRIAL BALANCE

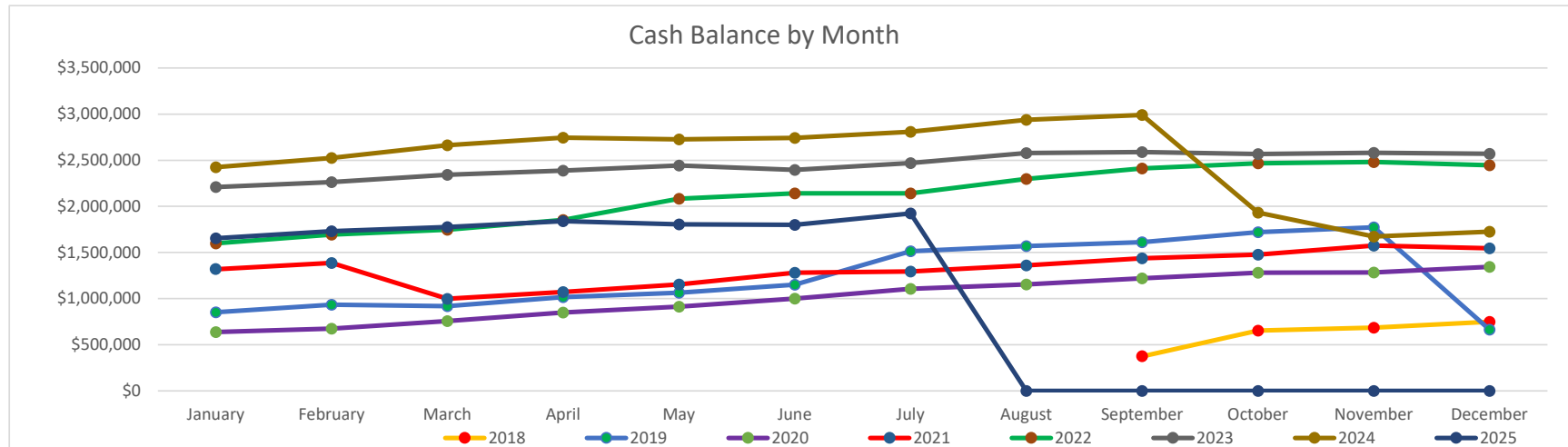
As of 07/2025

<u>Fund</u>	<u>Beginning Balance</u>	<u>This Month</u>	<u>YTD</u>	<u>Current Balance</u>
66 Counties Providing Technology	1,727,200.78			
Receipts		317,253.89	1,813,515.80	
Disbursements		17,915.31-	394,481.04-	
Payroll		175,153.13-	1,222,694.32-	
Fund Total . . . . .		124,185.45	196,340.44	1,923,541.22
All Funds .....	1,727,200.78			
Receipts		317,253.89	1,813,515.80	
Disbursements		17,915.31-	394,481.04-	
Payroll		175,153.13-	1,222,694.32-	
Total .....		124,185.45	196,340.44	1,923,541.22

## Cash Balance by Month



	January	February	March	April	May	June	July	August	September	October	November	December
2022	\$1,599,495	\$1,694,391	\$1,747,236	\$1,853,557	\$2,083,791	\$2,142,709	\$2,141,455	\$2,297,151	\$2,412,030	\$2,467,037	\$2,481,305	\$2,447,034
2023	\$2,209,404	\$2,262,540	\$2,343,182	\$2,388,733	\$2,444,289	\$2,395,367	\$2,469,834	\$2,578,157	\$2,588,856	\$2,568,565	\$2,579,790	\$2,571,150
2024	\$2,425,310	\$2,524,887	\$2,663,053	\$2,745,738	\$2,726,770	\$2,742,604	\$2,807,547	\$2,939,338	\$2,990,954	\$1,933,228	\$1,673,468	\$1,724,680
2025	\$1,655,133	\$1,730,484	\$1,777,237	\$1,839,472	\$1,805,796	\$1,799,356	\$1,923,541					



Capital contributions were received in August 2018 for \$4,025,000 from the 23 counties in CPT; \$175,000 from each county.

Cost to purchase CPUI in September 2018 (including purchase, non-compete, equipment purchase and prepaid expenses) was \$3,650,879.

Return of capital contributions were paid in December 2019 totaling \$1,150,000 to the 23 owning counties (\$50,000 to each county) and were paid in March 2021 totaling \$575,000 (\$25,000 to each county).

