
**JOINT POWERS BOARD
COUNTIES PROVIDING TECHNOLOGY**

Monday, September 22, 2025

Old No. 1 Southside, Morris

10:00 a.m.

AGENDA

10:00 am Convene

- Pledge
- Roll Call
- Additions to Agenda
- Approve Agenda
- Approve Minutes of 8-25-2025 Executive Board Meeting

10:10 am Financial Reporting – Mike Koehler

- Review of Revenue and Expenditures
- August 2025 Financials for Approval
- Warrants for Review and Approval
- Monthly Deposit Report
- Budget

10:30 am Executive Director/Committee Update and Recommendation Items

- Lake Country article <https://www.lcsc.org/newsletters>
- CPT and County partnership discussion
- AMC Meeting volunteers

10:40 am Personnel Update/Personnel Committee

- Tax support position
- New Job Position/Description
- Health Insurance
- PFML

10:50 am Software Committee Update – Gwen Gillespie

- Software Update
- Software Module presentations

11:05 am Other Business –

- Building Committee
- October meeting

11:10 am Upcoming Meetings:

- Executive Board October 27, 2025 at 10:00 am at CPT Office and via Zoom
- Executive Committee November 17, 2025 at 10:00 am at CPT Office and via Zoom
- JPB Meeting – Full Board November 24, 2025 at 10:00 am; The Old No. 1 – Southside, Morris

Zoom Attendance

Note: *If interactive technology under section 13D.02 is used, each location must also be open and accessible to the public. Up to three times a year, a member of a public body may participate by interactive technology from a location that is not open and accessible to the public if the member is serving in the military and is at a required drill, deployed, or on active duty or the member has been advised by a health care professional against being in a public place for personal or family medical reasons during a health pandemic or other emergency.*

Commissioner Virtual Attendance Locations:

Commissioner Gene Metz, Nobles County Courthouse, 315 10th St, Worthington, MN

Commissioner Jim Salfer, Redwood County Courthouse, 403 South Mill St, Redwood, MN