

**COUNTIES PROVIDING TECHNOLOGY
JOINT POWERS BOARD
Monday, March 23, 2026
10:00 a.m.**

The regular meeting of the Counties Providing Technology (CPT) Joint Powers Board (JPB) was called to order at 10:00 a.m., Monday, March 23, 2026, by Chair Chris Hollingsworth. In attendance from member counties were:

Big Stone: Commissioner Klages
Cottonwood: Commissioner Anderson
Douglas: Commissioner Meyer
Grant: Commissioner Troy Johnson
Kandiyohi: Commissioner Imdieke
Lincoln: Commissioner Drietz
Lyon: Commissioner Andries (virtual attendance, voting)
Mahnomon: Absent
Marshall: Commissioner Bring
Meeker: Commissioner Sombke
Nobles: Commissioner Metz (virtual attendance, voting)
Norman: Commissioner Lee
Pipestone: Commissioner Hollingsworth
Pope: Commissioner Lindor
Redwood: Commissioner Salfer (virtual attendance, voting)
Renville: Commissioner Carlson
Steele: Absent
Stevens: Commissioner Wohlers
Swift: Commissioner Pederson
Todd: Commissioner Neumann
Traverse: Commissioner Olson
Wadena: Commissioner Winkels
Wilkin: Commissioner Larson
Yellow Medicine: Commissioner Antony (virtual attendance, voting)

Others present: Big Stone County Commissioner Radermacher, Pope County Commissioner Wagner, Mike Koehler (virtual), Gwen Gillespie, Erica Swenson (virtual), Ethan Hamer, Heidi Roiland, Michelle Knutson and Janel Timm.

Commissioner Larson moved to approve the agenda as presented, seconded by Commissioner Imdieke. A roll call was taken, all members voted aye, motion carried.

Commissioner Klages moved to approve minutes of the February 23, 2026 Executive Board meeting, seconded by Commissioner Anderson. A roll call was taken, all members voted aye, motion carried.

Mike Koehler presented the Financial Reports for February, warrant registers and monthly report of deposits for review. Commissioner Winkels moved to approve the February 2026 financial reports as presented, seconded by Commissioner Olson. A roll call was taken, all members voted aye, motion carried.

Commissioner Meyer moved to approve warrants from February 25, 2026, February 26, 2026 and March 3, 2026, seconded by Commissioner Bring. A roll call was taken, all members voted aye, motion carried.

Commissioner Lindor and Erica Swenson presented the Personnel Committee update. Commissioner Lindor moved to hire Meredith Carrington for the open tax support position at entry level Grade 5, Step 3 with a start date of March 16, 2026, seconded by Commissioner Imdieke. A roll call was taken, all members voted aye, motion carried. The committee is developing an executive director review process.

Mike Koehler presented the Executive Director's update.

Gwen Gillespie presented the Software Committee update, with additional comments from Mike Koehler. Appreciation was noted from Commissioner Imdieke to Gwen Gillespie on the steady progress being made with the tax rewrite.

Commissioner Meyer provided an update from the Building Committee with additional information provided by Commissioner Klages and Heidi Roiland. Commissioner Kopitzke has resigned from the committee. Commissioner Drietz moved to replace Commissioner Kopitzke with Commissioner Klages, seconded by Commissioner Anderson. A roll call was taken, all members voted aye with Commissioner Klages abstaining, motion carried.

Scheduled upcoming meetings: Executive Board on April 27 at 10:00 a.m., Executive Committee on May 18 at 10:00 a.m. with a full JPB meeting on May 26, 2026 at 10:00 a.m. The JPB meeting date will be revisited.

Hearing no further business to come before the board, Chair Hollingsworth called for adjournment at 10:39 a.m.

Chair – Chris Hollingsworth

Clerk – Mike Koehler