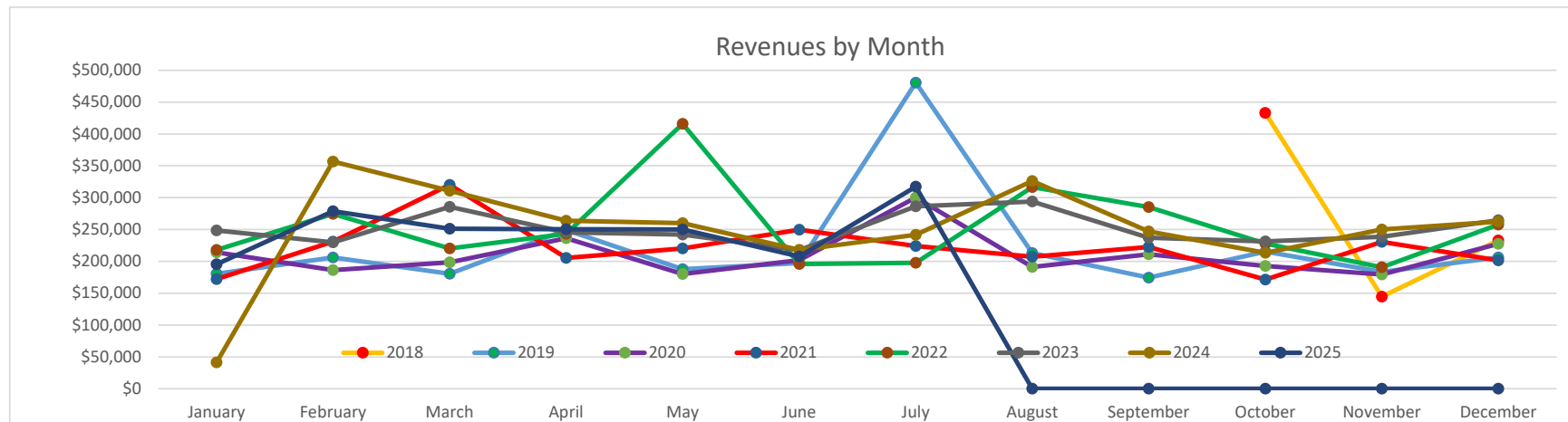
Capital contribution received in May 2022 for \$170,000 from Pope County for membership into the JPA.

Return of capital contributions were paid in October 2024 totaling \$1,080,000 to the 24 owning counties (\$45,000 to each county).

## Revenues by Month



	January	February	March	April	May	June	July	August	September	October	November	December
2022	\$218,144	\$274,338	\$220,117	\$243,000	\$415,890	\$195,980	\$197,754	\$316,463	\$285,332	\$227,919	\$190,688	\$257,744
2023	\$248,401	\$229,978	\$285,653	\$245,596	\$241,849	\$217,582	\$286,393	\$293,875	\$237,134	\$231,503	\$238,688	\$264,502
2024	\$41,301	\$356,744	\$310,634	\$263,745	\$259,968	\$218,013	\$241,746	\$325,941	\$247,066	\$213,352	\$250,022	\$262,308
2025	\$195,608	\$278,892	\$251,126	\$250,573	\$250,200	\$207,574	\$317,254					



Note: October 2018 revenue includes \$290,000 for the tax system re-write; \$10,000 from each of the counties in the Mid-State Computer Collaborative

July 2019 revenue includes \$270,000 for the tax system re-write; remaining \$20,000 was receipted in August 2019

July 2020 revenue includes \$30,000 for the tax system re-write - - final project receipts

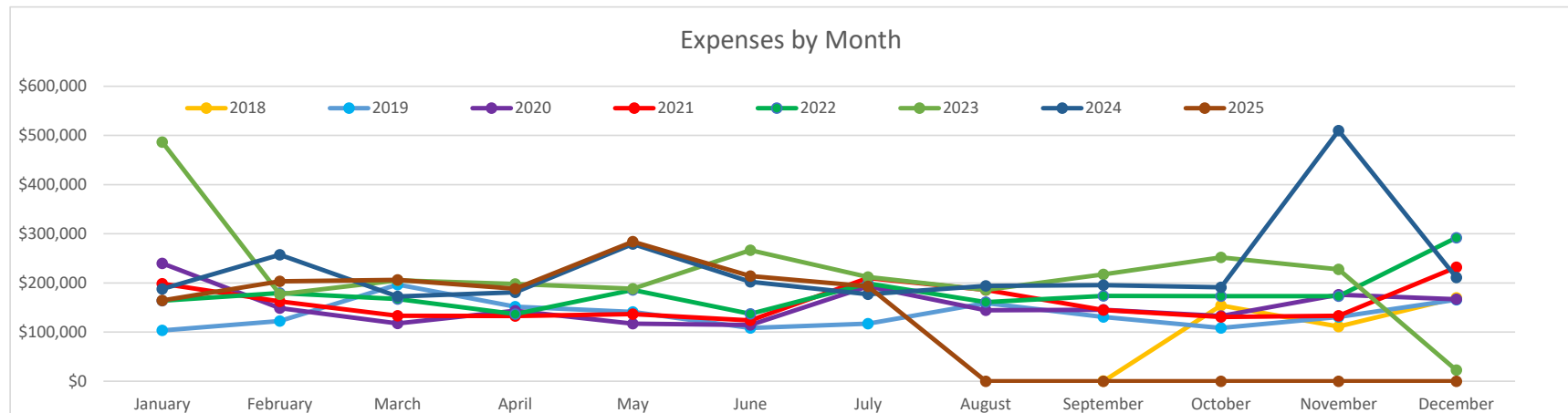
March 2021 revenue includes \$50,000 for the tax system re-write and \$26,640 for conversion and installation costs from Sibley County

May 2022 revenue includes \$170,000 contribution from Pope County for purchase into the Counties Providing Technology JPA

