

**COUNTIES PROVIDING TECHNOLOGY  
EXECUTIVE BOARD  
Monday, February 23, 2026, 10:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Executive Board was called to order at 10:00 a.m., Monday, February 23, 2026 by Chair Chris Hollingsworth. Members present were: Big Stone: Commissioner Klages, Cottonwood: Commissioner Anderson (virtual), Mahanomen: Commissioner Ahmann (virtual), Meeker: Commissioner Paul Johnson (virtual). Yellow Medicine: Commissioner Antony (virtual), Douglas: Commissioner Meyer, Grant: Commissioner Troy Johnson (virtual).

Others present: Gwen Gillespie, Mike Koehler, Vicki Knobloch Kletscher (virtual) and Heidi Roiland.

Commissioner Antony moved to approve the agenda as presented, seconded by Commissioner Klages, all members voted aye, motion carried.

Commissioner Anderson moved to approve the minutes of the January 26, 2026 joint powers board meeting, seconded by Commissioner Klages, all members voted aye, motion carried.

Mike Koehler presented the January Financial Reports, Report of Deposits and Warrant Registers.

Commissioner P. Johnson moved to approve the January 2026 Financial Reports along with the warrant registers from January 8, January 14, January 21, January 29, February 4, February 12 and February 18, 2026 seconded by Commissioner Ahmann, all members voted aye, motion carried. The monthly deposit report was presented.

Mike Koehler presented an executive director update.

Mike Koehler provided an update from personnel. An offer has gone out to an individual for the open tech support position on the tax team. Discussion on the annual review process for the executive director as well as the process in place for all CPT employees. The personnel committee is tasked with coming up with a review process for the Executive director. Members of personnel committee are Commissioner Imdieke, Commissioner Metz, Commissioner Hollingsworth, Commissioner Lindor and Commissioner Neumann.

A Software committee update was presented by Gwen Gillespie and Mike Koehler.

Mike Koehler and Commissioner Meyer gave an update from the building committee. Two bids were received, Stryhn, LLC at \$324,476.54 and Sever Construction Dakotas at \$405,134. Commissioner Klages moved to approve moving forward with the low bid from Stryhn, LLC on the remodel project, seconded by Commissioner Ahmann, all members voted aye, motion carried.

Commissioner Klages moved that change orders, not to exceed \$4,000 may be approved with executive director/building committee approval, any additional change orders or any over the amount of \$4,000 must have full board approval, seconded by Commissioner Anderson, all members voted aye, motion carried.

The CPT Board chair is authorized to sign the contract for the building project. Commissioner Bob Kopitzke has resigned from the building committee. Commissioner Klages was appointed by Chair Hollingsworth to fill the empty position.

The next meeting of the Executive Committee will be held on Monday, March 16, 2026 at 10:00 a.m. The next meeting of the full Board will be Monday, March 23, 2026 at 10:00 a.m. Meeting adjourned at 10:49 a.m.

---

Chair – Chris Hollingsworth

---

Clerk – Mike Koehler