## Expenses by Month

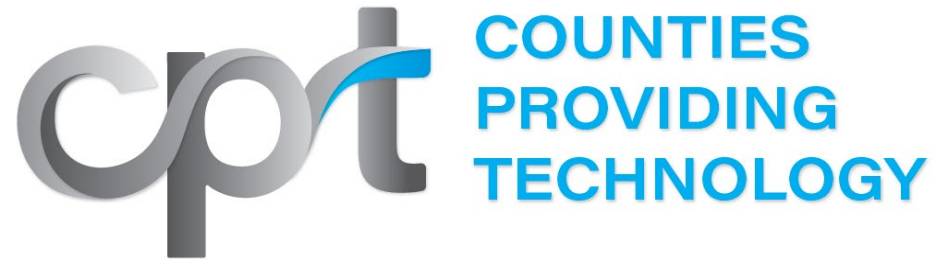


	January	February	March	April	May	June	July	August	September	October	November	December
2022	\$164,026	\$179,442	\$167,272	\$136,679	\$185,656	\$137,061	\$199,008	\$160,767	\$173,814	\$172,912	\$173,060	\$292,015
2023	\$486,450	\$176,843	\$205,011	\$198,044	\$188,293	\$266,503	\$211,926	\$185,553	\$217,245	\$251,794	\$227,464	\$22,541
2024	\$187,741	\$257,167	\$172,469	\$181,060	\$279,036	\$202,179	\$176,803	\$194,149	\$195,450	\$191,078	\$509,782	\$211,096
2025	\$164,517	\$203,147	\$206,264	\$188,338	\$283,876	\$214,014	\$193,068					



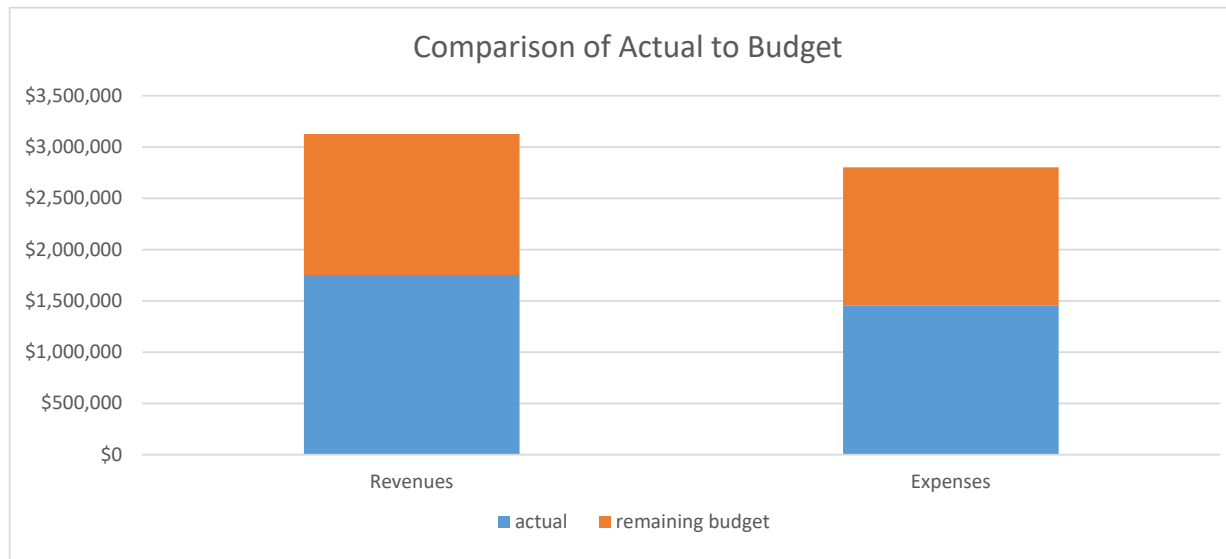
# Budget to Actual Comparison

Through July 2025



Percent of year completed **58%**

Year-to-date			Percent of budget	Approved 2025 Budget		
Revenues	\$1,751,228	56%		Revenues	\$3,126,248	
Expenses	\$1,453,225	52%		Expenses	\$2,802,947	
Return of capital		0%		Return of capital	\$0	





[illegible]

CPTSHAN  
06/26/2025

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Warrant Form **WF91**  
Commissioner's Warrants

\*\*\*\* **Counties Providing Technology** \*\*\*\*

**WARRANT REGISTER**  
**Commissioner Warrants**

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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
						<u>From Date</u>	<u>To Date</u>
30	Center Point Energy	31.82	SERVICE		66-003-000-0000-6251	11831812-0	N
						05/07/2025	06/09/2025
30		47.27	SERVICE		66-003-000-0000-6251	10942506-6	N
						05/07/2025	06/09/2025
<b>Warrant #</b>	<b>3245</b>	<b>Total...</b>	<b>79.09</b>				
33	CPS Technology Solutions	2,680.00	HOSTING FEE - JULY		66-003-000-0000-6261	386467	N
<b>Warrant #</b>	<b>3246</b>	<b>Total...</b>	<b>2,680.00</b>				
37	Hartford/The	136.56	LIFE INSURANCE - JULY		66-003-000-0000-6871	925403	N
<b>Warrant #</b>	<b>3247</b>	<b>Total...</b>	<b>136.56</b>				
161	Hollingsworth/Christopher	100.00	EXECUTIVE BOARD		66-003-000-0000-6106		N
						06/23/2025	06/23/2025
<b>Warrant #</b>	<b>3248</b>	<b>Total...</b>	<b>100.00</b>				
79	IBM Corporation	7,550.00	SERVER INSTALL		66-003-000-0000-6402	6500054	N
<b>Warrant #</b>	<b>3249</b>	<b>Total...</b>	<b>7,550.00</b>				
166	Johnson/Troy	100.00	BUILDING COMMITTEE		66-003-000-0000-6106		N
						06/23/2025	06/23/2025
166		33.60	MILEAGE		66-003-000-0000-6338		N
						06/23/2025	06/23/2025
<b>Warrant #</b>	<b>3250</b>	<b>Total...</b>	<b>133.60</b>				
54	Lincoln Financial Group	450.00	STD INSURANCE - JULY		66-003-000-0000-6871	1196355	N
54		539.90	LIFE INSURANCE - JULY		66-003-000-0000-6871	1196355	N
<b>Warrant #</b>	<b>3251</b>	<b>Total...</b>	<b>989.90</b>				
169	Lindor/Larry	100.00	EXECUTIVE BOARD		66-003-000-0000-6106		N
						06/23/2025	06/23/2025
169		22.40	MILEAGE		66-003-000-0000-6338		N
						06/23/2025	06/23/2025
<b>Warrant #</b>	<b>3252</b>	<b>Total...</b>	<b>122.40</b>				
226	LMnt Architecture	1,000.00	RETAINER - ARCHITECT		66-003-000-0000-6606		N
<b>Warrant #</b>	<b>3253</b>	<b>Total...</b>	<b>1,000.00</b>				

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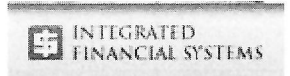
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Warrant Form **WF91**  
Commissioner's Warrants

\*\*\*\* **Counties Providing Technology** \*\*\*\*

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							<u>From Date</u>	<u>To Date</u>
134	Marco Technologies, LLC	47.50	SHRED SERVICE			66-003-000-0000-6261	INV13996647	N
	<b>Warrant # 3254</b>	<b>Total...</b>	<b>47.50</b>					
219	MetLife	62.55	ACCIDENT INS - JULY			66-003-000-0000-6871	5778129	N
219		56.49	CRITICAL ILLNESS - JULY			66-003-000-0000-6871	5778129	N
219		112.80	HOSPITAL INSURANCE - JULY			66-003-000-0000-6871	5778129	N
	<b>Warrant # 3255</b>	<b>Total...</b>	<b>231.84</b>					
164	Meyer/Charlie L	100.00	BUILDING COMMITTEE			66-003-000-0000-6106		N
164		70.00	MILEAGE			66-003-000-0000-6338	06/23/2025	06/23/2025
	<b>Warrant # 3256</b>	<b>Total...</b>	<b>170.00</b>				06/23/2025	06/23/2025
179	MINNESOTA COUNTIES COMPUTER COOP	180.00	MNCCC CONF-JULIE & DOMINIQUE			66-003-000-0000-6331	250634	N
	<b>Warrant # 3257</b>	<b>Total...</b>	<b>180.00</b>					
100	Morris Electronics	2,037.00	DATA CIRCUIT - JULY			66-003-000-0000-6210	DATAJULY2025	N
	<b>Warrant # 3258</b>	<b>Total...</b>	<b>2,037.00</b>					
43	Morris Electronics	156.25	LABOR			66-003-000-0000-6261	14156	N
43		187.50	LABOR			66-003-000-0000-6261	06/10/2025 14144	06/10/2025
43		62.50	LABOR			66-003-000-0000-6261	06/06/2025 14056	06/06/2025
	<b>Warrant # 3259</b>	<b>Total...</b>	<b>406.25</b>				05/30/2025	05/30/2025
28	Old No 1 Bar & Grill	125.00	JOINT POWERS MEETING			66-003-000-0000-6337	486	N
	<b>Warrant # 3260</b>	<b>Total...</b>	<b>125.00</b>				06/02/2025	06/02/2025
59	US Bank	34.18	ZOOM			66-003-000-0000-6245		N
59		48.52	ENGEBRETSONS - GARBAGE			66-003-000-0000-6251		N
59		34.19	SIMPLISAFE			66-003-000-0000-6261		N
59		100.00	TERRACE - WEBSITE MAINT			66-003-000-0000-6261		N
59		19.94	BOOTH SUPPLIES			66-003-000-0000-6331		N

\*\*\*\* **Counties Providing Technology** \*\*\*\***WARRANT REGISTER**  
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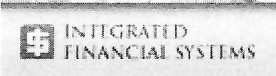
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59	US Bank	170.97	CONFERENCE GIVEAWAYS			66-003-000-0000-6331		N
59		3,175.00	PROMO ITEMS			66-003-000-0000-6331		N
59		128.82	LODGING - MAAO			66-003-000-0000-6337		N
59		90.55	NORMAN TRAINING LUNCH			66-003-000-0000-6337		N
59		341.47	MACATFO LODGING			66-003-000-0000-6337		N
59		341.47	MACATFO LODGING			66-003-000-0000-6337		N
59		58.96	MNCCC MEETING			66-003-000-0000-6337		N
59		16.59	WASTEBASKETS			66-003-000-0000-6401		N
59		16.62	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		62.91	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		110.00	WATER			66-003-000-0000-6401		N
59		27.77	POTTING MIX			66-003-000-0000-6401		N
59		23.49	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		132.79	TONER			66-003-000-0000-6401		N
59		39.86	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		140.50	FILTERS			66-003-000-0000-6401		N
59		127.81	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		84.27	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		110.00	WATER			66-003-000-0000-6401		N
59		40.00	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		29.99	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		21.50	ZOHO ASSIST			66-003-000-0000-6402		N
59		971.35	ATLASSIAN			66-003-000-0000-6402		N
59		156.36	SLACK			66-003-000-0000-6402		N
59		169.99	FILING CABINET			66-003-000-0000-6481		N
59		96.98	STANDING DESK			66-003-000-0000-6481		N
59		151.79	HEADSET/MOUSE/KEYBOARD			66-003-000-0000-6481		N
59		346.85	LAPTOP STANDS/DOCKING STATI			66-003-000-0000-6481		N
59		157.49	STANDING DESK			66-003-000-0000-6481		N
59		117.98	KEYBOARD/MOUSE			66-003-000-0000-6481		N

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\*\*\*\* **Counties Providing Technology** \*\*\*\*

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<u>Warrant #</u>		<u>3261</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
137	VSP Insurance Co.		40.90	VISION INS - JUNE	66-003-000-0000-6871	823021051	N
137			40.90	CISION INS - JULY	66-003-000-0000-6871	823021051	N
<b>Warrant #</b>		<b>3262</b>	<b>Total...</b>				
			<b>81.80</b>				
<b>Warrant Form</b>	<b>WF91</b>	<b>Total...</b>	<b>23,767.90</b>	<b>62 Transactions</b>			
		<b>Final Total...</b>	<b>23,767.90</b>	<b>62 Transactions</b>			

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
38	American Solutions for Business	194.43	LASER CHECK STOCK	66-003-000-0000-6401	INV08174548	N
	<b>Warrant # 3263 Total...</b>	<b>194.43</b>				
188	Kroona/Jay M	1,335.00	TESTING - JUNE	66-003-000-0000-6261		N
	<b>Warrant # 3264 Total...</b>	<b>1,335.00</b>				
	<b>Warrant Form WF91 Total...</b>	<b>1,529.43</b>	<b>2 Transactions</b>			
	<b>Final Total...</b>	<b>1,529.43</b>	<b>2 Transactions</b>			

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\*\*\*\* **Counties Providing Technology** \*\*\*\*

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 **INTEGRATED  
FINANCIAL SYSTEMS**

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		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
134	Marco Technologies, LLC	47.50	SHRED SERVICE	66-003-000-0000-6261	INV14053534	N
	<b>Warrant # 3265</b>	<b>Total...</b>	<b>47.50</b>			
212	MN Association of Assessment Personnel	30.00	MAAP MEMBERSHIP - VALERIE	66-003-000-0000-6245		N
212		30.00	MAAP MEMBERSHIP - PARKER	66-003-000-0000-6245		N
212		30.00	MAAP MEMBERSHIP - SUSIE	66-003-000-0000-6245		N
212		140.00	MAAP WORKSHOP - VALERIE	66-003-000-0000-6331		N
212		140.00	MAAP WORKSHOP - PARKER	66-003-000-0000-6331		N
212		140.00	MAAP WORKSHOP - SUSIE	66-003-000-0000-6331		N
	<b>Warrant # 3266</b>	<b>Total...</b>	<b>510.00</b>			
100	Morris Electronics	7.00	DATA CIRCUIT - JUNE SOFT PHON	66-003-000-0000-6210	DATAAUG2025	N
100		7.00	DATA CIRCUIT - JULY SOFT PHON	66-003-000-0000-6210	DATAAUG2025	N
100		2,044.00	DATA CIRCUIT - AUGUST	66-003-000-0000-6210	DATAAUG2025	N
	<b>Warrant # 3267</b>	<b>Total...</b>	<b>2,058.00</b>			
9	Swanson/Craig	600.00	OFFICE CLEANING - JULY	66-003-000-0000-6271		N
	<b>Warrant # 3268</b>	<b>Total...</b>	<b>600.00</b>			
	<b>Warrant Form WF91</b>	<b>Total...</b>	<b>3,215.50</b>	<b>11 Transactions</b>		
		<b>Final Total...</b>	<b>3,215.50</b>	<b>11 Transactions</b>		

*WPC*



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						<u>From Date</u>	<u>To Date</u>
30	Center Point Energy	23.42	SERVICE		66-003-000-0000-6251	10942506-6	N
						06/09/2025	07/09/2025
30		23.42	SERVICE		66-003-000-0000-6251	11831812-0	N
						06/09/2025	07/09/2025
	<b>Warrant #</b>	<b>3269</b>	<b>Total...</b>	<b>46.84</b>			
151	City of Morris	109.92	WATER/SEWER SERVICE		66-003-000-0000-6251	02-22900610-02-0	N
	<b>Warrant #</b>	<b>3270</b>	<b>Total...</b>	<b>109.92</b>			
33	CPS Technology Solutions	2,680.00	HOSTING FEE - AUGUST		66-003-000-0000-6261	386548	N
	<b>Warrant #</b>	<b>3271</b>	<b>Total...</b>	<b>2,680.00</b>			
124	Kopitzke/Bob	100.00	EXECUTIVE BOARD		66-003-000-0000-6106		N
						06/23/2025	06/23/2025
	<b>Warrant #</b>	<b>3272</b>	<b>Total...</b>	<b>100.00</b>			
29	Otter Tail Power Company	775.29	SERVICE		66-003-000-0000-6251	4093126	N
						05/29/2025	06/27/2025
29		83.58	SERVICE		66-003-000-0000-6251	20076543	N
						05/29/2025	06/27/2025
	<b>Warrant #</b>	<b>3273</b>	<b>Total...</b>	<b>858.87</b>			
59	US Bank	36.32	ZOOM		66-003-000-0000-6245		N
59		48.52	ENGBRETSON - GARBAGE		66-003-000-0000-6251		N
59		34.19	SIMPLISAFE		66-003-000-0000-6261		N
59		100.00	TERRACE - WEBSITE MAINT		66-003-000-0000-6261		N
59		35.75	CANDY - ND A/T CONFERENCE		66-003-000-0000-6331		N
59		42.24	LUNCH - MACATFO		66-003-000-0000-6337		N
59		661.92	LODGING - MAAO CONFERENCE		66-003-000-0000-6337		N
59		661.92	LODGING - MAAO CONFERENCE		66-003-000-0000-6337		N
59		106.22	LODGING - ND A/T CONFERENCE		66-003-000-0000-6337		N
59		106.22	LODGING - ND A/T CONFERENCE		66-003-000-0000-6337		N
59		32.41	LUNCH - ND A/T CONFERENCE		66-003-000-0000-6337		N
59		23.75	SUPPER - ND A/T CONFERENCE		66-003-000-0000-6337		N
59		44.37	E. HAMER - 5 YEAR RECOGNITION		66-003-000-0000-6359		N



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07/18/2025

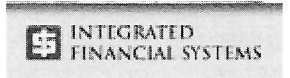
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Warrant Form **WF91**  
Commissioner's Warrants

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59	US Bank	56.00	AIR DIVERTERS			66-003-000-0000-6401		N
59		122.98	AIR DIVERTERS			66-003-000-0000-6401		N
59		41.97	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		66.24	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		110.00	WATER			66-003-000-0000-6401		N
59		196.93	OFFICE SUPPLIES			66-003-000-0000-6401		N
59		39.09-	SLACK REBATE			66-003-000-0000-6402		N
59		25.00	GOOGLE APP STORE			66-003-000-0000-6402		N
59		21.50	ZOHO ASSIST			66-003-000-0000-6402		N
59		1,013.05	ATLASSIAN			66-003-000-0000-6402		N
59		199.95	KEYBOARD/MOUSE COMBOS			66-003-000-0000-6481		N
59		219.89	FEES & INTEREST			66-003-000-0000-6815		N
Warrant # 3274		Total...	3,968.25					
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		Final Total...	7,763.88	32 Transactions				

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07/24/2025

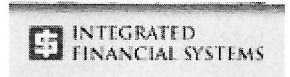
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Commissioner's Warrants

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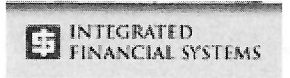
Page 1

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO # Tx</u> <u>To Date</u>
124	Kopitzke/Bob	100.00	EXECUTIVE BOARD			66-003-000-0000-6106	07/21/2025	N 07/21/2025
<b>Warrant #</b>	<b>3275</b>	<b>Total...</b>	<b>100.00</b>					
43	Morris Electronics	156.25	LABOR			66-003-000-0000-6261	14513 06/27/2025	N 06/27/2025
43		93.75	LABOR			66-003-000-0000-6261	14562 07/01/2025	N 07/01/2025
43		250.00	LABOR			66-003-000-0000-6261	14567 06/30/2025	N 06/30/2025
43		218.75	LABOR			66-003-000-0000-6261	14568 06/30/2025	N 06/30/2025
43		250.00	LABOR			66-003-000-0000-6261	14591 06/30/2025	N 06/30/2025
43		125.00	LABOR			66-003-000-0000-6261	14623 07/07/2025	N 07/07/2025
43		187.50	LABOR			66-003-000-0000-6261	14662 07/07/2025	N 07/07/2025
<b>Warrant #</b>	<b>3276</b>	<b>Total...</b>	<b>1,281.25</b>					
227	United States Treasury	69.40	PCORI FEES ON HEALTH INS POC			66-003-000-0000-6871	EIN: 83-1260611	N
<b>Warrant #</b>	<b>3277</b>	<b>Total...</b>	<b>69.40</b>					
<b>Warrant Form</b>	<b>WF91</b>	<b>Total...</b>	<b>1,450.65</b>	<b>9 Transactions</b>				
		<b>Final Total...</b>	<b>1,450.65</b>	<b>9 Transactions</b>				

\*\*\*\* **Counties Providing Technology** \*\*\*\*

**WARRANT REGISTER**  
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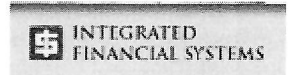


<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
37	Hartford/The	186.78	LIFE INSURANCE - AUGUST	66-003-000-0000-6871	925403	N
<b>Warrant #</b>	<b>3278</b>	<b>Total...</b>	<b>186.78</b>			
79	IBM Corporation	1,510.00	1 YEAR MAINTENANCE	66-003-000-0000-6402	7500107	N
					07/25/2025	07/25/2026
<b>Warrant #</b>	<b>3279</b>	<b>Total...</b>	<b>1,510.00</b>			
54	Lincoln Financial Group	493.50	LIFE/AD&D INSURANCE - AUGUST	66-003-000-0000-6871	1196355	N
54		396.00	STD INSURANCE - AUGUST	66-003-000-0000-6871	1196355	N
<b>Warrant #</b>	<b>3280</b>	<b>Total...</b>	<b>889.50</b>			
219	MetLife	112.78	HOSPITAL INSURANCE - AUGUST	66-003-000-0000-6871	5778129	N
219		56.49	CRITICAL ILLNESS - AUGUST	66-003-000-0000-6871	5778129	N
219		62.55	ACCIDENT INS - AUGUST	66-003-000-0000-6871	5778129	N
<b>Warrant #</b>	<b>3281</b>	<b>Total...</b>	<b>231.82</b>			
43	Morris Electronics	250.00	LABOR	66-003-000-0000-6261	14683	N
					07/08/2025	07/08/2025
43		187.50	LABOR	66-003-000-0000-6261	14694	N
					07/09/2025	07/09/2025
43		62.50	LABOR	66-003-000-0000-6261	14722	N
					07/11/2025	07/11/2025
43		218.75	LABOR	66-003-000-0000-6261	14815	N
					07/17/2025	07/17/2025
43		250.00	LABOR	66-003-000-0000-6261	14859	N
					07/20/2025	07/20/2025
43		125.00	LABOR	66-003-000-0000-6261	14868	N
					07/21/2025	07/21/2025
<b>Warrant #</b>	<b>3282</b>	<b>Total...</b>	<b>1,093.75</b>			
<b>Warrant Form</b>	<b>WF91</b>	<b>Total...</b>	<b>3,911.85</b>	<b>13 Transactions</b>		
	<b>Final Total...</b>	<b>3,911.85</b>	<b>13 Transactions</b>			

\*\*\*\* **Counties Providing Technology** \*\*\*\***WARRANT REGISTER**  
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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
211	Asmus/Shannon	16.90	BREAKFAST AT ND MEETING	66-003-000-0000-6337		N
					07/31/2025	07/31/2025
<b>Warrant #</b>	<b>3283</b>	<b>Total...</b>	<b>16.90</b>			
117	Baker Tilly US, LLP	622.00	PROGRESS BILLING	66-003-000-0000-6261	BT3270025	N
<b>Warrant #</b>	<b>3284</b>	<b>Total...</b>	<b>622.00</b>			
209	Bruns/Julie	19.08	BREAKFAST AT ND MEETING	66-003-000-0000-6337		N
					07/31/2025	07/31/2025
209		32.20	MILEAGE - ND CONF	66-003-000-0000-6338		N
					07/30/2025	07/31/2025
<b>Warrant #</b>	<b>3285</b>	<b>Total...</b>	<b>51.28</b>			
82	Dingmann/Elizabeth	15.26	BREAKFAST AT ND MEETING	66-003-000-0000-6337		N
					07/31/2025	07/31/2025
82		77.00	MILEAGE - ND CONF	66-003-000-0000-6338		N
					07/30/2025	07/31/2025
<b>Warrant #</b>	<b>3286</b>	<b>Total...</b>	<b>92.26</b>			
161	Hollingsworth/Christopher	100.00	EXECUTIVE BOARD	66-003-000-0000-6106		N
					07/21/2025	07/21/2025
<b>Warrant #</b>	<b>3287</b>	<b>Total...</b>	<b>100.00</b>			
24	Koehler/Mike	122.10	LODGING - ND MEETING	66-003-000-0000-6337		N
					07/30/2025	07/31/2025
24		424.20	MILEAGE - ND MEETING	66-003-000-0000-6338		N
					07/30/2025	07/31/2025
24		67.20	MNCCC CONFERENCE	66-003-000-0000-6338		N
					06/02/2025	06/02/2025
24		67.20	MNCCC CONFERENCE	66-003-000-0000-6338		N
					06/03/2025	06/03/2025
24		205.80	MCATFO - RUTGERS	66-003-000-0000-6338		N
					06/11/2025	06/12/2025
24		676.20	ND AUDITORS CONFERENCE	66-003-000-0000-6338		N
					06/25/2025	06/26/2025
<b>Warrant #</b>	<b>3288</b>	<b>Total...</b>	<b>1,562.70</b>			
188	Kroona/Jay M	1,230.00	TESTING - JULY	66-003-000-0000-6261		N

\*\*\*\* **Counties Providing Technology** \*\*\*\*



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Commissioner's Warrants

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<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
	<u>Warrant #</u>			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	<b>3289</b>	<b>Total...</b>	<b>1,230.00</b>				
172	Lee/Jesse M		204.40	MILEAGE	66-003-000-0000-6338		N
	<b>Warrant #</b>	<b>3290</b>	<b>Total...</b>	<b>204.40</b>		07/28/2025	07/28/2025
134	Marco Technologies, LLC		47.50	SHRED SERVICE	66-003-000-0000-6261	INV14139544	N
	<b>Warrant #</b>	<b>3291</b>	<b>Total...</b>	<b>47.50</b>			
17	Mueller/Dominique		35.56	MILEAGE - SWIFT COSTRITE TRN	66-003-000-0000-6338		N
	<b>Warrant #</b>	<b>3292</b>	<b>Total...</b>	<b>35.56</b>		07/18/2025	07/18/2025
114	Roiland/Heidi		22.35	BREAKFAST - ND MEETING	66-003-000-0000-6337		N
	<b>Warrant #</b>	<b>3293</b>	<b>Total...</b>	<b>22.35</b>		07/31/2025	07/31/2025
9	Swanson/Craig		600.00	OFFICE CLEANING - AUGUST	66-003-000-0000-6271		N
	<b>Warrant #</b>	<b>3294</b>	<b>Total...</b>	<b>600.00</b>			
13	Swenson/Erica		30.25	ND MEETING GIVEAWAY	66-003-000-0000-6331		N
13	.		59.27	SUPPER - ND MEETING	66-003-000-0000-6337		N
						07/31/2025	07/31/2025
13			411.60	MILEAGE - ND MEETING	66-003-000-0000-6338		N
	<b>Warrant #</b>	<b>3295</b>	<b>Total...</b>	<b>501.12</b>		07/30/2025	07/31/2025
137	VSP Insurance Co.		30.20	NEW HIRE ADJUSTMENTS	66-003-000-0000-6871	823209909	N
137			56.00	VISION INS - AUGUST	66-003-000-0000-6871	823209909	N
137			56.00	VISION INS - SEPTEMBER	66-003-000-0000-6871	823209909	N
	<b>Warrant #</b>	<b>3296</b>	<b>Total...</b>	<b>142.20</b>			
	<b>Warrant Form</b>	<b>WF91</b>	<b>Total...</b>	<b>5,228.27</b>	<b>25 Transactions</b>		
		<b>Final Total...</b>	<b>5,228.27</b>	<b>25 Transactions</b>			



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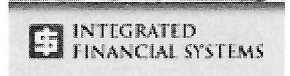
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Warrant Form **WF91**  
Commissioner's Warrants

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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
							<u>From Date</u>	<u>To Date</u>
27	Ascensus	92.72	457 PLAN ADMIN FEE			66-003-000-0000-6261	138652DF_202507	N
	<b>Warrant #</b>	<b>3297</b>	<b>Total...</b>	<b>92.72</b>				
29	Otter Tail Power Company	122.98	SERVICE			66-003-000-0000-6251	20076543	N
							06/27/2025	07/29/2025
29		908.21	SERVICE			66-003-000-0000-6251	4093126	N
							06/28/2025	07/29/2025
	<b>Warrant #</b>	<b>3298</b>	<b>Total...</b>	<b>1,031.19</b>				
	<b>Warrant Form</b>	<b>WF91</b>	<b>Total...</b>	<b>1,123.91</b>	<b>3 Transactions</b>			
		<b>Final Total...</b>	<b>1,123.91</b>	<b>3 Transactions</b>				

## Counties Providing Technology Board of Commissioners Agenda Request

<b>Requested Meeting Date:</b>	July 28, 2025		
<b>Agenda Item:</b>	Personnel Committee		
<b>Submitted By:</b>	Erica Swenson	<b>Department:</b>	
<b>Presenter:</b>		<b>Estimate of Time Needed:</b>	
<b>Issue Summary:</b>			
Promotion of Intern, Linnea Gilbertson, to a full time Developer 1 position; 37.5 hours per week, at a Grade 8, Step 1; start date July 21, 2025.			
<b>Financial Impact:</b>			
Yes or No? Yes Was this budgeted for 2025? Yes			
<b>Recommended Action/Motion:</b>			
Recommend for approval by personnel committee.			

## Counties Providing Technology Board of Commissioners Agenda Request

<b>Requested Meeting Date:</b>	August 25, 2025		
<b>Agenda Item:</b>	Personnel Committee		
<b>Submitted By:</b>	Erica Swenson	<b>Department:</b>	HR
<b>Presenter:</b>		<b>Estimate of Time Needed:</b>	
<b>Issue Summary:</b>			
Accept the resignation of Parker Blair, Technical Support Specialist with approval to backfill the position.			
<b>Financial Impact:</b>			
Yes or No? No Was this budgeted for 2025? Yes			
<b>Recommended Action/Motion:</b>			
Recommend for approval.			